OFFICE OF THE PRINCIPAL DISTRICT JUDGE:: KURNOOL.

Dis.No. 5937 /e-Courts/2026 Date: 01.10.2026.

The Proceedings of the Hon'ble High Court of Andhra Pradesh in ROC.No.854/2026-B.SPL, dated 01.10.2026, is communicated to all the Judicial Officers working in the Unit of Kurnool. The Hon'ble High Court of Andhra Pradesh has nominated two Judicial Officers as Resource Persons for conducting the ECT_13_2026 "Computer Skill Enhancement Programme – Level I and II" for the Judicial Officers of Kurnool District on 03.10.2026.

Therefore, all the Judicial Officers working in the Kurnool District are requested to attend the above training programme along with their Laptops scheduled to be held on 03.10.2026 from 10.00 AM to 5.00 PM at the District Court, Kurnool, without fail.

1/10/2026

VI ADDL.DISTRICT JUDGE
FAC/PRINCIPAL DISTRICT JUDGE
KURNOOL.

Copy to:

All the Judicial Officers working in the Kurnool District
Secretary, DLSA,Kurnool.
The I Addl.District Judge,Kurnool with a request not to entertain any kind of leave to any Judicial Officers during the date fixed.
The Chief Judicial Magistrate-cum-Principal Civil Judge (Senior Division),Kurnool to make necessary Incharge Arrangements on the date of Training.
The Central Nazir, Central Nazarath Section, Principal District Court,Kurnool with a direction to make necessary arrangements, for the above training programme.
The Senior Superintendent (Accounts Section), Principal District Court,Kurnool
The Court Manager, Principal District Court,Kurnool.
The Superintendent, OP Cell/Statistics/Protocol, Principal District Court,Kurnool.
The System Officer, Principal District Court,Kurnool.

PROCEEDINGS OF THE HIGH COURT OF ANDHRA PRADESH AT AMARAVATI

DISTRICT & SESSION
01 OCT 2026
CHIEF ADMN OFFICER
KURNOOL-518 001

SUB: Nomination of Certain Judicial Officers asMaster Trainers for conducting the **P20 ECT_13_2026"Computer Skill Enhancement Programme-Level-1 & II at respective District Headquarters** which is scheduled to be held on 03.10.2026 – **Relief Arrangements - Orders Issued - Regarding.**

ORDER ROC.NO.854/2026-B.SPL. DATED:01.10.2026

The High Court made the following order:-

The Judicial Officersmentioned in Column No.3 are nominated to participate as Resource Persons for conducting the **ECT_13_2026 "Computer Skill Enhancement Programme-Level-1 & II, at mentioned District Headquarters** in Column No.2,which is scheduled to be held on 03.10.2026.

1/10/2026

SL. NO.	DISTRICT	NAME & DESIGNATION OF THE OFFICERS
1.	Ananthapuramu	**Sri T.Vasudevan** Ubuntu Master Trainer & Civil Judge (Senior Division), Penukonda, Ananthapuramu District.
2.	Chittoor	**Sri C.N.Murthy** Ubuntu-cum-CIS Master Trainer &Officer on Special Duty, High Court
3.	East Godavari	**Sri P.Govardhan,** Ubuntu-cum-CIS Master Trainer & VI Additional District Judge, Kakinada, East Godavari District
4.	Guntur	**Sri D.Yedukondalu** Ubuntu-cum-CIS Master Trainer & Registrar (IT-cum-CPC), High Court of Andhra Pradesh.
5.	Kadapa	**Smt. G.C.AsifaSulthana,** Ubuntu Master Trainer & Additional Civil Judge (Senior Division), Kadapa. **Sri S.Madhusudhan Rao,** Ubuntu Master Trainer & Civil Judge (Junior Division), Kamalapuram, Kadapa District.

Rno. 7755
1/10/26

6.	Krishna	**Sri M.Suneel Kumar** Ubuntu-cum-CIS Master Trainer & II Additional District and Sessions Judge, Vijayawada, Krishna District.
7.	Kurnool	**Sri P.Divakar** Ubuntu Master Trainer &VIII Additional Chief Judicial Magistrate –cum-AdditionalCivil Judge (Senior Division), Vijayawada. **Ms. S.Prathima** Ubuntu Master Trainer & Civil Judge (Junior Division), Banaganapalle, Kurnool District
8.	Nellore	**Sri V.Sreenivasa Siva Ram** Ubuntu Master Trainer & Registrar (Vigilance), High Court of Andhra Pradesh. **Sri Abdul Rahman Shaik** Ubuntu Master Trainer & III Additional Civil Judge (Junior Division), Nellore
9.	Prakasam	**Sri V.Raghunath,** Ubuntu Master Trainer & III Additional Civil Judge (Junior Division), Guntur. **Smt. M.Venkata Vahini** Ubuntu Master Trainer & Principal Civil Judge (Junior Division), Chirala, Prakasam District.
10.	Srikakulam	**Sri Y.Gopala Krishna** Ubuntu Master Trainer & Principal Civil Judge (Senior Division), Visakhapatnam **Smt. P.Swathi Bhavani,** Ubuntu Master Trainer & I Additional Civil Judge (Junior Division), Bheemunipatnam, Visakhapatnam District..
11.	Visakhapatnam	**Sri S.Kamalakara Reddy** Ubuntu Master Trainer &VII Additional District and Sessions Judge –cum-Special Court for Trial of Offences against woman, Visakhapatnam. **Ms. M. Mahati,** Ubuntu Master Trainer &VII Additional Civil Judge (Junior Division) -cum- VII Additional Judicial Magistrate of First Class, Visakhapatnam

12.	Vizianagaram	**Sri Ch.Pavan Kumar** Ubuntu Master Trainer & II Additional Civil Judge (Senior Division), Visakhapatnam.
13.	West Godavari	**Sri P.V.Naga Ranjit Kumar** Ubuntu Master Trainer &IIAdditional Civil Judge (Junior Division)-cum-Judicial Magistrate of First Class, Rajamahendravaram, East Godavari District. **Ms.AtluriSindhura** Ubuntu Master Trainer & Principal Civil Judge (Junior Division)-cum-Judicial Magistrate of First Class, Tiruvur, Krishna District.

All the Units Heads are requested to make necessary incharge arrangements to the nominated Judicial Officers and inform the same to the High Court.

REGISTRAR (VIGILANCE)

To

1. The officers and incharges concerned
2. The Registrar General, High Court of Andhra Pradesh (for information).
3. The Registrar (I.T)-cum-Central Project Coordinator, High Court of Andhra Pradesh (with a request to upload the same in the High court's website).
4. The Principal District Judges,
   Ananthapuramu, Chittoor, East Godavari at Rajamahendravaram, Guntur, Kadapa, Krishna at Machilipatnam, Kurnool, Nellore, Prakasam at Ongole, Srikakulam, Visakhapatnam, Vizianagaram, West Godavari at Eluru.
5. The Director, Andhra Pradesh Judicial Academy, Mangalagiri, Guntur District.
6. The Additional Director, A.P. Judicial Academy, Mangalagiri, Guntur District.
7. The District Treasury Officers, Ananthapuramu, Chittoor, Krishna, Guntur, Vizianagaram,Srikakulam, East Godavari District, west Godavari, Kadapa, Prakasam, Visakhapatnam, Nellore, Kurnool. (with a request to inform the same to concerned Sub Treasury Officers)
8. The Section Officer, Establishment Section, High Court of Andhra Pradesh (for information and to take necessary action).

12. ECT_13_2022 - Computer Skill Enhancement Programme - Level I & II

Description of Programme:	**Computer Skill Enhancement Programme - Level I & II, etc.**
Training Code	ECT_13_2022
Target Group	Judicial Officers of District Judiciary (All Cadre)
Place of Training	District Head Quarters through State Judicial Academy
No. of Days	1
Mode of Training	Offline/ Online/Hybrid
Hands on Training	(Yes) Strongly Recommended
Resource persons (Suggestive)	Existing Master Trainers (Judicial Officers) of the State along with Technicians/Officials from amongst NIC/High Court/District Court digitisation personnel/Technical experts

Colour Coding:

National Topics	
State-Specific topics	
Optional Topics	

DAY 1		
Session No.1	**Time (minutes) : 15**	**Tentative time table** 10.00 a.m. - 10.15 a.m.
Main Topic	Sub Topics	Resource Persons
Orientation and Overview of the Program	• Focus of training • Change Management • Need for training • Training methodology • Overview of latest initiatives of e-Committee and current phase of e-Courts project	

Session No.2	**Time (minutes) : 30**	**Tentative time table** 10.15 a.m. - 10.45 a.m.
Main Topic	Sub Topics	Resource Persons

Overview of Computer Infrastructure: Hardware	• Special emphasis on newly installed/latest equipment/new technology
	• Hardware Components
	  • Computers-desktops & laptops
	  • Peripherals including printers
	  • Photocopying equipment
	  • Scanners
	  • VC equipment
	  • Cables
	  • UPS
	  • Network equipment & accessories including Wi-Fi solutions
	• Electronic waste management in courts including EWM Rules, 2016 with 2018 amendments	

	• **State-Specific** Hardware procurement & management	
Session No.3	**Time (minutes): 45**	**Tentative time table** 10.45 a.m. - 11.30 a.m.
Main Topic	Sub Topics	Resource Persons

Overview of Computer Infrastructure: Software	• Open source vs. patented/proprietary
	• Operating system options
	  • Windows / Mac / Linux
	• Ubuntu Linux- features & benefits
	• New features in version 24.04
	• Ubuntu-Linux File System
	  • Home Folder
	  • Desktop
	  • Documents
	  • Downloads Folders
	  • PDF (output folder for virtual pdf printer) Folder
	  • ReadMe Folder
	  • Location (Path) of files & folders in Ubuntu - Linux	

	• Using the File Browser
	• Understanding the use of Copy To, Move To, Other Pane (Ctrl+T)
	• Accessing recently copied data/clipboard
	• Typing in Indian Languages
	  • Selecting Keyboard Input Language
	  • Using specific Keyboard Layout:
	• Using a webcam with Ubuntu-Linux
	• Taking a screenshot
	• Force quit (force kill) an errant/misbehaving application
	• Other useful applications	

BREAK		
Session No.4	**Time (minutes): 90**	**Tentative time table** 11.45 a.m – 01.15 p.m.
Main Topic	**Sub Topics**	**Resource Persons**

Working with day-to-day Applications: Office Suites, PDF Tools, Speech to Text Software, etc.	• Libre Office Writer/ Word Processor Tips
	  • Free software vs. Paid software
	  • Basic tips to use a word processor efficiently
	  • Saving document
	  • Keyboard Shortcuts
	  • Formatting
	  • Automatic saving
	  • Auto text
	  • Auto Correct
	  • Table of contents
	  • Miscellaneous
	  • Find and replacing text
	  • Use of spell checker
	  • Header/ Footer
	  • Inserting Date/Time, Footnote, Endnote, etc
	  • Bullets / Numbering
	  • Page Numbering
	  • Viewing/Printing documents
	• Working with Speech to Text Software
	  • Tips, practice & demonstration	

	• Working with Tables
	• LibreOffice Calc
	  • Use of Spreadsheets in Court work
	  • Calculation of Units
	  • Administrative work
	• LibreOffice Presentation
	  • PDF Tips
	  • Conversion to as PDF in Ubuntu-Linux
	  • Generation of accessible PDF Documents and uploading of only accessible and digitally signed PDF documents in the websites of the District Courts
	  • How to convert JPEG, PNG etc. format to PDF format
	  • PDF Editing Tools in UBUNTU
	  • Merging and splitting of PDF Files
	  • How to bookmark a PDF Document	

	• Working with Speech to Text Software
	  • **State-Specific** software – Adalat.AI
	  • **State-Specific** regional language support and fonts	

BREAK		
Session No.5	**Time (**minutes**): 60**	**Tentative time table** 02.00 p.m. - 03.00 p.m.
Main Topic	**Sub Topics**	**Resource Persons**
Main Topic: Video Conferencing and Hybrid Hearing: Way Forward	• Video Conferencing • Judgments on VC • Advantages of VC • VC equipment • Creation of accounts • Scheduling of meetings • Panels • Viewing Modes • Recording of meetings • Hybrid Hearing • Video Conferencing Tips	

	• **State-Specific software for video conferencing** • **State-Specific** Rules relating to video conferencing.	
Session No.6	**Time (minutes): 30**	**Tentative time table** 03.00 p.m. - 03.30 p.m.
Main Topic	**Sub Topics**	
An Introduction to Servers	• Basics of Servers • Different components of a Server • RAID Configuration • Latest tech/ trends in Servers • How to create a replica of Server?	
BREAK		
Session / Time	**Time (minutes):65**	**Tentative time table** 03.45 p.m.- 04.50 p.m
Main Topic	**Sub Topics**	**Resource Person/s**
Working in Cyberspace, Basics of Networking and Data Security	• Working in Cyberspace • Internet: An Overview / Web browser Toolbar / Hyperlinks Problems loading a page / Working with Search Engines / Printing webpage • Internet Safety and Tips • Firefox Web browser-tips • Search Tips • Privacy and Data Protection • Data Management and Security • Importance of data security • Open data • Password management • Data auditing • Management of Data on devices and Cloud • Basics of Networking: • Local Area Networks • Wide Area Networks • Virtual Private Networks • Use of Networks in file sharing, printing, etc.	
Session No.8	**Time (minutes): 10**	**Tentative time table** 4.50 p.m. - 5.00 p.m.
Main Topic	**Discussion & Doubts**	