OFFICE OF THE DISTRICT AND SESSIONS COURT AT VIZIANAGARAM

Dated: 27.10.2025

QUOTATION CALL NOTICE

In pursuance of Office Order of the Principal District Judge, Vizianagaram dated. 24.10.2025, need and requirement for purchase of **12 Nos of Photocopier Machine Cartridges and 02 Nos of Fixing Assembly for Canon IR ADV DX 4845 model AND 02 Nos of Photocopier Machine Cartridges for Canon IR ADV DX 4745** for use in the District Court Unit, Vizianagaram, the authorized dealer/agencies are hereby invited to submit Quotations in closed cover should reach the undersigned on or before **03.11.2025**, as per the specifications enclosed.

Sl no	Description Item make and model and also specifications	Quantity	Rate per each	Total price (inclusive of taxes)

Photocopier Machine Cartridges and Fixing Assembly for Canon IR ADV DX 4845 model and Photocopier Machine Cartridges for Canon IR ADV DX 4745 are to be supplied with in 10 days from the date of acceptance of the quotation with **post sale service**. The delivery of above items will be taken in the District Court, Vizianagaram.

They are, in this connection, they are informed that the quotations will be considered on the following conditions:-

1. The Principal District Judge will examine the quotations before finalizing the agency and arrive at the lowest price after negotiations.

2. Good quality of items will also be taken into consideration for accepting the lowest quotations.

3. The Principal District Court is at liberty to cancel the quotations, if it is found later that the items delivered are not of the quality accepted.

4.The quality of item offered by the agency and found any as of not satisfactory, such quotation will be canceled and the next lowest quotation will follow thereto

Hence, the interested dealers/agencies are further requested to submit their quotations duly followed the above on or before **03.11.2025 at 05.00 P.M.** before office hours.

PRINCIPAL DISTRICT JUDGE
VIZIANAGARAM

To

All the Local Courts, with a request to get the above quotation affixed to their Court notice boards.
The District Collector, Vizianagaram.
The Revenue Divisional Officer, Vizianagaram.
The District Public Relation Officer, Vizianagaram.
The Mandal Revenue Officer, Vizianagaram.
The District Treasury Officer, Vizianagaram.
The Commissioner, Vizianagaram Municipality.
The President, Bar Association, Vizianagaram
The President, Chamber of Commerce, Vizianagara...

} With a request to display Copy of this Notice in their Respective Notice Boards.

Notice Board, District Court, Vizianagaram.
The system officer, E-Courts projects, Vizianagaram, with a direction to up load the same in
the District Court Website. **vizianagaram.dcourts.gov.in**

Dis NO 4154
29-10-25