OFFICE OF THE PRINCIPAL DISTRICT JUDGE, KURNOOL

Dis. No. ~~5139~~ 5338/2025 Date: 22-09-2025.

C I R C U L A R

SUB: INSPECTION - Inspection of the Court of Principal District Judge, Kurnool and all Additional District Judge's Courts in Kurnool District by Hon'ble Ms. Justice B.S. Bhanumathi Garu, Judge, Hon'ble High Court of Andhra Pradesh -cum- Administrative Judge of Kurnool District on 28-09-2025 (Sunday) - Certain instructions - Issued - Regarding.

** ** **

All the Judicial Officers working in Kurnool District are hereby informed that Hon'ble Ms. Justice B.S. Bhanumathi Garu, Judge, Hon'ble High Court of Andhra Pradesh -cum- Administrative Judge of Kurnool District will be conducting official inspection of the Court of Principal District Judge, Kurnool and all Additional District Judge's Courts in Kurnool District on **28-09-2025 (Sunday).**

Therefore, all Judicial Officers, Court Staff, and concerned Administrative Units are instructed to ensure that comprehensive arrangements are made to uphold the dignity and decorum of the Institution. The following preparatory measures must be undertaken with immediate effect.

1.	Ensure immaculate cleanliness and maintenance of Court premises, Chambers, and surrounding areas.
2.	Update all case records, registers and relevant files.
3.	Organize and present case records, registers, and relevant documents in a systematic and accessible manner.

4.	Prepare compliance reports and any other material required for review.
5.	Maintain punctuality, discipline, and professional conduct throughout the inspection period
6.	Coordinate with support staff to facilitate smooth logistics and protocol arrangements.
7.	Necessary arrangements for protocol, hospitality, and coordination must be finalized well in advance.
8.	Answer the queries, if any, that may be raised by Her Ladyship at the time of inspection, in a proper and humble manner.

The I Additional District & Sessions Judge, Kurnool is requested not to entertain any kind of leave applications or permission applications of Civil Judges (Junior Division) of this Unit for 27-09-2025 (Saturday) and 28-09-2025 (Sunday), unless special and compelling circumstances are shown.

The Judicial Officers working in the District are instructed not to grant any kind of leave or permission to the staff members of their respective Courts on 27-09-2025 (Saturday) and 28-09-2025 (Sunday).

This inspection is a matter of high institutional significance and will reflect the standards of Judicial Administration in our District. All concerned are expected to extend their full cooperation and complete the necessary preparations by 26-09-2025.

PRINCIPAL DISTRICT JUDGE,
KURNOOL

To

All the Judicial Officers working in Kurnool District.

"TRUE COPY/By ORDER"
Chief Administrative Officer
Principal District Court,
KURNOOL