

DISTRICT LEGAL SERVICES AUTHORITY :ANANTHAPURAMU

Notification No. 3 /2026

Date: 12.03.2026

**NOTIFICATION FOR APPOINTMENT OF ATTENDER (OFFICE SUBORDINATE) ON
OUTSOURCING BASIS IN PERMANENT LOK ADALAT FOR PUBLIC UTILITY
SERVICES, ANANTHAPURAMU**

Applications in prescribed proforma are invited from eligible candidates for appointment **on outsourcing basis** to the following post in Permanent Lok Adalat, Ananthapuramu, as per the guidelines issued by the Andhra Pradesh Corporation for Outsourced Services (APCOS) and in accordance with the instructions issued by the Hon'ble A.P.State Legal Services Authority, Amaravathi from time to time.

Name of the Post	No. of vacancies	Category	Name of the Court
Attender (Office Subordinate)	1	OC-PH-VH(Woman)	PERMANENT LOK ADALAT FOR PUBLIC UTILITY SERVICES, ANANTHAPURAMU.

Remuneration: Rs.15,000/-per month.

The said remuneration is subject to change as per the Government Orders issued from time to time.

Educational and other Qualifications

- 1) The candidate shall be an Indian National
- 2) Must have passed VII Standard.
- 3) Preference will be given to the candidates, who possess professional skills such as Driving, Electrical, Carpentry, Plumbing, Cooking, Dhobi (washing clothes and ironing), Gardening, Car Mechanism, Water Pump mechanism etc.,
- 4) No candidate shall be eligible for appointment to the posts in the Permanent Lok Adalat, Ananthapuramu , if he/she does not possess adequate knowledge in Telugu language.
- 5) No person shall be eligible for appointment to the service unless he/she satisfies the following:
 - i) That he/she is of sound health, active habits and free from any bodily defect or infirmity rendering him/her unfit for the service.
 - ii) That his/her character and antecedents are such as would not disqualify for the service.

Age Limit

The candidate must have completed the age of 18 years and must not have completed the age of 42 years as on 30-09-2025. The maximum age limit is relaxable by 5 years in case of SC/ST/BC Candidate. Candidates with disability and Ex. Serviceman shall be given age relaxation of 10 years as per the Rules in force.

Mode of applying

Candidates seeking appointment to the above post should send their applications only in the prescribed proforma addressed to the **CHAIRMAN, DISTRICT LEGAL SERVICES AUTHORITY-CUM-PRL.DISTRICT JUDGE, ANANTHAPURAMU** and should mention the name of the post applied for on the envelope cover. The applications must reach the above address by 5.00 P.M. on or before the last date.

Last date for submission of application: 13.04.2026 up to 5.00 p.m.

Applications received after last date will not be entertained.

Attested copies of the following should be enclosed to the application:

- | | | |
|----|----|----|
| 28 | 29 | 30 |
| 22 | 23 | 24 |
- 1) Certificates of Academic and Technical Qualifications and other certificates to prove their professional skills if any.
 - 2) Certificate evidencing Date of Birth
 - 3) Latest Community Certificate issued by the competent Revenue Authority, in case of SC/ST/BC Candidates
 - 4) Any other relevant certificates
 - 5) One recent passport size photograph of the applicant duly attested by the Gazetted Officer to be affixed at the top of application in the place specified
 - 6) A self addressed stamped envelope

Note:

Physical Fitness Certificate should be produced by the selected candidates at the time of joining duty.

GENERAL INSTRUCTIONS:

1. Applications are to be submitted in the proforma prescribed which is appended hereto and applications received in any other format will be summarily rejected.
2. No T.A. or D.A. will be paid for the journey performed in connection with recruitment.
3. Applications received after due date will not be accepted
4. Applications received prior to this notification will not be considered
5. Applications with insufficient information and which do not contain necessary enclosures will be rejected.
6. This office is not responsible for any postal delay, delay caused by any other service like courier or delay in delivery etc.,
7. The appointing authority reserves the right to cancel the notification without assigning any reasons there for.
8. The employees who were dismissed, removed, compulsorily retired or made to seek retirement are not eligible for re-employment.
9. Selection will be made as per guidelines issued by the Hon'ble A.P.State Legal Services Authority, Amaravathi, Government of Andhra Pradesh and APCOS
10. The appointed candidates shall be entitled to such consolidated remuneration as may be determined from time to time by the Government/A.P.State Legal Services Authority
11. The appointed candidates shall be required to discharge their duties sincerely, courteously and honestly to the satisfaction of the Presiding Officers
12. The services of the appointed candidate are liable to be terminated at any time without assigning any reason and without any notice and the appointment is purely temporary and on outsourcing basis.


Chairman
 Permanent Lok Adalath
 ANANTHAPURAMU.


 CHAIRMAN,
 DISTRICT LEGAL SERVICES AUTHORITY, CUM-
 PRL.DISTRICT JUDGE, ANANTHAPURAMU.

TO

1. All the Judicial Officers in the District, with a request to cause display of the same in notice boards of their respective courts.
2. The Chairman, Permanent Lok Adalat, Ananthapuramu (Member).
3. The District Collector and Chairman, APCOS, Ananthapuramu.
4. The Prl. District Judge, Ananthapuramu.
5. The Notice Board of District Legal Services Authority, Ananthapuramu
6. The Notice Board of Permanent Lok Adalat, Ananthapuramu.
7. The District Employment Officer, Ananthapuramu
8. The Public Relations Officer, Ananthapuramu with a request for publicity in Newspaper/media
9. The System Officer, Prl.District Court, Ananthapuramu, to place it in website of Prl.District Court, Ananthapuramu.

Copy to stock file

D.S.NO.114
12/3/26

DISTRICT LEGAL SERVICES AUTHORITY : ANANTHAPURAMU
(Notification No. /2026 dt. /03/2026)
APPLICATION FOR THE POST OF **ATTENDER (OFFICE SUBORDINATE)** ON
OUTSOURCING BASIS IN PERMANENT LOK ADALAT, ANANTHAPURAMU

- 1) Name of the applicant, in full :
(in capital letters)
- 2) a) Father's Name :
b) Husband's Name :
(In case of married Woman)
- 3) Sex (Male/Female) :
- 4) Date of Birth and Age as on :
30.09.2025(as per SSC certificate or
other certificate, as the case may be)
- 5) Address for correspondence :
- 6) Mobile Number :
- 7) Permanent address
- 8) Whether belongs to OC, BC,SC or :
ST(Specify the sub-group/caste)
- 9) Employment Exchange Registration :
number with date and place
- 10) Educational Qualifications :
- 11) Technical qualifications :
- 12) Any other relevant information :

Affix a latest
Passport size
photograph duly
attested by
Gazetted Officer

DECLARATION

I hereby declare that all the entries/statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after selection, action can be taken against me by the authority.

I further declare that I fulfill all the conditions of eligibility regarding the age limit/educational qualifications etc., prescribed for the post to which I am applying.

Station:

Date:

SIGNATURE OF THE APPLICANT