

OFFICE OF THE DISTRICT & SESSIONS JUDGE, FARIDKOT

PUBLIC NOTICE

Applications are invited from the eligible candidates for filling up One(01) post of Driver on Ad-hoc basis, initially for a period of six months or till the regular appointments are made by the Hon'ble High Court, whichever is the earlier. The applications should be submitted strictly on the proforma enclosed herewith alongwith attested copies of relevant testimonials and two recent passport size photographs, out of which one photograph should be pasted on the application form. Last date and time for the receipt of applications in this office is **31-08-2023 at 5:00 PM**. The details are as below:

| Sr. No | Name of the post | No. of posts | Pay | Minimum qualification | Age as on 01.01.2022 |
|--------|-------------------------|------------------|--|--|---|
| 1 | Driver (On Adhoc Basis) | Total=01 (SC-01) | Rs.21700/-(Level 3) as per 7 th CPC Subject to any clarification or modification received from the Hon'ble High Court or Punjab Government or any other competent Authority | 1. Middle Pass with Punjabi as one of the subject. 2. He/She should posses a valid license of LTV 3. He/She should not have been convicted of any offence for negligent driving and should have a minimum of two years experience of driving of car. | The candidates should be between 18 to 37 years of age as on 01.01.2023. Relaxation shall be admissible as per the norms of the Hon'ble High Court/ Punjab Govt or any other competent Authority. |

SCHEDULE OF DRIVING TEST/INTERVIEW:-

Venue and schedule of Driving Test/Interview will be notified later on at the official website of this office i.e. <https://faridkot.dcourts.gov.in> . No separate letters will be issued for the same, as such the candidates are advised to check the website in routine for further information.

NOTE: -

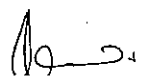
1. The application on prescribed proforma should be legibly filled up in **CAPITAL LETTERS** with complete particulars. Candidate has to send the "signed application form" alongwith all supporting attested copies of relevant testimonials i.e., proof of qualification, date of birth, category, driving license etc., alongwith two recent passport size photographs. Application envelope must be superscripted and one envelope should contain only one application.

"APPLICATION FOR THE POST OF DRIVER (ADHOC BASIS) UNDER CATEGORY _____"

2. The forms which will be wrongly filled up or incomplete information/incorrect application form and whose which are not in prescribed proforma will be summarily rejected without any notice. No correspondence in this regard will be made by this office.



3. This office will not be responsible for any postal delay or wrong delivery, whatsoever. Applications received after the due date will not be entertained.
4. The number of vacancies as shown above may be increased or decreased due to administrative reasons and this office reserves the right to prepare a merit list/waiting list of the candidates with more than actual/tentative number of posts/vacancies.
5. Before applying to the above said post, the candidate should ensure that he/she fulfills eligibility criteria. This office shall reject the applications of such candidates at any stage of recruitment and if erroneously appointed such candidates shall be removed from the service.
6. While mentioning marks obtained in the Educational Qualification column of the application form grades need to be converted into percentage by the applicant himself/herself as per criteria of the concerned board/university/equivalent institution and copy of the said criteria should also be enclosed with the application form.
7. For administrative reasons, the competent authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without any prior notice to the candidates. In that case, it will be displayed on official website of this office only.
8. The scheduled Driving test/interview can be postponed/preponed/cancelled, without any prior notice. In that case, it will be displayed on official website of this office only.
9. The admission of applicants at all stages of the recruitment process will be purely provisional and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary proof in support thereof. If on verification at any stage before or after the said process and even after the completion of the selection process, if it is found that an applicant does not fulfill any of the eligibility condition, his/her candidature shall stand cancelled without any further notice and with consequential effect.
10. The candidates are required to strictly adhere to the guidelines issued by the Govt. of India, Govt. of Punjab, the Hon'ble High Court or any competent authority regarding COVID-19.
11. Merely satisfying the eligibility criterion does not entitle a candidate to be selected. This office reserved the right to alter/modify or change any of the terms and conditions including selection criteria, eligibility, Pay-scale etc. spelt out in public notice/employment notice.



12. In case no candidate from reserved category is available or qualified for selection to the above mentioned posts, then appointment shall be made from General category.

13. The candidates are required to bring at least one photo ID proof and all original documents including Driving License on the day of Driving Test/Interview.

14. No TA/DA will be given to the candidates for appearing for test/interview.

15. Candidates are advised to check official website of this court time to time for latest updates:

<https://faridkot.dcourts.gov.in>

(Navjot Kaur)

UID PB0067

**District & Sessions Judge,
Faridkot**

Endst. No. 2489/EB

Dated 16/8, 2023.

Copy forwarded to: -

1. All the Ld. District & Sessions Judge in the state of Punjab with the request to display the notice on the notice board of their Hon'ble Courts.
2. All the Ld. Judicial Officers working in this Sessions Division, for displaying the same on the notice board of the court for information of the general public.
3. The District Employment Generation and Training Officer, District Employment Exchange, Red Cross Bhawan, Faridkot, for sending the list of eligible candidates for the above said posts well before the date fixed.
4. The Incharge Computer Section/System Assistant, with the direction to upload the public notice with the proforma on the official website of this Sessions Division.
5. Daftri of this office, with the directions to display this notice on the notice board.

(Navjot Kaur)

UID PB0067

**District & Sessions Judge,
Faridkot**

OFFICE OF THE DISTRICT & SESSIONS JUDGE, FARIDKOT

Proforma for the post of Driver on Adhoc basis last date 31.08.2023

1. Name of the Candidate : _____
2. Father/Husband's Name : _____
3. Date of Birth : _____
4. Age (As on 01.01.2023) : _____
5. Have passed Punjabi of Matriculation level? : _____
6. Category : _____
7. Permanent Address: : _____
8. Correspondence Address : _____
9. Contact/Mobile No. : _____
10. Email ID : _____

Paste a
Coloured
Recent Passport
size Photograph

11. Educational Qualification(Matriculation onwards)

| Name of the Examination | Board/University | Year of Passing | Marks (Secured/Total) | Percentage |
|-------------------------|------------------|-----------------|-----------------------|------------|
| | | | | |
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12. Details of Driving License :

| Driving License no. | Date of issue | Valid Upto | Name of Issuing Authority |
|---------------------|---------------|------------|---------------------------|
| | | | |

13. Details of the Work Experience :

DECLARATION BY CANDIDATE

I have read the terms and conditions of the Advertisement and agree to the same. I hereby declare that the particulars given above have been filled by me and are correct and true to the best of the my knowledge and nothing has been concealed therein and in case found false, my candidature will be liable to be rejected.

Place : _____

Date: _____

Signature of the Candidate

List of Documents Attached:

1. Date of birth Proof
2. Punjabi Passed certificate.
3. Qualification documents Matriculation onwards.
4. Copy of valid Driving license
5. Experience Certificate, if any.
6. Copy of Aadhar Card.
7. Two passport size photographs