

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, FARIDKOT.

OFFICE ORDER

(Duty Roster of the Judicial Magistrates for the Month of August, 2024).

In the interest of administration, the following Duty Roster shall be observed by the Judicial Magistrates of Faridkot Sessions Division for the **Month of August, 2024 :-**

DISTRICT HEADQUARTER, FARIDKOT.

Sr. No.	Name of the Ld. Judicial Officer.	Designation.	Duty Period. <u>From</u>	Duty Period. <u>To</u>	Total number of Days of Duty.
1.	Sh. Shinku Kumar.	Judicial Magistrate 1 st Class, Faridkot.	01.08.2024	05.08.2024.	05 Days.
2.	Ms. Chandan.	Judicial Magistrate 1 st , Class, Faridkot.	06.08.2024	11.08.2024	06 Days.
3.	Ms. Damandeep Kamal Heera	Judicial Magistrate 1 st , Class, Faridkot.	12.08.2024.	16.08.2024.	05 Days.
4.	Sh. Lavdeep Hundal.	Chief Judicial Magistrate, Faridkot.	17.08.2024.	21.08.2024.	05 Days.
5.	Ms. Monika Lamba.	Additional Chief Judicial Magistrate, Faridkot.	22.08.2024.	26.08.2024.	05 Days.
6.	Successor of Shri Harpreet Singh.	The then Judicial Magistrate 1 st Class, Faridkot.	27.08.2024.	31.08.2024.	05 Days.

IN CASE SUCCESSOR/SUBSTITUTE OF SHRI HARPREET SINGH IS NOT PROVIDED BY THE HON'BLE HIGH COURT THEN FOLLOWING OFFICERS SHALL PERFORM DUTY W.E.F 27.08.2024 TO 31.08.2024:-

			<u>FROM</u>	<u>TO</u>	<u>DAYS</u>
1.	Sh. Shinku Kumar.	Judicial Magistrate 1 st , Class, Faridkot.	27.08.2024	29.08.2024.	3 days.
2.	Ms. Damandeep Kamal Heera.	Judicial Magistrate 1 st , Class, Faridkot.	30.08.2024	31.08.2024.	2 days.

SUB-DIVISION, JAITU.

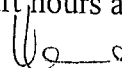
1.	Ms. Shampy Chaudhary.	Sub Divisional Judicial Magistrate, Jaitu	01.08.2024.	31.08.2024.	31 Days.
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NOTE


1. If any Duty Magistrate happens to be out of the Court in connection with any inquest report or dying declaration etc **on a working day**, in such an eventuality, the urgent duty work in his/her absence shall be performed by next Duty Magistrate .

2. In case any Officer on duty has to proceed to official tour or on emergency leave, the entire duty work shall be performed by the next officer on duty **during the court hours and after Court hours**. In case any Judicial Officer performing duty happens to be on official tour on Sunday or Holiday, the duty work shall be performed by the next Judicial Officer on duty. The said officer before proceeding on such leave or tour shall duly intimate in writing to the next learned Duty Magistrate.

3. In case any officer on duty at **Faridkot Headquarter** has to proceed on casual leave or station leave on any working day, holiday or after court hours and that

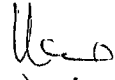


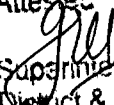
4. Since, at Sub-Division, Jaitu till date **only a single Officer** i.e Sub Divisional Judicial Magistrate is posted and the other officer posted is a Trainee Officer, therefore, if the lone officer performing the duty also as Duty Magistrate at Sub-Division, Jaitu happens to be on casual leave or any kind of leave due **with prior permission of the undersigned then he or she need not to seek written consent of the Duty Magistrate performing duty at Faridkot Headquarter and in that eventuality**, the duty work of Sub-Division, Jaitu shall be performed by the Duty Magistrate at Faridkot Headquarter. However, the Sub Divisional Judicial Magistrate, Jaitu will be **duty bound to inform** the Duty Magistrate performing duty at Faridkot Headquarter in writing without seeking his/her written consent on the leave/station leave application only if the prior permission has been sought from the undersigned.
5. If any Officer who is performing duty work in the last of the month, happens to be on leave on a working day/holiday, the Officer who performed the duty first in the current month shall perform the duty work.
6. If any officer is transferred and relinquishes his/her charge on transfer/promotion from this Sessions Division, his/her successor Judicial Magistrate shall perform the duty work in his/her place. In case the successor is not provided, the next officer on duty shall perform the duty work.
7. No Duty Magistrate shall shift his/her own duty work responsibility on the shoulders of the next Duty Magistrate for one reason or the other which practice causes great hardship to the Officers performing duty as Duty Magistrates as they are required to work even beyond regular Court working hours, on weekends and holidays, until and unless the circumstances so warrants.
8. The Duty Magistrate shall also perform protocol duty during his/her duty period under the supervision of Chief Judicial Magistrate, Faridkot and in his/her absence under the supervision of Additional Chief Judicial Magistrate, Faridkot at District Headquarter and under the supervision of Sub Divisional Judicial Magistrate at Sub Divisional level in the jurisdiction of Faridkot Sessions Division.
9. All the Judicial Magistrates shall coordinate with each other so that the duty work is carried out in a smooth and effective manner without any inconvenience to any one.


(Navjot Kaur),
District and Sessions Judge,
Faridkot.

Endst No. 2883 Dated 31/7/24

- Copy forwarded to the following for information and necessary action:-
1. The learned Chief Judicial Magistrate, Faridkot,
 2. All the learned Judicial Magistrates posted in this Sessions Division,
 3. The Senior Superintendent of Police, Faridkot,
 4. The District Attorney, Faridkot,
 5. The President, District Bar Association, Faridkot,
 6. The President, Bar Association, Jaitu,
 7. Incharge, Computer Section, Faridkot ,
 8. The Incharge, Control Room, Faridkot Police for circulation in all the police stations.


(Navjot Kaur),
District and Sessions Judge,
Faridkot.

Attested

Superintendent,
District & Sessions Court
Faridkot. 31 JUL 2024