# OFFICE OF THE PRINCIPAL DISTRICT JUDGE, KURNOOL

Dis. No. 2574 /Estt/2025 Date: 08-05-2025.

## C I R C U L A R

**SUB: FURNITURE -** Submission of Inventory of furniture of each Court in Kurnool District - Regarding.

** ** **

All Judicial Officers working in Kurnool District are hereby required to instruct the Chief Administrative Officer / Senior Superintendent / Superintendent / in-charge Superintendent of their respective Courts to prepare a complete inventory of all furniture available in their respective Courts, i.e., furniture that are in good condition and presently in use, furniture that need maintenance or refurbishment, furniture that are beyond repair and need to be discarded or replaced and furniture that are required, in the proforma given below.

| **NAME OF THE COURT:** | | | | |
|---|---|---|---|---|
| **S. No.** | **Item Description** | **Quantity** | **Present condition ( Good / Needs maintenance or refurbishment / beyond repair ) and requirement )** | **Remarks** |
| 1. | | | | |
| 2. | | | | |

The above information shall reach this Office on or before **09-06-2025.**

The above information will aid in assessing requirements for repair, replacement, and procurement of necessary furniture.

Kindly ensure compliance within the stipulated time frame.

**PRINCIPAL DISTRICT JUDGE,**
**KURNOOL**

To

All Judicial Officers working in Kurnool District.