

OFFICE OF THE DISTRICT JUDGE, KENDRAPARA

AT/ P.O./ DIST.- KENDRAPARA, 754211

Pre-bid Clarification for the Queries submitted by the Bidders

09.10.2025

RFP Document Reference (s) (Section & Page No)	Points of Clarification sought by the Bidders	Clarification made by the Client
A3 3.Pest Control Page No.63 & 64 Regarding Pest control services	• Scope includes all listed activities: Disinfestation, Rodent Control, Fly Control, Mosquito Control and Termite Control. • Emergency or unscheduled treatments in case of infestation included with in the Contract	• Disinfestation targeting ants, cockroaches, termites, etc. Rodent control through baiting and trapping methods. Fly control via sanitation and chemical means. Mosquito control via residual spraying, fogging, and mist blowing. • The contract covers all these activities at all specified court complexes. Emergency or unscheduled treatments in case of infestation outbreaks are included and must be attended promptly by the agency as per instructions of the client.
A3 3.Pest Control Page No.63 & 64 Regarding Frequency of Services	• Exact Frequency required for each activity. • Flexibility to adjust frequency based on seasonal requirements or outbreak situations	• Disinfestation: Fortnightly Rodent control: Monthly Fly control: Monthly Mosquito control: Fortnightly • The agency is expected to conduct services as per these prescribed minimum frequencies or as and when required with prior approval of the client.
A3 3.Pest Control Page No.63 & 64 Regarding Chemicals & Equipment's	• All chemicals, baits, traps and equipment are to be supplied by the Contractor. • There are any mandatory approved brands/ standards (e.g., BIS/ WHO-approved).	• The agency must supply all chemicals, baits, traps, and equipment as required. • Chemicals and pesticides must be approved by the WHO or Central Insecticide Board with low toxicity.

	• Submissions of MSDS Sheets for all chemicals are required monthly.	• Monthly submission of Material Safety Data Sheets (MSDS) for all chemicals used is mandatory. The responsibility of maintenance and replacement of equipment rests with the agency as per the scope.
A3 Management Services Page No. 68 & 69 Regarding Documentation & Reporting	• Kindly specify the format of service logbooks and reports. • Photographic evidence or inspection records mandatory for each visit.	• The agency must maintain detailed log books of all pest control activities performed; including dates, locations, and methods used. Monthly service reports must be submitted to the authorized officer of the client. • Photographic evidence or inspection reports may be required for verification by the client.
A3 III (2) Service Level Operation Management Page No. 65-68 Regarding Timing & Safety	• Treatments are conducted during court working hours or only after hours/weekends. • Additional safety measures required for sensitive areas (court rooms, archives, or public space).	• Routine pest control activities can be performed during working hours of the court but no disruption to court proceedings must be ensured. Treatments in sensitive areas (courtrooms, archives) may be scheduled after working hours or on holidays with prior coordination with the client. • The agency must observe all safety protocols to protect court personnel and visitors during treatments
A3 III (2) Service Level Operation Management Page No. 65-68 Regarding Performance & Penalty	• Clarify the penalty/deduction mechanism for non-performance or repeated complaints. • There will be a performance evaluation for each activity separately.	• Rs. 10,000 penalty per day for missing disinfestation, rodent control, fly control, or mosquito control service beyond the allowed non-compliance period. • Further penalties and deduction as per the terms of service contract will be applicable for repeated failures or poor service.

1.2.5.1 Technical Evaluation Page No. 20 & 21 Regarding Bid evaluation & Payment	• This Pest control tender be evaluated independently from general facility management tenders. • Monthly payments tied to completion verification via logbooks and reports	• No, the pest control service forms part of the overall Comprehensive Facility Management Services under a single contract. Evaluation will consider technical experience related to pest control as well. • Payments will be monthly, subject to completion of satisfactory service and verification of reports and logs furnished by the agency after deduction of penalty amounts if any
1.2.4 Eligibility Criteria Page No. 18 & 19 Regarding average financial turn over	• Regarding certified copy from auditor/ chartered accountant regarding turn over during last five financial years ending 31st March, 2025 (2020-21, 2021-22, 2022-23, 2023-24, 2024-25).	• Duly certified copy from the auditor/ chartered accountant is to be provided certifying turnover of the Organizations during last five financial years ending on 31st March, 2024 (2019-20, 2020-21, 2021-22, 2022-23, 2023-24) as per Form T2 (Part-B) of Section-5.

Sd/-

**REGISTRAR, CIVIL COURTS,
KENDRAPARA**