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12-01-2026

PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE, SRIKAKULAM

Present: **Junaid Ahmed Moulana**
Principal District Judge

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Sub: Recruitment – Andhra Pradesh Judicial Minissterial Service and Subordinate Service Rules -2019 – Appointment to the Post of Record Assistant (Category – 15) – in the Unit of District Judge, Srikakulam – Appointment and Posting Orders – Issued.

- Ref:1. Notification No. 08/2025 RC, dated 06.05.2025 of Hon'ble High Court of Andhra Pradesh for Direct Recruitment to the posts of Record Assistant.
2. Notification in ROC No. 72/2025-RC, dated 26.12.2025 of Hon'ble High Court of Andhra Pradesh.
3. Letter in ROC No. 72/2025- RC, dated 02.01.2026 of Hon'ble High Court of Andhra Pradesh.

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ORDER in PR.No. 03 /2026 DATED: 12.01.2026

The following individuals who were provisionally selected for appointment to the post of Record Assistant under Direct Recruitment by the Honourable High Court of Andhra Pradesh in reference 2nd cited, and accordingly, the undersigned is pleased to issue following appointment and posting orders :

1. Kotyada Satyavathi, D/o Kotyada Appa Rao, 1-130, Pradana Street, Kondagumpam village, Nellimarla Mandal, Vizianagaram District – 535280, Aadhaar No: 5641 8543 3904 (BC-D against OC (Blindness or Low Vision) at Roster Point No. 6 in I Cycle) is appointed as Record Assistant and posted to the Court of Special Judge for Trial of Offences under the Protection of Children from Sexual Offences Act (POCSO), Srikakulam, in the existing vacancy.
2. Ronanki Divija Saibhanu, D/o Ronanki Visweswara Rao, D.No. 2-102, Rajula Veedhi, Gokarnapalli, Ponduru (M), Srikakulam - 532 168, Aadhaar No: 7901 6426 3573 (B.C-A at Roster Point No. 04 in I Cycle) is appointed as Record Assistant and posted to the Court of Civil Judge (Junior Division), Palakonda, in the existing vacancy.
3. Savara Divakar, S/o Savara Someswara Rao, 2-14, Appojipeta, Peddaveedhi, Sundarada, Srikakulam District – 532213, Aadhaar No: 4790 4785 2806 (ST at Roster Point No. 08 in I Cycle) is appointed as Record Assistant and posted to the Court of Principal Civil Judge (Junior Division), Sompeta in the existing vacancy.

- (i) **All the individuals are informed, their appointment is made purely on temporary basis, subject to verification of their antecedents, and genuineness of their certificates**, submitted, and if their antecedents are found not satisfactory, and their certificates are found not genuine, their services will be terminated, at any time, without assigning any reasons, and they will be prosecuted, for submission of incorrect information, and certificates.
- (ii) All the individuals shall join duty on or before 27.01.2026, failing, their names will be removed from the selection list, and no correspondence, in this regard will be entertained.
- (iii) The above individuals are directed to submit their physical fitness certificates obtained from Civil Surgeon, before their Presiding Officers.
- (iv) The individuals are directed to submit their antecedents forms filled in triplicate, in the prescribed proforma, enclosed herewith, along with self attested copies of their education qualifications, community, and study certificates, within fifteen days, without fail.
- (v) The individuals are further informed, employee appointed after 01.09.2004, is covered by Contirbutory Pension Scheme, and the same scheme will be applicable to all the individuals.
- (vi) The individuals are directed to produce Security deposit for an amount of **Rs.10,000/-** as per Rule 22 (b) (iii) r/w (c) of A.P.J.M.& S.S. Rules, 2019.

Note :

- (i) The individuals are informed, their seniority will be in order, as directed by the Hon'ble High Court, in the reference 2nd read above.
- (ii) All the Judicial Officers are directed to obtain self attested Aadhaar cards of the individuals concerned, and the self attestation shall be made before the Presiding Officer, and to submit the same, to the undersigned immediately.
- (iii) The Judicial Officers concerned are instructed to submit the antecedents forms of the individuals in the prescribed proforma in triplicate, with self attested copies of education qualifications, community, and study certificates, to the undersigned immediately.

Encl: 1. Physical Fitness Certificate form.
2. Antecedent form.

Principal District Judge,
Srikakulam.

To

1. Kotyada Satyavathi, D/o Kotyada Appa Rao, 1-130, Pradana Street, Kondagumpam village, Nellimarla Mandal, Vizianagaram District – 535280,
2. Ronanki Divija Saibhanu, D/o Ronanki Visweswara Rao, D.No. 2-102, Rajula Veedhi, Gokarnapalli, Ponduru (M), Srikakulam - 532 168.
3. Savara Divakar, S/o Savara Someswara Rao, 2-14, Appojipeta, Peddaveedhi, Sundarada, Srikakulam District – 532213.

Copies to :

The Special Judge for Trial of Offences under the Protection of Children from Sexual Offences Act (POCSO), Srikakulam.

The Civil Judge (Junior Division), Palakonda.

The Principal Civil Judge (Junior Division), Sompeta.

The Senior Superintendent (Accounts), R.K., Principal District Court Srikakulam.

The System Officer, Principal District Court, Srikakulam with a direction to upload these proceedings in District Court Website.

Copy to stock file.