

**OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY,
KENDRAPARA**

Notice No. LADCS/ADVT-01/2026

Date: 25th February, 2026

**ADVERTISEMENT INVITING APPLICATIONS FOR THE POST OF CHIEF
LEGAL AID DEFENSE COUNSEL, DEPUTY CHIEF LEGAL AID DEFENSE
COUNSEL AND ASSISTANT LEGAL AID DEFENSE COUNSEL FOR LEGAL
AID DEFENSE COUNSEL SYSTEM OFFICE (LADCSO), KENDRAPARA**

Offline applications, in the prescribed format, are invited from eligible lawyers having requisite qualifications for the posts of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel and Assistant Legal Aid Defense Counsel for the Legal Aid Defense Counsel System Office (LADCSO), Kendrapara at District Headquarter, Kendrapara on contract basis initially for a period of two years with a stipulation of extension on yearly basis subject to satisfactory performance, as per NALSA (Legal Aid Defense Counsel) Modified Scheme, 2022 and directions contained in OSLSA Letter No. 394 dated 05.02.2026.

Interested candidates may submit their applications in a closed envelope through Speed Post or drop the same in the drop box kept in the office of the District Legal Services Authority, District Court Complex, Kendrapara. Application in the prescribed proforma must reach the undersigned on or before **06.03.2026 by 5:00 PM** and applications received after the due date and time shall not be considered.

The Scheme of engagement along with Application Form may be downloaded from the official website of the District Court, Kendrapara <https://kendrapara.dcourts.gov.in/>

. Candidates are advised to visit the said website frequently for updates.

Vacancy of Posts and Honorarium

Sl No.	Name of the Posts	No. of vacancy	Monthly Fixed Honorarium
1	Chief Legal Aid Defense Counsel	01	Rs. 70,000/-
2	Deputy Chief Legal Aid Defense Counsel	02	Rs. 50,000/-
3	Assistant Legal Aid Defense Counsel	02	Rs. 30,000/-

N.B.: 1. The envelope containing the application shall reflect the category of post applied for in capital letter.

2. Non compliance of any of the requirement mentioned in the advertisement or any defective or incomplete application shall entail rejection of the application out rightly.

Applying for engagement does not create any right/assurance whatsoever.

**Sd/
Chairman,
District Legal Services Authority,
Kendrapara**

1. Qualifications (As per Point No. 4 of NALSA Legal Aid Defense Counsel Modified Scheme, 2022)

a) Chief Legal Aid Defense Counsel:

- Practice in criminal law for at least 10 years.
- Excellent oral and written communication skills.
- Excellent understanding of criminal law.
- Thorough understanding of ethical duties of a Defense counsel.
- Ability to work effectively and efficiently with others with capability to lead.
- Must have handled at least 30 criminal trials in Sessions Courts, aforesaid conditions of handling 30 criminal cases can be relaxed in appropriate circumstances.
- Knowledge of computer systems is preferable;
- Quality to lead the team with capacity to manage the office.

b) Deputy Chief Legal Aid Defense Counsel:

- Practice in criminal law for at least 7 years.
- Excellent understanding of criminal law.
- Excellent oral and written communication skills.
- Skill in legal research.
- Thorough understanding of ethical duties of Defense counsel.
- Ability to work effectively and efficiently with others.
- Must have handled at least 20 criminal trials in Sessions Courts aforesaid, conditions of handling 20 criminal cases may be relaxed in exceptional circumstances by Hon'ble Executive Chairman, SLSA .
- IT knowledge with proficiency in work.

c) Assistant Legal Aid Defense Counsel:

- Practice in criminal law from 0 to 3 years.
- Good oral and written communication skills.
- Thorough understanding of ethical duties of Defense counsel.
- Ability to work effectively and efficiently with others.
- Excellent writing and research skills.
- IT knowledge with high proficiency in work.

Note: Qualifications may be reasonably relaxed in case of exceptional candidates or circumstances with the approval of the Hon'ble Executive Chairman, OSLSA/SLSA.

2. List of Documents to be Attached with Application

- Applicants shall attach self-attested copies of the following documents:
- Certificate of enrolment issued by the Bar Council under the Advocates Act, 1961.
- Photo identity card issued by Bar Council of Odisha / any registered Bar Association.
- For Chief Legal Aid Defense Counsel: list of at least 30 criminal judgments in Sessions cases conducted by the applicant.
- For Deputy Chief Legal Aid Defense Counsel: list of at least 20 criminal judgments in Sessions cases conducted by the applicant.
- Certificate of computer knowledge (for Chief) and IT proficiency certificate (for Deputy Chief and Assistant), if any.
- Income Tax Returns for last three years, if any.

- Three recent passport-size photographs.
- Non-submission of requisite documents or submission of incomplete/defective applications shall entail outright rejection of the application.

3. Selection Procedure (As per Point No. 4 of NALSA Legal Aid Defense Counsel Modified Scheme, 2022)

A fair, transparent and competitive selection process shall be adopted by DLSA, Kendrapara under the guidance of OSLSA, in terms of NALSA Legal Aid Defense Counsel Modified Scheme, 2022 and NALSA (Free and Competent Legal Services) Regulations, 2010.

Legal Aid Defense Counsels shall be engaged on contract basis for a period of two years with stipulation of extension on yearly basis on satisfactory performance; performance shall be assessed every six months by OSLSA in consultation with DLSA concerned.

Selection will be purely on merit, taking into account knowledge, skills, practice and experience, by a Selection Committee under the Chairmanship of the District Judge-cum-Chairperson, DLSA, Kendrapara, subject to final approval by the Hon'ble Executive Chairman, OSLSA. Further, the mode of selection will be through **Written Test** along with **Viva-voce** conducted by the Selection Committee. The total marks will be 80 marks for written test and 20 marks for Viva-voce involving subjects such as all type of criminal laws including the new BNSS, BSA and BNS. The written examination will be held on **12.03.2026 at 4:30 PM** in the District Court premises at Kendrapara.

4. For Scope of Work, Work Profile, Termination of Services, Code of Ethics, Entitlement to Leave refer to NALSA Legal Aid Defense Counsel Modified Scheme, 2022)

Click Here: https://drive.google.com/file/d/1CpeVei_LxObdnzcmRMPNe8NNL-FNMH0-/view?usp=sharing

- N.B.: 1. The envelope containing the application shall reflect the category of post applied for in capital letter.***
- 2. Non compliance of any of the requirement mentioned in the advertisement or any defective or incomplete application shall entail rejection of the application out rightly.***
- 3. The candidates whose application forms are found valid and complete in all respect are further requested to go through the District Court Website <https://kendrapara.dcourts.gov.in/> for downloading the Admit Cards or they may also visit the Office of District Legal Services Authority , Kendrapara to collect the same physically during working hours by 11.03.2026.***

Applying for engagement does not create any right/assurance whatsoever.

Sd/-
Chairman, DLSA, Kendrapara

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID
LAWYER IN LEGAL AID DEFENSE COUNSEL SYSTEM IN THE
DISTRICT OF KENDRAPARA**

Application No. _____
(For Office use)

Affix recent
Passport
size colour
photo

APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE COUNSEL
(Tick mark the post for which the applicant is applying)

- Chief Legal Aid Defense Counsel
 Deputy Legal Aid Defense Counsel
 Assistant Legal Aid Defense Counsel
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PERSONAL INFORMATION

1. **Applicant's Name:**
2. **Father's/Husband's Name:**
3. **Date of Birth:**
4. **Gender:** Male Female Other
5. **Residential Address:**

6. **Office/Present Address:**

7. **Telephone No. (O):**
8. **Telephone No. (R):**
9. **Mobile No.:**
10. **Whatsapp No.:**
11. **E-mail ID:**
12. **PAN No.:**
13. **AADHAR No.:**

14. Educational Qualification (Please enclose self-attested copies of documents)

Course	Name of Board/University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

PROFESSIONAL INFORMATION

15. Date of Enrolment as Lawyer:

16. Enrolment No.:

(Attach self-attested copy of enrolment certificate issued by Bar Council)

17. Experience in Bar:

(Duration of actual practice)

(Attach an experience certificate issued by the Bar Association/Council)

(a) **Total no. of cases handled:**

(b) **Nature of cases handled:**

(Attach extra sheet, if required)

(c) **Specialization, (Any work /duty assigned by Legal Services Authority) :**

18. Whether empanelled as Central/State Government or Government undertaking counsel/pleader:

(Indicate period & attach documents)

19. The Courts where the Applicant is ordinarily practising:

(Enclose Bar Association Membership Certificate)

20. Computer knowledge , if Any

21. List of Documents To be attached

1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrolment issued by the Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, issued by Bar Council of Odisha / any registered Bar Association.
4. Self-Attested copy of ITR for last 3 years (if available).
5. Furnish list of cases handled as required for selection of the respective post applied in view of Point No. 8 of NALSA Legal Aid Defense Counsel Modified Scheme, 2022.
6. Three recent passport size photographs.

Signature: _____

DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement as enshrined in the NALSA Legal Aid Defense Counsel Modified Scheme, 2022 as well as NALSA (free and competent legal services) Regulations, 2010. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I

Place: _____

Date: _____

Signature: _____