PROCEEDINGS OF THE DISTRICT JUDGE : VIZIANAGARAM

Present : Smt. **M. Babitha**,
Principal District Judge, Vizianagaram.

Sub:- INSPECTIONS – Inspection of the Courts of Special Judicial II Class Magistrates in the Unit of Vizianagaram District Judiciary – Nomination of Smt. B.H.V. Laxmi Kumari, Senior Civil Judge, Vizianagaram – Deputation of staff members – For Inspection of the Records and Registers of Special Judicial II Class Magistrate Courts in the Unit of Vizianagaram District Judiciary – Orders – Issued.

Ref:- Office Note and Orders thereon dt.09.12.2025.

-oOo-

ORDER DATED 09.12.2025 :

In view of the exigency, the undersigned hereby nominate Smt. B.H.V. Laxmi Kumari, Senior Civil Judge, Vizianagaram for Inspection of the following Special Judicial II Class Magistrate Courts in the Unit of Vizianagaram District Judiciary and the following staff members are deputed for the said purpose.

Sl. No.	Name of the Subordinate Court to be inspected	Officer **Nominated** for inspection of courts	Staff Members **deputed** (Sarva Sri/Smt/Kum)		Last date of inspection / Due date of inspection	**Schedule** for inspection by the deputed staff members
(1)	(2)	(3)	(4)		(5)	(6)
1	Special Judl II Class Magistrate Court, Kothavalasa	Smt. B.H.V. Laxmi Kumari, Senior Civil Judge-cum-Chief Judicial Magistrate, Vizianagaram.	**U. Padmini Devi**, Senior Assistant, now working in JCJ Court, Ktv.	**V.Sai Hemanth**, Junior Assistant, now working in JCJ Court , Ktv.	Last date of Inspection : **31.10.2022** Due date of Inspection : **31.10.2023**	**15.12.2025 to 20.12.2025**
2	Special Judl II Class Magistrate Court, Cheepurupalli	Smt. B.H.V. Laxmi Kumari, Senior Civil Judge-cum-Chief Judicial Magistrate, Vizianagaram.	**N.Prameela Devi**, Senior Assistant, now working in JCJ Court, Cpp.	**B.Dhana Lakshmi**, Junior Assistant, JCJ Court, Cpp.	Last date of Inspection : **31.10.2022** Due date of Inspection : **31.10.2023**	**15.12.2025 to 20.12.2025**
3	Special Judl II Class Magistrate Court, S.Kota	Smt. B.H.V. Laxmi Kumari, Senior Civil Judge-cum-Chief Judicial Magistrate, Vizianagaram.	**V. Chinna Rao**, Superintendent, JCJ Court, S.Kota	**A. Sridevi**, Junior Assistant, JCJ Court, S.Kota	Last date of Inspection : **31.10.2022** Due date of Inspection : **31.10.2023**	**15.12.2025 to 20.12.2025**
4	Special Judl II Class Magistrate Court, Bobbili	Smt. B.H.V. Laxmi Kumari, Senior Civil Judge-cum-Chief Judicial Magistrate, Vizianagaram.	**T.Lakshmi Narayana**, Sr. Superintendent, now working in AJCJ Court, Bbl	**G. Surya Narayana**, Junior Assistant, now working in SCJ Court, Bbl.	Last date of Inspection : **31.10.2022** Due date of Inspection : **31.10.2023**	**15.12.2025 to 20.12.2025**
5	Special Judl II Class Magistrate Court, Parvathipuram	Smt. B.H.V. Laxmi Kumari, Senior Civil Judge-cum-Chief Judicial Magistrate, Vizianagaram.	**J.V.L.N. Achari**, Superintendent, now working in II ADJ Court, Pvp	**S.Kareemulla** Junior Assistant, AJCJ Court, Pvp	Last date of Inspection : **31.10.2022** Due date of Inspection : **31.10.2023**	**15.12.2025 to 20.12.2025**
6	Special Judl II Class Magistrate Court, Salur	Smt. B.H.V. Laxmi Kumari, Senior Civil Judge-cum-Chief Judicial Magistrate, Vizianagaram.	**V.Sampath Kumar** Superintendent, JCJ Court, Salur	**K. Krushna**, Junior Assistant, JCJ Court, Salur	Last date of Inspection : **31.10.2022** Due date of Inspection : **31.10.2023**	**15.12.2025 to 20.12.2025**

The above mentioned staff members are deputed to verify the records, registers and files, relating to the said Courts, from the date of last Inspection and to prepare the Preliminary Notes of Inspection of that Courts.

The concerned Presiding Officers are requested to relieve the staff members who are deputed as mentioned in Column No.4 on the **A.N.** of **14.12.2025** and report compliance to the District Court, for record.

The above staff members are directed to proceed to the respective II Class Courts on the **F.N.** of **15.12.2025** and complete the preparation work **by 20.12.2025**, as per the above mentioned schedule, and they are further directed to submit the preliminary notes of Inspection along with typed rough notes before the Senior Civil Judge, Vizianagaram on the **A.N.** of **20.12.2025** as per the above mentioned schedule.

The Special Judicial II Class Magistrates are directed to give access to the above inspecting staff to verify the registers, files and records of their respective Courts, for preparation of preliminary notes of Inspection.

The Senior Superintendent (HC) who is placed incharge for looking after the courts' inspections is hereby directed to take further steps soon after the preparation and submission of preliminary notes of inspection to the respective inspecting officers.

True Copy / By Order

Chief Administrative Officer,
District Court, Vizianagaram.

sd/ *M. Babitha*

Principal District Judge,
Vizianagaram.

To

1. Senior Civil Judge, Vizianagaram.
2. Special Judicial II Class Magistrates, Kothavalasa, Cheepurupalli, S.Kota, Bobbili, Parvathipuram, Salur.
3. The Deputed Staff Members through proper channel.

Copies to:-

1. The II Additional District Judge, Parvathipuram.
2. The Senior Civil Judge, Bobbili.
3. The Junior Civil Judges, Kothavalasa, Cheepurupalli, S.Kota, Salur.
4. The Additional Junior Civil Judges, Bobbili, Parvathipuram
5. The Senior Superintendent (HC), District Court, Vizianagaram.
6. The System officer, **e-Courts** Project, District Court, Vizianagaram, with a direction to send the copy of proceedings **to all the Judicial Officers relating to Vizianagaram District Judiciary, through their respective official mails** and to upload the same in District Court website **vizianagaram.dcourts.gov.in** and also place the same in the **group of Chief Ministerial Officers** of Vizianagaram Judicial District.

.Dis.No. 4792 **Date :** 10 **.12.2025.**