JUDICIARY:: KURNOOL

OFFICE OF THE PRINCIPAL DISTRICT JUDGE :: KURNOOL

C I R C U L A R

Dis.No. 6137 /Estt.,/2026 Dt.08.10.2026

Sub : COURTS – MAINTENANCE OF RECORDS – Completion and Updation of Entries in the Registers – Certain instructions issued – Reg.

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Instances have come to the notice of the undersigned that, in certain Courts, entries in the Original Suit Registers, Appeal Suit Registers, M.V.O.P. Registers, Caveat O.P. Registers, Execution Petition Registers and other prescribed registers are being left blank, with only the case numbers being noted, without making entries in the relevant columns. This practice is causing considerable inconvenience in retrieving and verifying the particulars of individual cases.

It is further noticed that, whenever Execution Petitions are numbered and made over to other Additional District Courts, the staff of the respective Additional District Courts are not causing entries in the relevant columns, immediately upon receipt of the records from the Principal District Court.Therefore, the Superintendents of the respective Courts are hereby instructed to ensure that entries in all prescribed registers are made accurately, legibly and chronologically, immediately upon receipt or institution of the cases, as the case may be. No column or required detail shall be left blank. All registers shall be kept complete and up to date and shall be produced for inspection whenever required.

All the Judicial Officers in Kurnool Unit are requested to download the circular from the Official Website and circulate the same among the staff members of their respective Courts, and to take suitable steps for strict compliance with the above instructions. The Superintendents of the respective Courts shall place a compliance report before the concerned Officers periodically. Any deviation or non-compliance with these instructions will be viewed seriously and necessary action shall be taken against the staff concerned without any further notice.

All concerned shall ensure strict compliance with these instructions.

8/10/2026

VI Additional District Judge
FAC. Principal District Judge,
KURNOOL

To:: All Judicial Officers in Kurnool District ...

Copy to : The System Officer, e- Courts, Principal District Court, Kurnool ... to place in official website.