

District Legal Services Authority, Faridkot

Judicial Court Complex, Faridkot

Phone no. 01639-256299

Email: dlsa.fdk@punjab.gov.in

Public Notice

Applications are invited from the eligible candidates for the one post of Chief Legal Aid Defense Counsel and one post of Deputy Legal Aid Defense Counsel for the office of Legal Aid Defense Counsel System, set up in the District Legal Services Authority, Faridkot. For detailed Information, please visit District Courts website districts.ecourts.gov.in/Faridkot. Last date for submission of application is 10.08.2023 upto 05:00 PM.

Dated:- 31.07.2023

Sd/-
Chairperson,
District Legal Service Authority-cum-
District & Sessions Judge, Faridkot

ਜ਼ਿਲ੍ਹਾ ਕਾਨੂੰਨੀ ਸੇਵਾਵਾਂ ਅਥਾਰਟੀ, ਫਰੀਦਕੋਟ

ਜੁਡੀਸ਼ੀਅਲ ਕੋਰਟ ਕੰਪਲੈਕਸ, ਫਰੀਦਕੋਟ।

ਫੋਨ ਨੰ. 01639-256299

ਈਮੇਲ: dlsa.fdk@punjab.gov.in

ਜਨਤਕ ਸੂਚਨਾ

ਜ਼ਿਲ੍ਹਾ ਕਾਨੂੰਨੀ ਸੇਵਾਵਾਂ ਅਥਾਰਟੀ, ਫਰੀਦਕੋਟ ਵਿਚ ਸਥਾਪਿਤ ਲੀਗਲ ਏਡ ਡਿਫੈਂਸ ਕੌਂਸਲ ਸਿਸਟਮ ਦੇ ਦਫਤਰ ਲਈ ਇੱਕ ਚੀਫ ਲੀਗਲ ਏਡ ਡਿਫੈਂਸ ਕੌਂਸਲ ਅਤੇ ਇੱਕ ਡਿਪਟੀ ਲੀਗਲ ਏਡ ਡਿਫੈਂਸ ਕੌਂਸਲ ਦੀਆਂ ਆਸਾਮੀਆਂ ਲਈ ਯੋਗ ਉਮੀਦਵਾਰਾਂ ਤੋਂ ਬਿਨੈ-ਪੱਤਰਾਂ ਦੀ ਮੰਗ ਕੀਤੀ ਜਾਂਦੀ ਹੈ। ਵਿਸਥਾਰਿਤ ਜਾਣਕਾਰੀ ਲਈ ਉਮੀਦਵਾਰਾਂ ਨੂੰ ਵਿਭਾਗ ਦੀ ਵੈੱਬਸਾਈਟ districts.ecourts.gov.in/faridkot ਚੈੱਕ ਕਰਨ ਦੀ ਹਦਾਇਤ ਕੀਤੀ ਜਾਂਦੀ ਹੈ। ਬਿਨੈ-ਪੱਤਰ ਪੇਸ਼ ਕਰਨ ਲਈ ਅੰਤਿਮ ਮਿਤੀ 10.08.2023 ਸ਼ਾਮ 05:00 ਵਜੇ ਤੱਕ ਹੈ।

Dated:-31.07.2023

ਸਹੀ/-

ਚੇਅਰਪਰਸਨ

ਜ਼ਿਲ੍ਹਾ ਕਾਨੂੰਨੀ ਸੇਵਾਵਾਂ ਅਥਾਰਟੀ-

ਕਮ-ਜ਼ਿਲ੍ਹਾ ਅਤੇ ਸੈਸ਼ਨਜ਼ ਜੱਜ, ਫਰੀਦਕੋਟ।

DISTRICT LEGAL SERVICES AUTHORITY, FARIDKOT

No.....

Date.....

NOTICE INVITING APPLICATIONS FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYERS IN LEGAL AID DEFENSE COUNSEL OFFICE IN DISTRICT FARIDKOT UNDER PUNJAB STATE LEGAL SERVICES AUTHORITY

The National Legal Services Authority, established under the Legal Services Authorities Act, 1987 with mandate to provide free and competent legal services to the underprivileged and disadvantaged sections of the society to ensure that opportunities for securing justice are not denied to any citizen by reason of economic or other disabilities and to secure that the operation of the legal system. promotes justice on a basis of equal opportunity to all.

Realizing the need to ponder over the reforms required in the Legal Aid Movement of India a new model of Legal Services Delivery, the 'Legal Aid Defense Counsel System' (LADCS), in line with public defender system, is introduced by NALSA. As envisaged, LADCS involve full time engagement of lawyers with support system, dealing exclusively with legal aid work in criminal matters at every stage starting from the pre-arrest, arrest & remand stage to the conclusion of trials and appeals etc. It will enhance the availability and accessibility of Legal Aid in a timely manner and help in creating a mechanism to provide qualitative and competent legal services in a professional manner to underprivileged and disadvantaged section of the society.

Applications are invited from eligible lawyers having requisite qualifications for Contractual full-time engagement for One post of Chief Legal Aid Counsel and one posts of Deputy Chief Legal Aid Defense Counsels as per scheme for the office of Legal Aid Defense Counsel System set up in District Legal Services

Authority, Faridkot proposed herein. The Lawyers so engaged therein will not be allowed to take any other private cases or any other retainership.

The Scheme of engagement along with Application Form may be downloaded from the official website of Punjab State Legal Services Authority (<http://pulsapunjab.gov.in>) and also from Notice board of DLSA Faridkot. The duly filled application form along with self-attested copies of documents may be submitted to DLSA, Faridkot wherein the candidate desires to apply through speed post or in an envelope personally in the office of the Secretary, DLSA, Faridkot on or before 08.08.2023 by 05:00 PM. Any application received after due date shall not be considered. Applying for engagement does not create any right/ assurance whatsoever.

Chairperson,
DLSA, Faridkot.

GUIDELINES FOR ENGAGEMENT AS FULL TIME LEGAL AID
LAWYERS IN LEGAL AID DEFENSE COUNSELS IN DLSA'S

1. Scope of Work:

Legal Aid Defense Counsel Office shall be dealing exclusively with legal aided matters in criminal matters of the District or HQ. It shall be providing legal services from the early stages of criminal justice till appellate stage, and the same shall include visits to jails from catering to the legal needs of unrepresented inmates. Initially it shall not be dealing with all type of civil matters and cases of complainant, wherein present counsel assignment system (Panel Lawyers) will continue to be operational. The following end to end legal services shall be provided through the Legal Aid Defense Counsel Office:

1. Legal Advice and Assistance to all individuals visiting the office,
2. Representation/Conducting trial and appeals including all miscellaneous work in all criminal courts such as Sessions, Special and Magistrate Courts including executive courts,
3. Handling Remand and Bail work, to Providing legal assistance at pre-arrest stage as per need and also in accordance with NALSA's scheme for providing such assistance,
4. Any other legal aided work related to District Courts or as assigned by the Secretary DLSA,
5. Periodic visit of Prisons of the district under the guidance of the Secretary, District Legal Services Authority,

2. Selection Procedure:

Legal Aid Defense Counsels shall be engaged on contract basis in each place/district initially for a period of two years with a stipulation of extension or yearly basis on satisfactory performance. The performance of each human resource shall be assessed in every six months by SLSA in consultation with DLSA concerned. Selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsels will be purely based on merit, taking into account

the knowledge, skills, practice and experience of candidates. The detail of posts advertised is as under:-

Sr. No.	Name of Post	No. of Posts
01	Chief Legal Aid Defense Counsel	01
02	Deputy Chief Legal Aid Defense Counsel	01

The selection shall be carried out by Selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations, 2010 subject to approval by the Executive Chairman, SLSA. In the selection committee at least three senior most judicial officers posted at HQ, dealing mainly criminal cases, preferably sessions cases, will also be included. No person with conflict of interest shall be part of selection process engagement. After approval by the Executive Chairman, Punjab State Legal Services Authority, contract will be executed between the Secretary DLSA and the person so engaged. The eligibility criteria are as follows:-

a) Qualifications for Chief Legal Aid Defense Counsel:

1. Practice in Criminal law for at least 10 years,
2. Excellent oral and written communication skills, Excellent understanding of criminal law,
3. Thorough understanding of ethical duties of a defense counsel,
4. Ability to work effectively and efficiently with others with capability to lend,
5. Must have handled at least 30 criminal trials in Sessions Courts,
6. The Chairperson DLSA Faridkot may relax the condition of handling of 30 Criminal Cases.
7. Knowledge of computer system, preferable.
8. Quality to lead the team with capacity to manage the office.

b) Qualifications for Deputy Chief Legal Aid Defense Counsel:

1. Practice in Criminal law for at least 7 years,
2. Excellent understanding of criminal law,
3. Excellent oral and written communication skills,
4. Skill in legal research,
5. Thorough understanding of ethical duties of defense counsel,
6. Ability to work effectively and efficiently with others.
7. Must have handled at least 20 criminal trials in Sessions Courts.
8. The Chairperson DLSA Faridkot may relax the condition of handling of 20 Criminal Cases.
9. IT Knowledge with proficiency in work.

3. Work Profiles:

a) Chief Legal Aid Defense Counsel

1. Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defense Counsels, o Assigning duties to deputy legal Aid Defense Counsels in the office.
2. Assigning duties of Assistant legal Aid Defense Counsel for assisting him and Deputy Chief legal Aid Defense Counsel and for other work including legal research, o Ensure proper legal research, planning effective defense strategy and thorough preparation in each and every legal aided case,
3. Ensure maintenance of complete files of legal aid seekers,
4. Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided cases.

5. Will be overall in charge of administration the office of Legal Aid Defense Counsel Office.
6. Ensure quality of legal aid.
7. Consultation and ensuring updation of the case progress to the client and his/her relative(s),
8. Any work/duty assigned by Legal Services Authority.

b) Deputy Chief Legal Aid Defense Counsel.

1. Conducting trials/ appeals/ Remand work /Bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
2. Filing and arguing appeals and bail applications in Courts.
3. Maintaining complete case files.
4. Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
5. Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
6. All or any of the work of the Chief defense Counsel as per assignment.
7. Any work/duty assigned by Legal Services Authority.

4. Termination of Services:

Services of any legal aid defense counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the Chairman, DLSA on recommendation of the Secretary DLSA or on directions by SLSA in writing:

- i. He/she substantially breaches any duty or service required in the office, or
- ii. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or

- iii. Charged or Convicted for any offence by any court of law, or
- iv. Indulges in any type of political activities, or
- v. Found incapable of rendering professional services of the required standards,
or
- vi. Failure to attend training programmes without any sufficient cause, or
- vii. Indulges in activities prejudicial to the working of legal aid defense counsel
office, or
- viii. Using his/her position in legal aid defense counsel office to secure
unwarranted privileges or advantages for him/herself or others, or
- ix. Acts in breach of code of ethics, or
- x. Remains absent without leave for more than two weeks, or
- xi. If services are found unsatisfactory during the six monthly performance
review by the SLSA or DLSA.

5. Code of Ethics:

Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:

- (i) No personnel shall act in any matter in which he/she has a direct or indirect personal or financial interest.
- (ii) No personnel shall willfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfillment of his/her official duties and which is not available to members of the general public.
- (iii) No personnel within the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity.

- (iv) No personnel within the office of Legal Aid Defense Counsel shall engage in any outside activity or act as an independent practitioner.
- (v) No personnel within the office of Legal Aid Defense Counsel shall solicit, agree to accept or accept, whether directly or indirectly, any gift, favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, or other thing of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.
- (vi) Legal Aid Defense Counsel shall devote his/her full time to his/her duties for the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment. vii. Every Personnel of the office of Legal Aid Defense Counsel shall strive to preserve the public's confidence in the office's fair and impartial execution of its duties and responsibilities.
- (viii) Legal Aid Defense Counsel shall also follow the code of ethics prescribed by Bar Council of India for lawyers.

6. Entitlement to Leave:

1. Chief Legal Aid Defense Counsel and Deputy Legal Aid Defense Counsel shall be eligible for 15 days' leave in a calendar year on pro-rata basis.
2. No remuneration for the period of absence in excess of the admissible leave will be paid to the human resource of Legal Aid Defense Counsel Office.
3. Un-availed leave shall neither be carried forward to next year nor encashed.

7. Honorarium (Retainership fee):

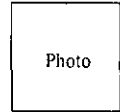
1.	Chief Legal Aid Defense Counsel	70,000
2.	Deputy Chief Legal Aid Defense Counsel	50,000 each

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID
LAWYER INLEGAL AID DEFENSE COUNSEL SYSTEM**

STATE _____

DISTRICT _____

Application No. _____



(For Office use)

**APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID
DEFENSE COUNSEL**

1. Applicant's Name:
2. Father/Husband's Name:
3. Date of Birth:
4. Age (as on 01.04.2023):
5. Gender:
6. Residential Address:
7. Office Address:
8. Chamber Address (if any):
9. Telephone no. (O):
10. Telephone No. (R):
11. Mobile No.:
12. Fax No.:
13. E-mail ID:
14. PAN No.:
15. AADHAR No. :

16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer:

18. Enrollment No. : (Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar:

(Duration of actual practice)

(Attach an experience certificate issued by the Bar Association/Council)

(a) Total no. of cases handled:

(b) Nature of cases handled:

(Attach extra sheet, if required)

(c) Specialization, if any:

(The details of a few important cases, the Applicants have dealt with/handled and reported judgment if any.)

20. Whether empanelled as Central/State Government or :
Government undertaking counsel/pleader

(Indicate period & attach documents)

21. The Courts where the Applicant is regularly practicing:
(Enclose Bar Association Membership Certificate)

22. Specify whether earlier remained on the panel of HCLSC/DLSA or TLSC:

(Indicate period, number of legal aid cases handled & result) (attach documents)

23. Whether any disciplinary case/Complaint is/was

against the Applicant with any Bar Council: YES NO

(If yes, specify details of both disposed & pending with documents)

24. List of the documents to be attached.

1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.
4. Self-Attested copy of ITR for last 3 years (if available).
5. Photo copies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
6. Photocopies of at least 5 cross examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)