

NOTIFICATION FOR APPOINTMENT ON CONTRACT BASIS – Spl. Magistrate Courts

Applications in prescribed proforma are invited from eligible candidates for appointment on **Contract basis (on consolidated monthly remuneration)** to the following posts in the Unit of the Prl. District Judge, Ananthapuramu, as per Rule 9 of A.P.State and Subordinate Service Rules, 1996 and in accordance with the instructions issued by Hon^{ble} High Court from time to time.

Name of the post	No. of vacancies	Name of the Court
Junior Assistant	1	I Special Magistrate Court, Ananthapuramu
Stenographer	1	Special Magistrate Court, Kadiri

Consolidated remuneration (As per G.O.Ms.No.5, Finance (HR.I-Plg. & Policy) Department, dated 17.01.2022, r/w G.O.Ms.No.1, Finance (PC-TA) Department, dated 17.01.2022 (RPS-2022) – Minimum of Time Scale):

Junior Assistant - Rs.25,220/- p.m.
 Stenographer - Rs.34,580/- p.m.

The said remuneration is subject to change as per the Government orders issued from time to time.

The period of contract/service will be **till 31.03.2024** to start with. The contract may be extended for further period, if necessary, and subject to further continuance of the Court.

The above posts are meant to be filled up by eligible retired employees of A.P.Judicial Ministerial and Subordinate Services. Outsiders possessing the required qualifications may also apply for the above posts. **However, their candidature will be considered in the event of non-availability of retired judicial employees.**

S. No.	Name of the post	Eligibility (for retired employees of APJMSS)	For outsiders (outsiders will be considered in the event of non-availability of retired employees)
1)	Junior Assistant	a) Ministerial officers who retired as Junior Assistants or Senior Assistants; b) Ministerial officers who retired on attaining the age of superannuation and who have not attained the age of sixty nine years; c) Ministerial officers having satisfactory record of service.	Must be a Graduate from any recognised University.
2)	Stenographer	a) Ministerial officers who retired as Personal Assistant or Stenographer; b) Ministerial officers who retired on attaining the age of superannuation and who have not attained the age of sixty nine years; c) Ministerial officers having satisfactory record of service.	Must be a Graduate from any recognised University. Must have passed A.P Govt. technical examination in English Typewriting by higher grade and must have passed A.P. Govt. Technical examination in English shorthand by higher grade or equivalent examination If candidates who have passed the examination by higher grade are not available, those who have passed the examination by the lower grade will be considered. Must have knowledge or qualification in computer operation

Nationality: The candidate shall be an Indian national.

- 1) **Age:** Must have completed the age of 18 years and must not have attained the age of 69 years.
- 2) **Fitness:** The candidates should be physically and mentally fit to hold the post.
- 3) The candidate should not be involved in any criminal cases.

Method of recruitment:

Written Test/Skill Test and/or Interview of the standard consistent with the minimum general educational qualifications prescribed and nature of duties may be conducted, as may be decided by the undersigned.

Last date for submission of applications: 16.12.2023 at 5.p.m.

Mode of applying:

Candidates seeking appointment to the above post should send their applications only in the prescribed proforma addressed to **THE PRL.DISTRICT JUDGE, ANANTHAPURAMU** and should mention the name of the post applied for on the envelope cover. The applications must reach the above address by **5-00 P.M.** on or before the last date.

Separate application should be submitted for each category of post.

Applications received after last date will not be entertained.

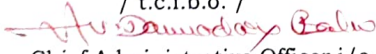
Attested copies of the following should be enclosed to the application:


1. Certificates of Academic and Technical Qualifications; and other certificates to prove their professional skills if any.
2. Certificate evidencing Date of Birth.
3. Proceedings of retirement and/or any other document in proof of service rendered in APJMSS (in case of retired employees).
4. Community Certificate in case of SC/ST/BC candidates.
5. Any other relevant certificates.
6. One recent passport size photograph of the applicant duly attested by the Gazetted Officer to be affixed at the top of application in the place specified.

GENERAL INSTRUCTIONS:

- (i) Applications are to be submitted in the proforma prescribed which is appended hereto and applications received in any other format will be summarily rejected.
- (ii) No T.A. or D.A. will be paid for the journey performed in connection with recruitment.
- (iii) Applications received after due date will not be accepted.
- (iv) Applications received prior to this notification will not be considered.
- (v) This office is not responsible for any postal delay, delay caused by any other service like courier or delay in delivery, etc.
- (vi) Selection will be made as per guidelines issued by the Hon'ble High Court of Andhra Pradesh and Rule 9 of A.P. State and Subordinate Service Rules, 1996.
- (vii) The appointing authority reserves the right to cancel the notification without assigning any reasons there for.
- (viii) The employees who were dismissed, removed, compulsorily retired or made to seek retirement are not eligible for re-employment.
- (ix) The postings and transfers of the employees re-employed shall be at the discretion of the undersigned as required and necessitated by administrative exigencies subject to overall supervision of Hon'ble High Court of Andhra Pradesh.
- (x) The selected candidates shall produce physical fitness certificate at the time of joining duty.
- (xi) The appointed candidates shall be entitled to such consolidated remuneration as may be determined from time to time by the Government/Hon'ble High Court of Andhra Pradesh.
- (xii) The appointed candidates shall be required to discharge their duties sincerely, courteously and honestly to the satisfaction of the Presiding Officers.
- (xiii) On appointment, the employees shall enter into an agreement with the Prl. District Judge, Ananthapuramu initially for a period till 31.03.2024 and may be renewed for a further period from time to time at the discretion of the Appointing Authority and subject to continuance of the concerned Court.

Sd/- G.Srinivas,
PRL.DISTRICT JUDGE,
ANANTHAPURAMU.

/ t.c.f.b.o. /

Chief Administrative Officer i/c.

- To 
- 1) All the Judicial Officers in the district to display on Notice Boards.
 - 2) The Notice Board.
 - 3) The Website of Prl. District Court, Ananthapuramu.
 - 4) The District Employment Officer, Ananthapuramu.
 - 5) The District Collector, Ananthapuramu, with a request to display it in the Notice boards of offices under her control.
 - 6) The District Collector, Sri Sathya Sai District, Puttaparthi, with a request to display it in the Notice boards of offices under his control.
 - 7) The Public Relations Officer, Ananthapuramu, with a request for publicity in Newspapers/media.

Copy to stock file.

PRL. DISTRICT COURT: ANANTHAPURAMU

Notification Dis.No.6278/2023/Admn/Genl Dated 16.11.2023

For appointment on **CONTRACT BASIS in Spl.Mag.Courts**)

Affix latest
passport size
Photograph
duly attested
by Gazetted
Officer

- APPLICATION FOR THE POST OF: _____
(Junior Assistant, I Spl. Magistrate Court, Ananthapuramu;
Stenographer, Spl. Magistrate Court, Kadiri)
1. Name of the applicant, in full :
(in capital letters)
 2. a) Father's Name :
b) Husband's Name :
(In case of married woman)
 3. Sex (Male / Female) :
 4. Date of Birth and Age as on
01.07.2023 :
(as per S.S.C. or other certificate,
as the case may be)
 5. Address for correspondence :
 6. Mobile No. :
 7. Permanent Address :
 8. Whether belongs to OC, BC, :
SC or ST (Specify the sub-group/caste)
 9. Qualifications
(Both Academic and Technical) :
 10. Particulars of service, in case of
retired judicial staff :
 11. Previous Experience, if any, in case
of outsiders :
 12. Whether involved in any criminal
Cases. If so, furnish details :

DECLARATION

I hereby declare that all the entries/statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after selection, action can be taken against me by the authority.

I further declare that I fulfil all the conditions of eligibility regarding the age limit/educational qualifications etc., prescribed for the post to which I am applying.

STATION:

SIGNATURE OF THE APPLICANT

DATE :