

OFFICE OF THE PRL. DISTRICT & SESSIONS JUDGE, UDUPI - 576101
Ph: 0820-2530001, e-mail - udupipdj@gmail.com

TENDER NOTIFICATION: 2/2025 (Menials-outsource)
Dated: 08-07-2025

Sub: Providing manpower for Sanitation and Cleaning Services to the Court complex at Kundapura and Karkala – Reg.

Ref: Letter No DJA/82/2007 Dated: 27-06-2025 of the Hon'ble High Court of Karnataka, Bengaluru

Sealed Tenders are invited in the prescribed format attached to this Notification from the reputed Service Providers/manpower Agencies to provide service for sanitation and cleaning the Court Complex at Kundapura and Karkala.

Name of the Court Complex	No. of persons required	Remuneration
Court Complex, Kundapura (1. Annex Court, Building - 1 2. Old Court Building -1)	2	Rs. 10,000/- per person/ permonth (Total Rs. 20,000/-)
Court Complex, Karkala	2	Rs. 10,000/- per person/ permonth (Total Rs. 20,000/-)

Last date for receipt of application- 23-07-2025 at 5.30 p.m.

Terms and Conditions:

- 1 The Service Provider shall have to be registered with statutory agencies as required under Law and also registered with the Commissioner for Service Tax and shall furnish a copy of the registration certificate along with tender
- 2 The Service Provider shall have experience in the field of providing such services/manpower to reputed organizations.
- 3 The Services shall include both basic cleaning and deep cleaning etc. Cleaning of toilets and cleaning of floors with brooms, wet wash/moping the floors, removing the dust from the Office fixtures, cleaning of floors of offices, chambers, court halls, open areas, steps and all the areas of the court complex in order to keep it in neat and hygienic condition by usage of safe consumables. Any other activity to make the court complex clean and hygienic all the time.
- 4 If the Service Provider desires to terminate the contract, he/she shall give one month prior written notice in writing to the Prl. District & Sessions Judge, Udupi.

5. The working hours will be from 7.00 AM to 12.00 PM on all working days. In case of urgent requirement, they may have to extend the working hours/days. The working days will be the court working days. However no wages will be paid for the extended period.
6. Service Provider will have to provide the manpower with Identity Cards.
7. The service will be for the period of 11 months or until further orders whichever is earlier.
8. If the service of the person engaged is found to be unsatisfactory, their service is liable to be terminated with immediate effect with notice to the service provider and the service provider should provide alternate person within two working days.
9. No request for advance payment will be considered. Payment will be made in the succeeding month or on receipt of allotment from the Hon'ble High Court.
10. The agencies should direct the persons to be provided by them to smoothly handle the equipments and materials supplied by the Court for cleaning purpose and also to ensure that no harm is done to the facilities and fixtures available in the wash rooms and the court complex.
11. The persons deployed in the Court Complex shall maintain devotion to duty and integrity. Professional competence will not be compromised. Failure to comply with the terms and conditions entails rescinding of the service.
12. The Service Provider shall produce an E.M.D. of 2% of the total amount by way of D.D. in favour of **Prl. District and Sessions Judge, Udupi**
13. The agencies who are willing to provide service in the Court Complex at Udupi are required to submit their quotation in this behalf on or before **23-07-2025**.
14. The undersigned reserves the right either to accept or to reject any application without assigning any reason.

The sealed cover shall be superscribed as **"TENDER FOR PROVIDING CLEANING SERVICE TO COURT COMPLEX AT KUNDAPURA AND KARKALA"**.

The sealed tenders shall reach the undersigned on or before 05.30 p.m. on 23-07-2025 and will be opened at 05.30 p.m. on 24-07-2025 in the chamber of Prl. District & Sessions Judge, Udupi.


(Kiran S. Gangannavar)
Prl. District Judge, Udupi


08/07

Copy forwarded to for information and wide publicity:

1. The District Information Officer, Udupi
2. Taluk Courts in this Unit-- through E-mail.
3. Software Technician of this Court – to web-host
4. Notice Board of this Court
5. Man power Service agencies in Udupi
6. Office Copy

APPLICATION

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FOR PROVIDING CLEANING SERVICE CONTRACT AT COURT COMPLEX AT KUNDAPURA AND KARKALA

1. Name and Full Address of the :
Service Provider with contact
No. and e-mail id.
2. Whether registered/renewed the :
registration for the current year

(Please enclose self attested
copy)
3. If so, class of registration :
4. Experience :
5. E.M.D. details

DECLARATION

I, _____ the designated Authority of
the firm do hereby declare that, I have read all the terms and conditions as mentioned under
the tender Notification and Rules and Regulations and to hereby undertake to bind by the said
terms and conditions of Circular No. LD 51 LWA 2017, dated:29-12-2017 of Labour
Department and Relevant provisions of Karnataka Transparency in Public Procurement Act
1999 and Rules as amended upto date.

Place
Date:

Signature of the Authorized
persons of the firm with seal

See
For
Prl. District Judge
UDUPI
ndm