

OFFICE OF THE DISTRICT & SESSIONS JUDGE, FARIDKOT

PUBLIC NOTICE

Applications are invited from the eligible candidates for filling up **nine(09) posts of Class-IV [Peon by way of direct recruitment=07 and from amongst the Home Peon on completion of 10 years of satisfactory service=02]**. The applications should be submitted strictly on the proforma enclosed herewith alongwith attested copies of relevant testimonials and two recent passport size photographs, out of which one photograph should be pasted on the application form. Last date and time for the receipt of applications in this office is **27.06.2025 at 5:00 PM**. The details are as below:

Sr. No	Name of the post	No. of posts	Pay	Minimum qualification	Age as on 01.01.2024
1	Class-IV (Peon by way of direct recruitment=07) From amongst Home Peon, who have completed 10 years of satisfactory service in the state of Punjab=02).	Total=09 [General (Women)=02, General (EWS)=02, SC(Women)=02, BC(Women)=01 and From amongst Home Peon, who have completed 10 years of satisfactory service in state of Punjab=02]	In the Pay Scale of (Rs.18000/- (Level-1) admissible as per 7 th Central Pay Commissioner, subject to any further revision and as per latest instructions/clarifications received from the Govt. Of Punjab and Hon'ble Punjab and Haryana High Court, Chandigarh.	Candidate should have knowledge of Punjabi Language upto middle standard	The candidates should be between 18 to 35 years of age as on 01.01.2025 Relaxation shall be admissible as per the norms of the Hon'ble High Court/ Punjab Govt.

SCHEDULE OF TEST/INTERVIEW:-

The interview/Interaction shall be conducted w.e.f 14.07.2025 to 19.07.2025 in the Judicial Courts Complex, Faridkot. The detailed schedule of Interview/ Interaction will be notified later on at the official website of this office i.e. <https://faridkot.dcourts.gov.in>. Depending upon the number of applications. No separate letters will be issued for the same, as such the candidates are advised to check the website in routine for further information.

NOTE: -

1. The application on prescribed proforma should be legibly filled up in **CAPITAL LETTERS** with complete particulars. Candidate has to send the "signed application form" alongwith all supporting attested copies of relevant testimonials i.e., proof of qualification, date of birth, category etc., alongwith two recent passport size photographs. Application envelope must be superscripted and one envelope should contain only one application. **"APPLICATION FOR THE POST OF CLASS-IV (PEON BY WAY OF DIRECT RECRUITMENT/ FROM AMONGST HOME PEON, WHO HAVE COMPLETED 10 YEARS OF SATISFACTORY SERVICE IN THE STATE OF PUNJAB) UNDER CATEGORY**
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2. The forms which will be wrongly filled up or incomplete information/incorrect application form and whose which are not in prescribed proforma will be summarily rejected without any notice. No

correspondence in this regard will be made by this office.

3. This office will not be responsible for any postal delay or wrong delivery, whatsoever. Applications received after the due date will not be entertained.
4. The number of vacancies as shown above may be increased or decreased due to administrative reasons and this office reserves the right to prepare a merit list/waiting list of the candidates with more than actual/tentative number of posts/vacancies.
5. Before applying to the above said post, the candidate should ensure that he/she fulfills eligibility criteria. This office shall reject the applications of such candidates at any stage of recruitment and if erroneously appointed such candidates shall be removed from the service.
6. While mentioning marks obtained in the Educational Qualification column of the application form grades need to be converted into percentage by the applicant himself/herself as per criteria of the concerned board/university/equivalent institution and copy of the said criteria should also be enclosed with the application form.
7. For administrative reasons, the competent authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without any prior notice to the candidates. In that case, it will be displayed on official website of this office only.
8. The scheduled test/interview can be postponed/preponed/cancelled, without any prior notice. In that case, it will be displayed on official website of this office only.
9. The admission of applicants at all stages of the recruitment process will be purely provisional and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary proof in support thereof. If on verification at any stage before or after the said process and even after the completion of the selection process, if it is found that an applicant does not fulfill any of the eligibility condition, his/her candidature shall stand cancelled without any further notice and with consequential effect.
10. Merely satisfying the eligibility criterion does not entitle a candidate to be selected. This office reserves the right to alter/modify or change any of the terms and conditions including selection criteria, eligibility etc. spelt out in public notice/employment notice.
11. In case no candidate from reserved category is available or qualified for selection to the above mentioned posts, then appointment will be made from General category.
12. The candidates are required to bring at least one photo ID proof and all original documents on the day of Interview/Interaction.

- 13.No TA/DA will be given to the candidates for appearing for Interview/ Interaction.
- 14.Benefits of the Reservation will be given to the candidates who have domicile of Punjab. The applicants of the other states will be treated in the General Category. Only Ex-Serviceman of the domicile of Punjab eligible to apply in the Ex-Serviceman Category.
- 15.Candidates are advised to check official website of this court time to time for latest updations:
<https://faridkot.dcourts.gov.in>
16. All candidates must mention their **contact number** in the application.

Sd/-
(Virinder Aggarwal)
UID PB0045
District & Sessions Judge,
Faridkot

Endst. No. 2336 /EB

Dated 03/06, 2025

Copy forwarded to: -

1. All the Ld. District & Sessions Judge in the state of Punjab with the request to obtain and send applications alongwith service record and ACRs files of retrenched/surplus employees, if any, to this office on or before 27.06.2025 and they may also be directed to attend this office on the abovesaid dates for interview. Further, it may be requested to get this notice displayed on the notice board of the Hon'ble Courts.
2. All the Ld. Judicial Officers working in this Sessions Division, for displaying the same on the notice board of their respective Courts for information of the general public.
3. The District Employment Generation and Training Officer, District Employment Exchange, Red Cross Bhawan, Faridkot, for sending the list of eligible candidates for the above said posts on or before 27.06.2025.
4. The Incharge Computer Section/System Assistant, with the direction to upload the public notice with the proforma on the official website of this Sessions Division.
5. District Nazir of this office for making necessary arrangements.
6. Daftri, of this office, to display this notice on the notice board of this office/court.

Sd/-
(Virinder Aggarwal)
UID PB0045
District & Sessions Judge,
Faridkot

OFFICE OF THE DISTRICT & SESSIONS JUDGE, FARIDKOT

Proforma for the post of Class-IV (Peon, Home Peon on completion of 10 years of satisfactory service.)

1. Name of the Candidate: _____
2. Father/Husband's Name: _____
3. Date of Birth: _____
4. Age (As on 01.01.2025): _____
5. Punjabi Exam Passed _____
6. Category: _____
7. Permanent Address: _____
8. Correspondence Address: _____
9. Contact/Mobile No.: _____
10. Email ID: _____
11. Educational Qualification

Paste a
Coloured
Recent Passport
size Photograph

Name of the Examination	Board/University	Year of Passing	Marks(Secured/Total)	Percentage

12. Details of the Work Experience, if any : _____

DECLARATION BY CANDIDATE

I have read the terms and conditions of the Advertisement and agree to the same. I hereby declare that the particulars given above have been filled by me and are correct and true to the best of the my knowledge and nothing has been concealed therein and in case found false, my candidature will be liable to be rejected.

Place: _____
Date: _____

Signature of the Candidate

List of Documents Attached:

1. Copy of Date of Birth Proof
2. Copy of Qualification documents.
3. Copy of Aadhar Card.
4. Two passport size photographs
5. Copy of Experience Certificate, if any.
6. Any other