

OFFICE OF THE PRINCIPAL DISTRICT JUDGE::KURNOOL

NOTIFICATION No. 06/2024

(Dis.No. 4281/Estt.,/2024 dt. 23.07.2024)

Applications are invited in the proforma appended to this Notification for appointment to the following post on contract basis in the V Additional District Court, Allagadda (Fast Track court working on permanent basis)

Sl.No	Name of the post	Posts
1	Head clerk	1

QUALIFICATIONS FOR RETIRED EMPLOYEES:

I. FOR THE POST OF HEAD CLERK:

Any retired person who held the post of Head Clerk and the persons who retired in the corresponding or Higher categories of A.P. Judicial Ministerial Service Rules will be considered and who is below 65 years of age are eligible

II. DISQUALIFICATIONS FOR RETIRED EMPLOYEES

1. Any employee who has taken voluntary retirement on the ground of Medical invalidation, retired on compulsory retirement from service, dismissed or removed from service, shall not be eligible
2. Persons who have received any punishment for any misconduct in disciplinary proceedings while in service are not eligible for consideration

III. CERTIFICATES TO BE ENCLOSED TO THE APPLICATION:

1. Retirement Particulars
2. No disciplinary enquiries certificate

GENERAL INSTRUCTIONS :

- i. The candidates shall be physically and mentally fit to hold the post
- ii. The appointments are made on contract basis
- iii. Only persons who are of sound health and active habits alone will be considered.
- iv. Persons selected have to produce a physical fitness certificate
- v. The selected candidate should enter in to an Agreement with the undersigned for a period of **one year** initially.
- vi. Consolidated monthly remuneration will be paid for the posts of Head Clerk as per the existing Rules.
- vii. The services of the reemployed employees are liable to be terminated at any time without assigning any reason and notice and the appointment is purely on contract basis.
- viii. Retired employees shall produce necessary certificates in proof of their age and service in the Department
- ix. Applications with insufficient information will be rejected.
- x. No T.A. will be paid to the candidates for the journey performed in connection with recruitment
- xi. Applications which do not contain necessary enclosures as detailed above will be rejected and no correspondence will be entertained in this regard.

- xii. Applications received after the due date will not be accepted.
- xiii. This office is not responsible for any postal delay, delay caused by any other service like courier or delay in delivery, etc., and no correspondence will be entertained in any aspect.
- xiv. The undersigned reserves right to cancel this Notification at any time without assigning any reasons.
- xv. Applications shall be addressed to the "PRINCIPAL DISTRICT JUDGE", Kurnool.

The desired and eligible persons can submit their applications with latest passport size photo duly attested by Gazetted Officer on the application, to the District Judge, Kurnool with Bio-data particulars and attested copies of relevant certificates (one set) such as date of birth, Education qualifications, post held at the time of Retirement, Medical fitness and Mental alertness certificate etc., along with self addressed postal cover duly affixing Rs.40/- postal stamps worth, to inform the date of interview.

(self addressed postal cover with insufficient postage stamps shall not be considered)

The last date for receipt of applications is 12th - 2024 at 05.00 p.m. Any applications received after above date and time will summarily be rejected.

KURNOOL
DT. 23.07.2024

Srinivas
PRINCIPAL DISTRICT JUDGE,
KURNOOL.

To:

1. The Presiding Officers of all Courts in the District, with a direction to cause display in the Notice Board of their respective Courts .
2. All the Principal District Judges in the State of Andhra Pradesh, with a request to communicate to all the Judicial Officers working in their respective Units, for display in the Notice Boards of all courts.
3. Notice Board of District Court, Kurnool.
4. The System Officer, District court, Kurnool - to upload the Notification in the Official Website of the District court, Kurnool.
5. Copy to the stock file.//A.O. section//

Copy to :

- 1) The Registrar General, Hon'ble High Court of A.P. for favour of information.
- 2) The Registrar (Recruitment), Hon'ble High Court of A.P. for favour of information.

Note: The applicants are informed to download the notification from the official web site of Kurnool District Court i.e., [https://districts.ecourts.gov.in /kurnool](https://districts.ecourts.gov.in/kurnool)

PRINCIPAL DISTRICT AND SESSIONS COURT: KURNOOL
NOTIFICATION No. 06/2024

Application for the post of ::: HEAD CLERK
Name of the Court ::: V ADDITIONAL DISTRICT COURT,
ALLAGADDA
(FAST TRACK COURT ON PERMANANT BASIS)

Affix latest
passport size
photograph duly
attested by
Gazetted Officer.

1	Name of the applicant (in capital letters)				
2	Father's/Husband's Name				
3	Date of Birth and age (as on 01.07.2024)	DATE OF BIRTH	YEARS	MONTHS	DAYS
4	Address for correspondence				
5	Mobile number				
6	Adhaar Number				
7	Caste and Category				
8	Permanent Address				
9	Employment Exchange Regd. Number and Date				
10	Educational Qualifications				
11	Technical experience, if any				
12	Previous experience, if any				
13	Whether any disciplinary proceedings				
14	Punishments awarded if any				
15	Date of superannuation				
16	Post held at the time of superannuation				
17	List of certificates enclosed (only Xerox copies attested by Gazetted Officer should be enclosed)				
18	Signature of the applicant				

DECLARATION

I solemnly declare that the above information submitted by me is true to the best of my knowledge, if any information submitted by me is found to be false, action may be taken against me.

Date :
Station:

Signature of the Candidate
(Name of the applicant)