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ಜಿಲ್ಲಾ ಕಾನೂನು ಸೇವೆಗಳ ಪ್ರಾಧಿಕಾರ

ಎ.ಡಿ.ಆರ್. ಕಟ್ಟಡ, ದಿವಾಣಿ ನ್ಯಾಯಾಲಯಗಳ ಆವರಣ, ಪಿ.ಬಿ. ರಸ್ತೆ, ಧಾರವಾಡ - 580 001.

DISTRICT LEGAL SERVICES AUTHORITY

ADR BUILDING, CIVIL COURTS PREMISES, P.B. ROAD, DHARWAD - 580 001.

ಸಂಖ್ಯೆ: ಜಿಕಾಸೇಪ್ರಾಧಾ:

No.: DLSADwd : 570/2024

ಸದಸ್ಯ ಕಾರ್ಯದರ್ಶಿಗಳವರ ಕಾರ್ಯಾಲಯ

Office of the Member Secretary

ದಿನಾಂಕ:30-12-2024

Sub: Appointment of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel and Assistant Legal Aid Defense Counsel on purely contract basis for a period of 2 years on monthly salary.

Ref: Under the provision of NALSA Regulations 2010.

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It is hereby notified that under the provisions of NALSA Regulations 2010 read to above under reference, The District Legal Services Authority, Dharwad invites applications in the prescribed proforma (enclosed thereof) from learned advocates for appointment of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel and Assistant Legal Aid Defense Counsel on purely contract basis for a period of 2 years to setup of "Legal Aid Defense Counsel System".

Opening date of the application is 31-12-2024 and the applicants have to submit their applications (02 Sets along with self-attested) on or before 5.00 p.m. on 10-01-2025 before the Member Secretary, District Legal Services Authority, ADR Building Civil Court Premises, Dharwad during office hours.

The applications have been called for to fill up the following posts purely on Contract Basis for a period of 02 years on monthly salary.

<i>Sl. No.</i>	<i>Posts going to fill up on Contract Basis for a period of 02 years on Monthly Salary</i>	<i>No. Posts going to fill up on Contract Basis</i>
1	Chief Legal Aid Defense Counsel	01
2	Deputy Chief Legal Aid Defense Counsel	01
3	Assistant Legal Aid Defense Counsel	02

1. Minimum Qualification :-

The minimum qualification to fill up the above said posts is as under:

- Must be holder of a degree in law granted by a University established by law in India and must have been enrolled as an advocate.
- Must be a member of Advocate Bar Association.

2. QUALIFICATIONS:-

Qualifications for Chief Legal Aid Defense Counsel:

- Practice in Criminal law for at least 10 years.
 - Excellent oral and written communication skills,
 - Excellent understanding of criminal law,
 - Thorough understanding of ethical duties of defense counsel,
 - Ability to work effectively and efficiently with others with capability to lead
- Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling of 30 Criminal cases can be relaxed in appropriate circumstances.
- Knowledge of computer system, preferable.
 - Quality to lead the team with capacity to manage the office.

Qualifications for Deputy Chief Legal Aid Defense Counsel:

- Practice in Criminal law for at least 7 years.
- Excellent understanding of criminal law.
- Excellent oral and written communication skills.
- Skill in legal research.
- Thorough understanding of ethical duties of defense counsel,
- Ability to work effectively and efficiently with others.
- Must have handled at least 20 criminal trials including appeals in Sessions Courts, may be relaxed in exceptional circumstances, by Hon'ble executive Chairman, SLSA,
- IT Knowledge with proficiency in work.

c) Qualification for Assistant Legal Aid Defense Counsel:-

- Practice in criminal law from 0 to 3 years.
- Good oral and written communication skills.
- Thorough understanding of ethical duties of defense counsel.
- Ability to work effectively and efficiently with others.
- Excellent writing and research skills
- IT Knowledge with high proficiency in work.

Note: Qualifications may be reasonably relaxed in case of exceptional candidates or circumstances with the approval of the Hon'ble Executive Chairman Karnataka State Legal Services Authority.

3. Work Profiles:-

a) Chief Legal Aid Defense Counsel:-

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal aid defense counsels,
- Assigning duties to deputy legal aid defense counsels in the office,

- Assigning duties of Assistant legal aid defense counsel for assisting him and Deputy Chief Legal Aid Defense Counsel and for other work including legal research.
- Ensure proper legal research, planning effective defense strategy and through preparation in each and every legal aided case,
- Ensure maintenance of complete files of legal aided case,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided cases,
- Will be overall incharge of administration the office of Legal Aid Defense Counsels Office.
- Ensure quality of legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relatives(s),
- Any work/duty assigned by Legal Services Authority.

b) Deputy Chief Legal Aid Defense Counsel:-

- Conducting trials/appeals/Remand work/Bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in courts
- Maintaining complete case file.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.

- All or any of the work of the Chief Defense Counsel as per assignment,
- Any work/duty assigned by Legal Services Authority.

c) Assistant Legal Aid Defense Counsel:-

- Filing of cases, conducting trials in Magistrate trial cases,
- Remand/bail and other miscellaneous work,
- Legal research in legal aided cases,
- Visits to prison and Legal Aid Clinics as per directions,
- Providing assistance at pre-arrest stage to suspects,
- Assisting Chief Legal Aid Defense Counsel and Deputy Legal Aid Defense Counsel in conduct of legal aided cases.
- Assisting in developing a defense strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question.
- Visiting location/area of alleged crime, having discussions with family members etc, for effective and meaningful input for defense strategy.
- Handling queries of legal aid seekers,
- Updating legal aid seekers about the progress of their cases,
- Assisting in maintaining complete files of legal aided cases,
- Handling legal aid cases queries relating to criminal matters on telephone,
- Any other work related to legal aid assigned by Chief Defense Counsel as per assignment,
- Any work/duty assigned by Legal Services Authority.

4. Salary:-

- The salary of Rs. 70,000/- per month for Chief Legal Aid Defense Counsel each.
- The salary of Rs. 45,000/- per month for Deputy Chief Legal Aid Defense Counsel each.
- The salary of Rs. 30,000/- per month for Assistant Legal Aid Defense Counsel each.

5. Entitlement of Leave:-


- The Chief Legal Aid Defense Counsel & Deputy Legal Aid Defense shall be eligible for 15 days leave in a calendar year on pro-rata basis.
- The assistant Counsel Legal Aid Defense Counsel shall be eligible for 12 days leave in a calendar year on pro-rata basis.
- No remuneration for the period of absence in excess of the admissible leave will be paid to the human resource of Legal Aid Defense Counsel Office.
- Un-availed leave shall neither be carried forward to next year nor encashed.

6. Term /Termination of Service:-

Services of any legal aid defense counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the cases by the Chairman, DLSA on recommendation of the Secretary DLSA or on directions by SLSA in writing:

- He/She substantially breaches any duty or service required in the office, or
- Seeks or accept any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or
- Charged or convicted for any offence by any court of law, or

- Indulges in any type of political activities, or
- Found incapable of rendering professional services of the required standards, or
- Failure to attend training programmes without any sufficient cause or,
- Indulges in activates prejudicial to the working of legal aid defense counsel office, or
- Using his/her position in legal aid defense counsel office to secure unwarranted privileges or advantages for him/herself or others, or
- Acts in breach of code of ethics, or
- Remains absent without leave for more than two weeks, or
- If services are found unsatisfactory during the six monthly performance review by the SLSA or DLSA.
- If found taking any other private cases or any other retainership during the contractual period.


 (Smt. B. G. Ramaa) 31/12

Chairman,
 District Legal Services Authority, Dharwad
 And Prl. District & Sessions Judge,
 Dharwad.

Copy submitted to:-

- 1) Hon'ble Prl. District & Sessions Judge, Dharwad for Webhost in District court website.
- 2) All the Courts of Dharwad unit, with a request to put up on the Notice Board of the respective Courts.
- 3) The President, Advocate Bar Association, Dharwad/ Hubballi/ Kundgol/ Navalgund/ Kalaghatagi with a request to circulate through the Advocate Members of Bar Association.
- 4) Senior Assistant Director, information and public relations, Dharwad
- 5) Notice Board of DLSA Office, Dharwad.
- 6) Office Copy.

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL
AID DEFENSE COUNSEL SYSTEM**

STATE _____

DISTRICT _____

Application No. _____
(For Office use)

PHOTO WITH
SIGNATURE

APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE COUNSEL

1	Applicant's Name	:	
2	Father/Husband's Name	:	
3	Date of Birth	:	
4	Age (as on 01.12.2024)	:	
5	Gender Male/Female/Transgender	:	
6	Nationality	:	
7	Caste /Category/Community	:	
8	Religion	:	
9	Mother Tongue	:	
10	Languages Known	:	
11	Residential Address	:	
12	Office / Chamber (if any)Address	:	
13	Contact Details :	:	
	a. Telephone No. (O)	:	
	b. Telephone No. (R)	:	
	c. Mobile No.	:	
	d. Fax No.	:	
	e. E-mail ID	:	
14	PAN No.	:	
15	AADHAR No.	:	

16	Marital Status	:	Married <input type="checkbox"/> Unmarried <input type="checkbox"/>
17	Educational Qualification (Please enclose self-attested copies of documents):	:	

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree			
LLB			
LLM			
Any other Extra qualifications/activities (if any)			
Computer knowledge			

18	Date of Enrolment as Advocate & Enrolment No. (Attach self-attested copy of Enrolment certificate issued by Karnataka State Bar Council)	:	
19	Actual Standing at the Bar as on the date of notification. (Duration of actual practice) (Attach an experience certificate issued by the concerned Bar Association) (a) Total No. of cases handled: (b) Nature of cases handled : (Attach extra sheet, if required) (c) Specialization, if any : (The details of a few important cases, the Applicant has dealt with/handled and reported judgement, if any)	:	
20	Whether empanelled as Central/State Government or : Government undertaking Counsel/pleader (Indicate period & attach relevant documents)	:	
21	The Courts where the Applicant is regularly practising. (Enclose Bar Association Membership Certificate)	:	
22	Specify whether earlier remained on the panel of HCLSC/DLSA or TLSC (Indicate period, number of legal aid cases handled & result) (attach relevant documents)	:	

23	Whether the applicant ever debarred/disqualified or found ineligible for candidature in any examination process of any public services conducted by any Public Authority? If so, furnish details.	:	
24	Whether he/she is compulsorily retired, removed or dismissed from any services in Government/Statutory Body/Local Authority? If so, furnish details.	:	
25	Whether any disciplinary/professional misconduct proceedings/ Complaint is/was initiated against the Applicant by any Bar Council : (If yes, specify details of both disposed & pending cases with documents)	:	
26	Whether the applicant is ever prosecuted or convicted and sentenced in any criminal cases or whether appearing before any criminal court in respect of any criminal cases/FIR pending against? If so, furnish particulars regarding the same.	:	
27	Whether the applicant is an Income Tax Assessee, if so, give details.	:	

28. List of documents to be attached.

1. Self-Attested copy of Certificates/Marks Cards in support of educational qualifications & experiences. (Production of copy of SSLC Marks Card and LLB Marks Cards are mandatory)
2. Self-Attested copy of Certificate of Enrolment issued by the Karnataka State Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of the practice/experience certificate issued by Bar Association.
4. Self-Attested copy of Photo Identity Card/Aadhaar Card and any other Address Proof.
5. Self-Attested copy of ITR for the last 3 years (if available).
6. Photo copies of judgments in 5 Sessions cases and at least 5 cross-examinations in sessions cases, represented as Defence lawyer, (for the post of Chief Legal Aid Defence Counsel).
7. Photo copies of judgments in 5 Sessions cases and at least 5 cross-examinations in sessions cases, represented as Defence lawyer, (for the post of Deputy Legal Aid Defence Counsel).

Signature of the applicant

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agree to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by KSLSA/DLSA concerned.

Place: _____

Date: _____

Signature of the applicant