

OFFICE OF THE PRINCIPAL DISTRICT JUDGE, KURNOOL

**NOTIFICATION No.03 /2025**

(Dis.No. 1540 /Estt./2025 Dt. 24. 03. 2025)

Applications are invited from the eligible candidates for filling up of the posts of **Court Assistant and Court Attendant** in the following Special Judicial Magistrate of Second Class Courts

Sl. No.	Name of the Court	No. of Post vacant	Remuneration G.O.Rt.No.1231 LAW (L & LA & J HOME-COURTS.A) DEPARTMENT DT. 27.12.2022
1.	Special Judicial Second Class Magistrate Court , Atmakur at Srisailam	Court Assistant - 01	Rs.10,000/-
2.		Court Attendant -01	Rs.6,000/-

**QUALIFICATIONS :**

**For Retired employees:**

1. The applicant **must not have** completed the age of 65 years, who have retired as members of A.P. Judicial Services.
2. Any retired person who held the post of Attender, Process Server or in any other post in the Last Grade services in Subordinate Courts or in the A.P. High Court services is eligible for appointment as Court Attendant.  
Provided that if suitable retired employee from Last Grade Service in the subordinates Court and AP. High Court Services does not respond to the recruitment notification or otherwise not available, an outsider can be appointed.
3. Who has at least one year to complete 65 years as on the date fixed by the Court in the year of recruitment, shall alone be eligible.

**OTHERS :**

4. Provided that if suitable retired employees, from A.P. Judicial Ministerial service and A.P. High Court service do not respond to the recruitment notification of otherwise not available, an outsider will be appointed and they **must not have the age of 42 years** and must have complete the age of 18 years as on **01.03.2025** and age relaxation in respect of SC , ST, BCs is 5 and P.Hs., Ex-servicemen is 10 years as per Rules.

The above applicants shall possess qualification of SSC fail or VII pass for the post of Court Attendant and Intermediate for Court Assistant post.

**DISQUALIFICATIONS:**

1. Any employee who crossed the age limit of 65 years are not eligible .
2. Any employee, who has taken voluntary retirement on the ground of Medical invalidation, retired on compulsory retirement from service, Dismissed, or removed from service or subjected to any other major penalty and misconduct are not be eligible.

3. Persons who have been convicted and sentenced by a Court for an offence involving moral delinquency or is charged of any offence constituting moral turpitude and proceedings are pending are not eligible to apply.
4. Persons of unsound mind or deaf or mute or blind or suffering from leprosy or any other contagious diseases are not eligible to apply.
5. Persons who have been adjudicated as an insolvents or un discharged insolvents are not eligible to apply.

**NOTE :**

1. The appointments to the post of Court Assistant /Court Attendant shall be for a period of two years and if the work of the persons hold the said post satisfactorily, such persons may be considered for appointment for the subsequent period subject to age limit, on the performance of work and on physical fitness of the individuals.
2. Preference will be given to the Local candidates i.e., persons living in the same station or near about place and the rule of Reservation need not be followed.
3. Preference will be given to those candidates who have experience in the Field.
4. The Court Assistant/Court Attendant are eligible for 15 days casual leaves for every calendar year and they are not entitled for any other kind of leave. The concerned Spl. Judicial Magistrate of II Class is authorized to sanction casual leave to the Court Attendant.
5. The District Judge is competent to terminate the services of the person working in the post of Court Assistant/Court Attendant at any time if the work is not satisfactory or there is any physical disability or on the grounds of misconduct or negligence.
6. On appointment and while in service a Court Assistant/ Court Attendant may be removed without being called upon to show cause if he fails to attend the Office without written permission of the Special Judicial Second Class Magistrate.
7. Powers conferred by the Court on the Court Attendants shall automatically stand withdrawn on his attaining the age of 65 years

The desired and eligible persons can submit their applications with latest passport size photo duly attested by Gazetted Officer, affixing on the application, to the District Judge, Kurnool with Bio-data particulars and attested copies of relevant certificates (one set) such as date of birth, Education qualifications, post held at the time of Retirement, Medical fitness and Mental alertness certificate etc., along with self addressed postal cover duly affixing Rs.35/- postal stamps worth, to inform the date of interview.

The last date for receipt of applications is 10 . 04.2024 at 05.00 p.m.

Note: Any applications received after above date and time will summarily be rejected. Postal/Courier etc., delays will not be considered.

  
PRINCIPAL DISTRICT JUDGE,  
KURNOOL.

To:

1. The Presiding Officers of all Courts in the District, with a direction to cause display in the Notice Board of their respective Courts.
2. All the Principal District Judges in the State of Andhra Pradesh, with a request to communicate to all the Judicial Officers working in their respective Units, for display in the Notice Boards of all courts.



3. The District Collector, Kurnool - with a request to display the Notification on the Notice Board and also to mark the notification to the concerned authorities in the entire District for publication of the same on the Notice Boards of such authorities for the purpose of wide publicity.
4. The Deputy Director, Social welfare Department, Kurnool - with a request to display on the Notice Boards of all Educational institutions and Hostel run and managed under their control for wide publicity.
5. The Executive Director, schedule caste Co-operative Society Limited, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels run and managed under their control for wide publicity.
6. The Executive Director, District Backward classes service co-operative society limited, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels run and managed under their control for wide publicity.
7. The District Tribal welfare Officer, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels run and managed under their control for wide publicity.
8. The District Public Relations Officer, Kurnool - with a request to publish the Notification on the Notice Boards attached to his office as well as the information centers located at various places in the Kurnool District and also with a request to release the Notification as (Press Release) to both Print and Electronic Media.
9. The Station Director, All India Radio, Kurnool, Kadapa, Anantapur and Chittoor - with a request to broadcast the gist of the Notification .
10. The Chairman and the Secretary, Zilla Grandhalaya Samstha, Kurnool - with a request to display the Notification on the Notice Boards and to mark the Notification to all the Libraries in Kurnool District for publication of the same on Notice Boards of such Libraries.
11. All Bar Associations in Kurnool District - with a request to display the Notification on the Notice Boards of their respective Bar Associations.
12. The Chairman, Zilla Parishad, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels under their control for wide publicity.
13. The District Educational Officer, Kurnool - with a request to display the Notification on the Notice Boards of all Educational Institutions and Hostels under their control for wide publicity.
14. The District Employment Officer, Kurnool - for necessary action with regard to wide publicity.
15. The Sub Collector, Kurnool.
16. The Revenue Divisional Officer, Kurnool.
17. The Editors, Eenadu News paper, Sakshi Newspaper, Andhra News paper, Deccan chronicle Newspaper and Hindu Newspaper at Kurnool
18. The Editor, Employment News, Ministry of information and Broadcasting, East Block-IV, Level-5, R.K.Puram, New Delhi - 110066.
19. Notice Board of District Court, Kurnool.
20. The System Officer, District court, Kurnool - to upload the Notification in the Official Website of the District court, Kurnool.
21. Copy to the stock file.

Copy to :

- 1) The Registrar General, Hon'ble High Court of A.P. for favour of information.
- 2) The Registrar (Recruitment), Hon'ble High Court of A.P. for favour of information.

Note: The applicants are informed to download the notification from the official web site of Kurnool District Court i.e., <https://districts.ecourts.gov.in> /Kurnool

## NOTIFICATION No. 03/2025

(Dis.No. 1540 /Estt./2025 Dt. 24. 03. 2025 )

APPLICATION FOR THE POST OF ::

NAME OF THE COURT :: SPECIAL JUDICIAL MAGISTRATE OF SECOND CLASS COURT  
STATION :: SRISAILAM

Note: Separate application should be submitted for each post

Affix latest  
passport size  
photograph duly  
attested by  
Gazetted Officer.

1.	Name of the applicant (in capital letters)		
2.	Father's/Husband's Name		
3.	Date of Birth and age as on 01.11.2023	Date of birth	
		Years	
		Months	
		Days	
4.	Address for correspondence		
5.	Mobile number		
6.	Adhaar Number		
7.	Caste and Category		
8.	Permanent Address		
9.	Employment Exchange Regd. Number and Date		
10.	Educational Qualifications		
11.	Technical experience, if any		
12.	Previous experience, if any		
13.	Whether any disciplinary proceedings		
14.	Punishments awarded if any		
15.	Date of superannuation		
16.	Post held at the time of superannuation		
17.	List of certificates enclosed (only Photostat copies attested by the Gazetted Officer should be enclosed)		
18.	Signature of the applicant		

### DECLARATION

I solemnly declare that the above information submitted by are true to the best of my knowledge, if any information submitted by me are found to be false, action may be taken against me.

Station:

Date :

Signature of the Candidate