THE PRL. DISTRICT & SESSIONS COURT, DHARWAD.

TENDER NOTIFICATION NO. 02/25

DATED:-21/07/2025

SUB: To provide manpower for Cleaning Services to the Court Complexes of Dharwad, Kundgol, Kalaghatagi and Navalgund from Manpower providing Agencies.

Ref: (1). Letter No.DJA/82/2007, dtd:27.06.2025 of Hon'ble High Court of Karnataka, Bengaluru.

(2). This office order dated:18/07/2025.

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Sealed tenders are invited by the undersigned from the intending registered Manpower Agencies for providing Cleaning Services at all Courts of Dharwad, Kalaghatagi, Kundgol & Navalgund Court complexes, by way of outsource.

Last date for submitting the tender quotations is 05/08/2025 till 5:30 PM

Terms and Conditions:

1. The tenderer shall submit the quotation in the prescribed format only. The tender accepting authority reserves the right either to accept or to reject Cleaning Services proposals.
2. The tenderer shall enclose EMD of Rs.10,000/- by way of Demand Draft drawn in favour of Prl. District & Sessions Judge, Dharwad.
3. The tenderer shall produce PF and ESI License.
4. The Cleaning Services shall include both basic cleaning (wet & dry) such as cleaning of all the toilet blocks including wash basins, mopping of floors, cleaning of court halls, corridors, office rooms, chambers etc.

5. The contract shall not be sub-leased to others/any other agencies.

6. The tenderer shall be registered with Labour Department, Government of Karnataka and other statutory Agencies.

7. The tenderer shall also have been registered with the Commissioner of Service Tax and shall furnish the registration number allotted.

8. Complying with Labour Regulations etc., will be the responsibility of tenderer.

9. The working days will be the Court Working Days. In case of urgent requirements, concerned staff may have to extend the services on holidays also.

10. Tenderer will have to provide the manpower with required uniform suitable for the job and ID Cards.

11. The contract will be for a period of 3 (three) months or until further orders, whichever is earlier. However, the undersigned reserves the right to extend this contract. The extension will be considered only if the service rendered by the tenderer is satisfactory.

12. It shall be the responsibility of the tenderer to provide better Cleaning services. If the service provided by the tenderer is found to be unsatisfactory, the contract is liable to be terminated with immediate effect.

13. If the tenderer desires to terminate the contract, he should give one month prior written notice to the undersigned.

14. No request for advance payment will be considered. Payment will be made in the succeeding month subject to allotment of budget from the Hon'ble High Court of Karnataka.

15. The tenderer shall quote separate rates for Salary, P.F, ESI, Service Charge & Service Tax and other charges in figures and words.

16. The tenderer shall have to submit the statements for having paid taxes to the concerned Governments/Authorities (if applicable) at regular intervals.

17. The tenderer shall follow the provisions of KTPP Act.

18. The tenderer shall produce the registration certificate under Shops and Establishment Act, Minimum Wages Act and other Acts and Regulations.

19. The undersigned reserves the right either to accept or to reject any application without assigning any reason.

20. The personnel provided by tenderer to ensure the smooth handling of the equipments and material provided by Court for cleaning purposes. Also to ensure that no harm is done to the facilities and fixtures available in the wash rooms and in the Court Complexes.

21. The selection of the tenderer will be made purely on dependability and credibility. Merely quoting lowest rates will not make any tenderer an automatic choice for selection. The decision of the undersigned in selection of the tenderer will be final.

22. Failure to comply with the terms and conditions entails rescinding of the contract.

23. Formal agreement will have to be executed before the commencement of the job by agreeing to the terms and conditions.

24. The interested persons can visit the office of the Prl. District & Sessions Court, Dharwad for any kind of clarifications regarding terms and conditions mentioned above. They can

also visit all the Court Complexes in the District during the office working hours to see the area of Cleaning of Court Complexes of Dharwad, Kalghatagi, Kundgol & Navalgund, to have a look at the area of work.

25. The undersigned is not responsible, if unwanted incidents have taken place or injury/Death caused to the workers, while cleaning work at the Court complexes of Dharwad, Kalghatagi, Kundgol & Navalgund of Dharwad District.

26. The tenderer has to mandatorily hire the currently working menials.

27. The sealed quotation shall reach the undersigned on or before 05.08.2025 at 5.30 PM. and will be open at 5.30 PM on 07.08.2025 the same day. The sealed cover shall be super scribed as **"TENDER FOR PROVIDING MANPOWER FOR CLEANING SERVICES".**

(B. S. Bharathi)
Prl. District & Sessions Judge,
Dharwad.

-:Format:-

Name of the Tenderer:-
Organization/Agency Name:-
Address of the Tenderer:-
Contact Number:-
E-Mail:-

COST ESTIMATE

SL. No	Name of the Court Complex	No. of Menials Required
1	Dharwad	6
2	Kundgol	1
3	Kalaghatagi	1
4	Navalgund	2
	TOTAL	**10**

Sl.No.	Particuars	Amount in Rs.
1	Basic Salary Rs.10,000/-Per Person, (Per Month)	Rs.1,00,000/- Per Month for 10 Members (Rs.3,00,000/- for three Months)
2	ESI	
3	PF	
4	Service Charge/Administrative Charges/Any other Charges with details	
5	Service Tax (If Applicable)	
GRAND TOTAL		

(B. S. Bharathi)
Prl. District & Sessions Judge,
Dharwad.