### COURT OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE, ANANTHAPURAMU

YEAR 2023

## ORGANISATION, FUNCTIONS AND DUTIES {Section 4(1)(b)(i)}

| S.No. | Name of the<br>Organisation | Address  | Functions/Duties  |
|-------|-----------------------------|--|---|
| 1     | A.P.State Judiciary         | Principal District<br>and Sessions<br>Court,<br>Ananthapuramu. | Court of Institution for Civil cases i.e. Original suits exceeding the value of Rs.50 lakhs and assigning the Numbers for Criminal Appeals and Criminal Revision cases and cases relating to other Special enactments (G.O.Ps., Spl. Marriage Act, T.O.Ps., M.V.O.Ps.) and Sessions cases; making over the same to Courts concerned in the District depending upon the pendency and jurisdiction; and having control over the Administrative functions of all Subordinate courts in the District. |

### POWERS AND DUTIES OF OFFICERS AND EMPLOYEES (Section 4(1)(b)(ii))

| S.No. | Officer/employee<br>S/Sri  | Duties allotted  | Powers  |
|-------|--|--|---|
| 1.    | G.Srinivas,<br>Principal District and<br>Sessions Judge,<br>Ananthapuramu. | Presiding over the proceedings of<br>the Court, hearing the matters on<br>the Bench, pronouncing<br>judgments, Administration of and<br>Inspection of Subordinate Courts<br>over the District.   | of Ananthapuramu<br>on Judicial and<br>Administration<br>sides. |
| 2.    | Smt.G.Bhagyalakshmi,<br>Chief Administrative<br>Officer                    | Supervision of all the Courts in<br>the District and attending the<br>duties of the State Assistant<br>Public Information Officer of<br>District Court and other<br>Courts at Ananthapuramu<br>headquarters.   | under Right to  |
| 3.    | T.Prabhakar,<br>Superintendent<br>(Accounts)<br>(wkg on deputation)        | 1) Passing of TA & TTA bills. 2) Budget allotments. 3) CCDs, FDRs 4) Various Bills pertaining to Officers, Office and staff 5) Work relating to Pension papers, CJ fund, medical reimbursement bills And other works relating to Accounts branch. 6) Overall supervision of Accounts Branch. |   |
| 4.    | P.Prakasam Babu,<br>Sr.Superintendent<br>(Central Nazarath)                | Numbering O.Ps.     Supervision on Field Assts.     And Process Servers.     Protocol and Guest House incharge etc.  | ***   |

| 5.  | A.V.Damodara<br>Babu,<br>Superintendent,<br>(Sessions)       | Numbering Suits, Appeals,<br>CMAs, Sessions cases, EPs.     Translation work in the<br>Criminal Appeal records,<br>Supervision of Sessions<br>Branch.   |       |
|-----|--|---|-------|
| 6.  | Smt. M.Chandrakala<br>Superintendent<br>(Record)             | Supervision of Central Record<br>Room, Destruction of Time<br>barred records, Submitting the<br>case records to the Hon'ble High<br>Court as and when called for, etc.  |       |
| 7.  | S.Bhaskara,<br>Sr. Superintendent<br>(Copyist establishment) |   |       |
| 8.  | G.Chandrasekhar,<br>Superintendent                           | Assisting Chief Administrative Officer in 'A' Section work like putting up of proposals for transfers, promotions, Gradation list, maintenance of registers and files relating to the Administration Branch, etc. |       |
| 9.  | Smt. O.Rekha Rani,<br>Typist<br>(wkg on deputation)          | -do-  | ***   |
| 10. | B.Ramasubbaiah,<br>Senior Assistant<br>(wkg on deputation)   | Attending the Bench work on<br>Criminal side, preparation of all<br>the statements on Criminal side<br>and maintenance of relevant<br>Registers etc.  | 2 =   |
| 11. | K.Kenchejja,<br>Junior Assistant                             | Attending the Bench work on<br>Civil side i.e. O.S., O.P., A.S.,<br>C.M.A., E.P., A.M.P., preparation<br>of all the statements on Civil side<br>and maintenance of relevant<br>Registers etc.                     |       |
| 12. | Smt.P.R.Madhavi,<br>Junior Assistant<br>(wkg on deputation)  | Court fee work, Assisting Civil<br>Bench Clerk, Maintaining AMPs<br>after numbering.  |       |
| 13. | B.Anil Kumar,<br>Junior Assistant<br>(wkg on deputation)     | Data entry of cases, assisting<br>Civil Bench Clerk.  | ***   |
| 14. | Smt. R.Sreelakshmi,<br>Senior Assistant                      | Assisting Superintendent (Accounts).  | 355   |
| 15. | Smt. B.Lokeswari,<br>Junior Assistant                        | Assisting Superintendent (Accounts).  |       |
| 16. | C.Sampath Kumar,<br>Junior Assistant<br>(wkg on deputation)  | Receive work,<br>Indexing Disposed of Sessions<br>cases.  | e a a |
| 17. | M.Manohar,<br>Junior Assistant                               | Despatch work, Library.   |       |
| 8.  | P.Firoz Khan,<br>Record Asst.<br>(wkg on deputation)         | Attending Statistics work<br>(OP Cell).   | ***   |
| 9.  | N.Aslam Azad,<br>Typist-cum-Asst. (Outsing)<br>(wkg on depn) | -do-  |       |
| 20. | Smt.K.Gousia Banu,<br>Junior Assistant                       | Deputed to I Addl. Junior Civil<br>Judge's Court, Ananthapuramu.  |       |
| 21. | Smt. K.Anuradha,<br>Junior Assistant                         | Deputed to Prl.Senior Civil<br>Judge's Court, Ananthapuramu   | ***   |

| 22. | T.Balaramudu  | 3  |      |
|-----|---|--|------|
| 23. | Junior Assistant  | Assisting Superintendent<br>(Record Room).   |      |
|     | Smt. R.B.L.Hemalatha,<br>Stenographer Gr.I                      | Taking down dictations of the<br>Presiding Officer and other duties<br>of Stenographer.  | ***  |
| 24. | T.G.Anjaiah,<br>Stenographer Gr.II<br>(wkg on deputation)       | -do-   | ***  |
| 25. | Smt.C.Varalakshmi,<br>Typist                                    | Attending Bench Typing and assisting Superintendent  |      |
| 26. | S.Adinarayana,<br>Typist  | (Accounts).  Preparing Fair Judgments, Decrees and Typing work; Attending Computer Section work, Attending work relating to A.M.Ps. numbering. |      |
| 27. | Smt. P.Padmavathi,<br>Junior Assistant<br>(wkg on deputation)   | Assisting Superintendent<br>(Record)   | -    |
| 28. | C.Nageswara Rao,<br>Junior Assistant<br>(wkg on deputation)     | -do-   |      |
| 29. | K.Suryanarayana,<br>Junior Assistant<br>(wkg on deputation)     | -do-   |      |
| 30. | E.Pavan Kumar,<br>Examiner                                      | Assisting Superintendent (Copyist).  |      |
| 31. | M.Saran Kumar,<br>Examiner<br>(wkg on deputation)               | -do-   |      |
| 32. | N.Pranay Teja,<br>Examiner                                      | Deputed to Prl. Junior Civil<br>Judge's Court, Ananthapuramu   | 210  |
| 33. | G.Venkataiah,<br>Copyist  | Attending copying work relating<br>to Certified copies of documents<br>of all courts at Headquarters.  | W.". |
| 34. | Smt. K.Sai Deepika,<br>Copyist                                  | Deputed to I Addl. Junior Civil<br>Judge's Court, Ananthapuramu  |      |
| 35. | Smt. B.Sowjanya,<br>Copyist                                     | Deputed to Prl. Junior Civil<br>Judge's Court, Ananthapuramu   |      |
| 36. | Smt. C.Alivelamma,<br>Copyist                                   | Deputed to Senior Civil Judge's<br>Court, Gooty  | ***  |
| 37. | Vacant<br>Copyist   | **   |      |
| 38. | K.Rambabu,<br>Record Assistant                                  | Directed to attend Office<br>Subordinate duties  |      |
| 39. | K.Narahari Surendra,<br>Sr.Driver                               | Attending duties as Driver.  |      |
| 40. | C.Venkataramudu,<br>Office Subordinate                          | -do-   |      |
| 41. | R.Rajamunendra<br>Office Subordinate                            | -do-   |      |
| 42. | Sri T.Rahiman,<br>Attender (Outsourcing)<br>(Wkg on deputation) | -do-   | ***  |
| 43. | B.Kistappa<br>Office Subordinate                                | Deputed to I Addl. District Court,<br>Ananthapuramu  |      |
| 44. | Vacant<br>Office Subordinate                                    | Alianthapuramu   | 994  |
| 45. | Vacant<br>Office Subordinate                                    | -  | ***  |

| 46. | Vacant<br>Office Subordinate  | **   |      |
|-----|---|--|------|
| 47. | Smt. M.Malleswaramma,<br>Record Assistant<br>(wkg on deputation)  | Directed to attend Office<br>Subordinate duties.   |      |
|     | COMPUTER SECTION  | an on  |      |
| 48. | Smt. T.Madhavi Latha,<br>Court Manager<br>(On contract basis)   | Attending to Buildings files, OP<br>Cell and Duties relating to Court<br>management.                                       |      |
| 49. | P.Mahesh,<br>System Officer<br>(On Contract basis)  | Maintenance of eCourts project,<br>maintenance of computers and<br>Judicial Service Centre.                                |      |
| 50. | Smt. N.Sivakumari,<br>System Assistant  | Assisting System Officer   |      |
|     | (On Contract basis)   |  |      |
| 51. | M.Prasanth Kumar,<br>System Assistant<br>(On Contract basis)<br>(Wkg in II Addl. District<br>Court, Hindupur) |  |      |
| 52. | M.Jabeed Ali,<br>Computer Assistant<br>(On Contract basis)  | Maintenance of computers,<br>attending computer works and<br>Judicial Service Centre.                                      |      |
|     | NAZARATH BRANCH   |  |      |
| 53. | K.Koulutla,<br>Field Assistant  | Attending Field work in Civil cases of all Courts at Headquarters and the work entrusted by the Superintendent (Nazarath). |      |
| 54. | D.Fakruddin,<br>Field Assistant   | -do-   |      |
| 55. | P.Usman Ali Khan,<br>Field Assistant  | -do-   |      |
| 56. | M.Chenna Reddy,<br>Field Asst.  | -do-   |      |
| 57. | C.Vyasa Kumar,<br>Field Assistant   | -do-   |      |
| 58. | Smt G.Y.Sreemathi,<br>Field Assistant   | -do-   |      |
| 59. | Y.Khader Basha,<br>Field Assistant  | -do-   |      |
| 60. | Vacant<br>Field Assistant   | **   | ***  |
| 61. | B.Govindarajulu,<br>Process Server  | Attending duties of Dafedar  | 1500 |
| 62. | C.Polerappa,<br>Process Server  | Serving process papers and<br>relevant work entrusted by the<br>Superintendent (Nazarath).                                 |      |
| 63. | P.Masood Vali,<br>Process Server  | -do-   | ***  |
| 64. | G.Ram Mohan,<br>Process Server  | -do-   |      |
| 65. | G.Ramanna,<br>Process Server  | -do-   |      |
| 66. | D.Nagaraju,<br>Process Server.  | -do-   |      |
| 67. | C.Sreenivasulu,<br>Process Server   | -do-   |      |
| 68. | C.Ramakrishna,<br>Process Server  | -do-   | ***  |

| 59. | B.Noor Basha,  |  |                           |
|-----|--|--|---------------------------|
| 70. | Process Server   | -do-   |                           |
|     | Smt.P.Vanajamma,<br>Process Server                           | -do-   | ***                       |
| 71. | K.Dasthagiri,<br>Process Server                              | Serving process papers and<br>relevant work entrusted by the<br>Superintendent (Nazarath). |                           |
| 72. | T.Subbaiah,<br>Process Server                                | -do-   | ***                       |
| 73. | Y.Sudhakar,<br>Process Server                                | -do-   | 11115 B                   |
| 74. | A.Anil Kumar,<br>Process Server                              | -do-   |                           |
| 75. | R.Sreenivasulu,<br>Process Server                            | Attending OS duties  |                           |
| 76. | Smt. V.Nirmala,<br>Process Server                            | Attending OS duties  | ***                       |
| 77. | K.Nagabhushanam,<br>Process Server                           | Deputed to I Addl. District Court,<br>Ananthapuramu  |                           |
| 78. | S.Santhaiah,<br>Process Server                               | Deputed to I Addl. Junior Civil<br>Judge's Court, Ananthapuramu                            | ***                       |
| 79. | V.Venkatesulu,<br>Process Server                             | Deputed to Excise Court,<br>Ananthapuramu  | C.U. ass                  |
| 80. | C.Surendra,<br>Process Server                                | Deputed to I Addl. District Court,<br>Ananthapuramu  |                           |
| 81. | Smt. K.Jyothimani,<br>Process Server                         | Deputed to Prl. Senior Civil<br>Judge's Court, Ananthapuramu                               |                           |
| 82. | Vacant<br>Process Server                                     |  |                           |
| 83. | Vacant<br>Process Server                                     |  | Mary III                  |
| 84. | R.V.Sudheer Kumar,<br>Field Assistant<br>(wkg on deputation) | Directed to attend P.S. duties   | es au 15976               |
| 85. | N.Sudhakar,<br>Field Assistant<br>(wkg on deputation)        | -do-   | er ( <del>es</del> ) de r |
| 86. | N.Jeelan Basha,<br>Process Server<br>(wkg on deputation)     | Attending P.S. duties  |                           |
| 87. | H.Bhaskar (Junior),<br>Process Server<br>(wkg on deputation) | -do-   |                           |

## PROCEDURE FOLLOWED IN DECISION MAKING PROCESS [Section 4(1)(b)(iii)]

The procedure is followed as laid down in the Criminal Procedure Code, Civil Procedure Code, Civil Rules of Practice and Criminal Rules of Practice and also on the Circular instructions issued by the Hon'ble High Court of Andhra Pradesh from time to time.

## NORMS SET FOR THE DISCHARGE OF FUNCTIONS [Section 4(1)(b)(iv)]

The norms as set by the Hon'ble High Court of Andhra Pradesh for the discharge of the functions in the light of the Codes as referred above.

## RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS FOR DISCHARGING FUNCTIONS (Section 4(1)(b)(v))

Criminal Procedure Code, Civil Procedure Code, Civil Rules of Practice and Criminal Rules of Practice, various other Acts and also the Circular instructions issued by the Hon'ble High Court of Andhra Pradesh from time to time on Judicial side and Rules and regulations relating to A.P.State Judicial Services, A.P.Judicial Ministerial and Subordinate Services and other Circular instructions issued by the Hon'ble High Court from time to time on Administrative Side.

## CATEGORIES OF DOCUMENTS THAT ARE HELD BY THE PUBLIC AUTHORITY OR UNDER ITS CONTROL {Section 4(1)(b)(vi)}

Civil Case Records are maintained by the Civil Branch.

Criminal Case Records are maintained by the Criminal Branch.

Fixed Deposit Receipts are maintained by the Accounts Branch.

All the disposed of records and related registers which are consigned to District Court are maintained by Central Record Branch.

District Judge is the Controlling Authority.

# PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF THE POLICY OR IMPLEMENTATION THEREOF [Section 4 (1)(b)(vii)]

The Chief Administrative Officer of the District Court is the State Assistant Public Information Officer for the Prl. District Court and other courts at District Headquarters and the Chief Ministerial Officers of the courts concerned at other stations are the State Assistant Public Information Officers of their respective courts.

{Section 4(1)(b)(viii)}

# INFORMATION OF OFFICERS AND EMPLOYEES WORKING IN THE OFFICE AND THEIR CONTACT ADDRESS {Section 4(1)(b)(ix)}

| 31.No. | Name of the Office/<br>Administrative Unit      | Name, Designation &<br>Address of                                 | Telepho          | ne               |
|--------|---|---|------------------|------------------|
|        |   | Officer/employee  | Office           | Resi-<br>dence   |
| 1)     | District & Sessions<br>Court,<br>Ananthapuramu. | G.Srinivas, Principal District and Sessions Judge, Ananthapuramu. | 08554-<br>274622 | 08554-<br>274357 |
| 2)     | -do-  | Smt.G.Bhagyalakshmi,<br>Chief Administrative Officer              | ***              |                  |
| 3)     | -do-  | T.Prabhakar,<br>Superintendent (Accounts)<br>(wkg on deputation)  |                  |                  |
| 4)     | -do-  | P.Prakasam Babu,<br>Sr.Superintendent<br>(Central Nazarath)       |                  |                  |
| 5)     | -do   | A.V.Damodara Babu, Superintendent, (Sessions)                     | 100cm            |                  |
| 6)     | -do-  | Smt. M.Chandrakala<br>Superintendent (Record)                     | 575              | 57               |
| 7)     | -do-  | S.Bhaskara,<br>Sr. Superintendent (Copyist<br>establishment)      |                  |                  |
| 8)     | -do-  | G.Chandrasekhar,<br>Superintendent                                | ***              |                  |
| 9)     | -do-  | Smt. O.Rekha Rani,<br>Typist<br>(wkg on deputation)               |                  |                  |
| 10)    | -do-  | B.Ramasubbaiah,<br>Senior Assistant<br>(wkg on deputation)        |                  | 777              |
| 11)    | -do-  | K.Kenchejja,<br>Junior Assistant                                  | 777              | ***              |
| 12)    | -do-  | Smt.P.R.Madhavi,<br>Junior Assistant<br>(wkg on deputation)       |                  | ***              |
| 13)    | -do-  | B.Anil Kumar,<br>Junior Assistant<br>(wkg on deputation)          | - 55             | 375              |
| 14)    | -do-  | Smt. R.Sreelakshmi,<br>Senior Assistant                           |                  |                  |
| 15)    | -do-  | Smt. B.Lokeswari,<br>Junior Assistant                             | 577              | 575              |
| 16)    | -do-  | C.Sampath Kumar,<br>Junior Assistant<br>(wkg on deputation)       | ***              | 777              |
| 17)    | -do-  | M.Manohar,<br>Junior Assistant                                    | 555              | 777              |
| 18)    | -do-  | P.Firoz Khan,<br>Record Asst.<br>(wkg on deputation)              | Contra           |                  |
| 19)    | -do-  | N.Aslam Azad,<br>Typist-cum-Asst. (Outseng)<br>(wkg on depn)      | ***              | ***              |

| 20) | District & Sessions<br>Court,<br>Ananthapuramu. | Smt.K.Gousia Banu,<br>Junior Assistant<br>(Deputed to I Addl. Junior Civil<br>Judge's Court, Ananthapuramu) |      |         |
|-----|---|---|------|---------|
| 21) | -do-  | Smt. K.Anuradha, Junior Assistant (Deputed to Prl.Senior Civil Judge's Court, Ananthapuramu)                | 7**  |         |
| 22) | -do-  | T.Balaramudu<br>Junior Assistant  |      |         |
| 23) | -do-  | Smt. R.B.L.Hemalatha,<br>Stenographer Gr.I  | ***  | ****    |
| 24) | -do-  | T.G.Anjaiah,<br>Stenographer Gr.II<br>(wkg on deputation)   |      | ***     |
| 25) | -do-  | Smt.C.Varalakshmi,<br>Typist  | 275  |         |
| 26) | -do-  | S.Adinarayana,<br>Typist  |      | ***     |
| 27) | -do-  | Smt. P.Padmavathi,<br>Junior Assistant<br>(wkg on deputation)   |      |         |
| 28) | -do-  | C.Nageswara Rao,<br>Junior Assistant<br>(wkg on deputation)   |      | 122     |
| 29) | -do-  | K.Suryanarayana,<br>Junior Assistant<br>(wkg on deputation)   | Sur  |         |
| 30) | -do-  | E.Pavan Kumar,<br>Examiner  |      | ***     |
| 31) | -do-  | M.Saran Kumar,<br>Examiner<br>(wkg on deputation)   |      | ***     |
| 32) | -do-  | N.Pranay Teja,<br>Examiner<br>(Deputed to Prl. Junior Civil<br>Judge's Court, Ananthapuramu)                |      |         |
| 33) | -do-  | G.Venkataiah,<br>Copyist  | ***  |         |
| 34) | -do-  | Smt. K.Sai Deepika,<br>Copyist<br>(Deputed to I Addl. Junior Civil<br>Judge's Court, Ananthapuramu)         |      | 20 A) M |
| 35) | -do-  | Smt. B.Sowjanya,<br>Copyist<br>(Deputed to Prl. Junior Civil<br>Judge's Court, Ananthapuramu)               | ***  |         |
| 36) | -do-  | Smt. C.Alivelamma,<br>Copyist<br>(Deputed to Senior Civil Judge's<br>Court, Gooty)                          |      |         |
| 37) | -do-  | Vacant<br>Copyist   |      |         |
| 38) | -do-  | K.Rambabu,<br>Record Assistant  | 7770 | ***     |
| 39) | -do-  | K.Narahari Surendra,<br>Sr.Driver   | ***  | ***     |
| 40) | -do-  | C.Venkataramudu,<br>Office Subordinate  |      | ***     |
| 41) | -do-  | R.Rajamunendra<br>Office Subordinate  |      | ***     |

| 12) | District & Sessions<br>Court,<br>Ananthapuramu. | Sri T.Rahiman,<br>Attender (Outsourcing)<br>(Wkg on deputation)                                   |            | ***   |
|-----|---|---|------------|-------|
| 43) | -do-  | B.Kistappa Office Subordinate (Deputed to I Addl. District Court, Ananthapuramu)                  |            | ***   |
| 44) | -do-  | Vacant<br>Office Subordinate  | ***        |       |
| 45) | -do-  | Vacant<br>Office Subordinate  | ***        |       |
| 46) | -do-  | Vacant<br>Office Subordinate  |            | 777   |
| 47) | -do-  | Smt. M.Malleswaramma,<br>Record Assistant<br>(wkg on deputation)                                  | 1          |       |
| 48) | -do-  | Smt. T.Madhavi Latha,<br>Court Manager<br>(On contract basis)                                     |            |       |
| 49) | -do-  | P.Mahesh,<br>System Officer<br>(On Contract basis)  |            |       |
| 50) | -do-  | Smt. N.Sivakumari,<br>System Assistant<br>(On Contract basis)                                     |            |       |
| 51) | -do-  | M.Prasanth Kumar, System Assistant (On Contract basis) (Wkg in II Addl. District Court, Hindupur) | <br>W. = 1 | 4.72  |
| 52) | -do-  | M.Jabeed Ali,<br>Computer Assistant<br>(On Contract basis)<br>NAZARATH BRANCH                     |            | ***   |
| 53) | -do-  | K.Koulutla,   |            | 0.775 |
| 54) | -do-  | Field Assistant D.Fakruddin,  |            |       |
| 55) | -do-  | Field Assistant P.Usman Ali Khan, Field Assistant   |            | 449   |
| 56) | -do-  | M.Chenna Reddy,<br>Field Asst.  | 575        |       |
| 57) | -do-  | C.Vyasa Kumar, Field<br>Assistant   |            |       |
| 58) | -do-  | Smt G.Y.Sreemathi,<br>Field Assistant   |            |       |
| 59) | -do-  | Y.Khader Basha,<br>Field Assistant  |            |       |
| 60) | -do-  | Vacant<br>Field Assistant   |            |       |
| 61) | -do-  | B.Govindarajulu, Process<br>Server  | ***        |       |
| 62) | -do-  | C.Polerappa,<br>Process Server  |            |       |
| 63) | -do-  | P.Masood Vali,<br>Process Server  |            |       |
| 64) | -do-  | G.Ram Mohan,<br>Process Server  |            |       |

| 65)    | District & Sessions<br>Court, | G.Ramanna,<br>Process Server   |                   | 7      |
|--------|-------------------------------|--|-------------------|--------|
| 661    | Ananthapuramu.                | D.Nagaraju,  |                   |        |
| 66)    | -do-                          | Process Server. C.Sreenivasulu, Process  |                   |        |
| 67)    | (676)                         | Server<br>C.Ramakrishna,   |                   | 17.5   |
| 68)    | -do-                          | Process Server   |                   |        |
| 59)    | -do-                          | B.Noor Basha,<br>Process Server  | 900               |        |
| 70)    | -do-                          | Smt.P.Vanajamma,<br>Process Server   |                   | 1 5500 |
| 71)    | -do-                          | K.Dasthagiri,<br>Process Server  |                   | ***    |
| 72)    | -do-                          | T.Subbaiah,  |                   |        |
| 73)    | -do-                          | Process Server<br>Y.Sudhakar,  | ***               | 555    |
| 74)    | -do-                          | Process Server A.Anil Kumar,   |                   | 444    |
| 75)    | -do-                          | Process Server<br>R.Sreenivasulu,  |                   |        |
| 76)    | -do-                          | Process Server<br>Smt. V.Nirmala,  |                   | 777    |
| DESTRI | N/A                           | Process Server   |                   |        |
| 77)    | -do-                          | K.Nagabhushanam,<br>Process Server<br>(Deputed to I Addl. District<br>Court, Ananthapuramu)            |                   | ***    |
| 78)    | -do-                          | S.Santhaiah,<br>Process Server<br>(Deputed to I Addl. Junior Civil<br>Judge's Court, Ananthapuramu)    |                   |        |
| 79)    | -do-                          | V.Venkatesulu, Process Server (Deputed to Excise Court, Ananthapuramu)                                 |                   | 20.2   |
| 80)    | -do-                          | C.Surendra, Process Server (Deputed to I Addl. District Court, Ananthapuramu)                          | Tesso.            | C.7.5  |
| 81)    | -do-                          | Smt. K.Jyothimani,<br>Process Server<br>(Deputed to Prl. Senior Civil<br>Judge's Court, Ananthapuramu) | 7. <del>51.</del> |        |
| 82)    | -do-                          | Vacant<br>Process Server   | ***               |        |
| 83)    | -do-                          | Vacant<br>Process Server   | ***               |        |
| 84)    | -do-                          | R.V.Sudheer Kumar,<br>Field Assistant<br>(wkg on deputation)   |                   |        |
| 85)    | -do-                          | N.Sudhakar,<br>Field Assistant<br>(wkg on deputation)  |                   |        |
| 86)    | -do-                          | N.Jeelan Basha,<br>Process Server<br>(wkg on deputation)   |                   | 277    |
| 87)    | -do-                          | H.Bhaskar (Junior), Process Server (wkg on deputation)   | ***               |        |

# MONTHLY REMUNERATION RECEIVED BY THE OFFICER AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN REGULATIONS [Section 4(1)(b)(x)]

| Sl.No. | Name and Designation<br>(S/Sri)   | Monthly<br>remuneration<br>including its<br>compensation | System of<br>compensation to<br>determine<br>remuneration as<br>given in regulation |
|--------|---|--|---|
|        |   | paid salaries in a                                       | e employees are being<br>ccordance with their<br>s admissible from the              |
| 1.     | G.Srinivas,<br>Principal District and Sessions<br>Judge, Ananthapuramu. | Rs.2,48,176/-  |   |
| 2.     | Smt.G.Bhagyalakshmi,<br>Chief Administrative Officer                    | Rs.1,25,828/-  |   |
| 3.     | P.Prakasam Babu,<br>Sr. Superintendent                                  | Rs.1,36,965/-  |   |
| 4.     | S.Bhaskara,<br>Sr. Superintendent                                       | Rs.1,56,183/-  | -   |
| 5.     | A.V.Damodara Babu,<br>Superintendent                                    | Rs. 1,52,730/-   | -   |
| 6.     | G.Chandrasekhar<br>Superintendent                                       | Rs.96,870/-  |   |
| 7.     | Smt. M.Chandrakala,<br>Superintendent                                   | Rs.1,00,377/-  |   |
| 8.     | Smt. R.Sreelakshmi<br>Senior Assistant                                  | Rs.69,594/-  | 1.11.   |
| 9.     | Smt. R.B.L.Hemalatha,<br>Stenographer Gr.I                              | Rs.1,03,087/-  |   |
| 10.    | Junior Assistant  | Rs.1,00,357/-  | 77.   |
| 11.    | Junior Assistant  | Rs.69,474/-<br>Rs.99,577/-                               | 1200  |
| 12.    | Junior Assistant  | Rs.75,868/-  |   |
| 13.    | Junior Assistant  | Rs.45,989/-  |   |
| 14.    | Junior Assistant  | Rs.71,897/-  |   |
| 15.    | Junior Assistant  | Rs.99,762/-  |   |
| 17.    | Typist  | Rs.55,841/-  |   |
| 18.    | Typist  | Rs.46,089/-  | 1,  |
| 19.    | Examiner  | Rs.32,646/-  |   |
| 20.    | Examiner  | Rs.53,598/-  |   |
| 21.    | Copyist   | Rs.43,586/-  |   |
| 22.    | Copyist   | Rs.32,646/-  | ***   |
| 23.    | Copyist   | Rs.29,952/-  |   |

| 24.        | #P45.07 77 77 77 71 11.  | 385                                     | 1955 |
|------------|--|---|------|
|            | Copyist  | D- 20 646 /                             |      |
| 25.        | TO SECOND CONTRACTOR SECOND SE | Rs.32,646/-                             |      |
|            | Record Assistant   |   |      |
| 26,        |  | Rs.68,674/-                             | ***  |
|            | Sr.Driver  |   |      |
| 27.        |  | Rs.89,503/-                             | ***  |
|            | Office Subordinate   |   | 5000 |
| 28.        | Processor Management Company Company   | Rs.30,850/-                             | ***  |
|            | Office Subordinate   | 110000000000000000000000000000000000000 |      |
| 29.        | B.Kistappa   | Rs.30,850/-                             |      |
|            | Office Subordinate   |   |      |
| 30.        | Vacant   | (44)                                    | ***  |
|            | Office Subordinate   |   |      |
| 31.        | Vacant   |   | ***  |
|            | Office Subordinate   |   |      |
| 32.        |  |   | 0/20 |
|            | Office Subordinate   |   |      |
|            | COMPUTER SECTION   |   |      |
|            |  |   |      |
| 33.        |  | Rs.70,000/-                             | ***  |
|            | Court Manager  | = = M                                   |      |
| 0.1        | (On contract basis)  |   |      |
| 34.        | The state of the s | Rs.50,000/-                             | ***  |
|            | System Officer   | Oversion endocates                      |      |
|            | (On Contract basis)  |   |      |
| 35.        | a contract of the contract of  | Rs:40,000/-                             |      |
|            | System Assistant   |   |      |
|            | (On Contract basis)  |   |      |
| 36.        | 2.2.2.2.2.2.2.2.2.1.1.1.1.1.1.1.1.1.1.1  | Rs.40,000/-                             |      |
|            | System Assistant   | 000.00000000000000000000000000000000000 |      |
|            | (On contract basis – Wkg in II   |   |      |
|            | Addl. District Court, Hindupur)  |   |      |
| 37.        | Control of the Contro | Rs.17,500/-                             |      |
|            | Computer Assistant   | 1-15:00:433 00:403 25                   |      |
| _          | (On Contract basis)  |   |      |
|            | NAZARATH BRANCH  |   |      |
| 38.        | D.Fakruddin,   | Rs.1,02,352/-                           |      |
|            | Field Assistant  | 10.1,02,002/                            | 277  |
| 39.        | P.Usman Ali Khan,  | Rs.1,04,968/-                           |      |
|            | Field Assistant  | 140.2,04,500/-                          | 777. |
| 40.        | K.Koulutla,  | Rs.98,970/-                             |      |
| , .        | Field Assistant  | 10.50,5707                              | 775  |
| 41.        | M.Chenna Reddy,  | Rs.78,177/-                             |      |
| 7.5        | Field Asst.  | 10,117                                  | ***  |
| 42.        | C.Vyasa Kumar,   | Rs.61,024/-                             |      |
| 74.        | Field Assistant  | 110.01,024/-                            |      |
| 43.        | Smt.G.Y.Sreemathi,   | Rs.78,117/-                             |      |
| 390        | Field Assistant  | 100.701117                              | 777  |
| 44.<br>45. | Y.Khader Basha,  | Rs.70,010/-                             | 0    |
|            | Field Assistant  |   | ***  |
|            | Vacant   |   |      |
|            | Field Assistant  |   | ***  |
| 46.        | P.Masood Vali,   | Rs.94,601/-                             |      |
|            | P.Masood van,<br>Process Server  | 100,54,001/-                            | ***  |
| 47.        | - A CONTRACTOR OF THE CONTRACT | Rs.87,231/-                             |      |
|            | B.Govindarajulu,   | Na.07,231/-                             | ***  |
|            | Process Server   | De 75 0607                              |      |
| 48.        | G.Ram Mohan,   | Rs.75,968/-                             | ***  |
| 45         | Process Server   | Pe 70 0107                              |      |
| 49.        | G.Ramanna,   | Rs.70,010/-                             | ***  |
|            | Process Server   |   |      |

| 50.    | D.Nagaraju,<br>Process Server  | Rs.70,060/-                |                  |
|--------|--|----------------------------|------------------|
| 51.    | C.Sreenivasulu,  |                            |                  |
| 92.00  | Process Server   | Rs.75,968/-                | ***              |
| 52.    | C.Ramakrishna,<br>Process Server   | Rs.57,718/-                |                  |
| 53.    | B.Noor Basha,  |                            |                  |
|        | Process Server   | Rs.71,997/-                |                  |
| 54.    | C.Polerappa,<br>Process Server   | Rs.59,311/-                | ***              |
| 55.    |  |                            |                  |
|        | Process Server   | Rs.66,338/-                | ***              |
| 56.    | Smt.V.Nirmala,<br>Process Server   | Rs.54,536/-                |                  |
| 57.    |  | D- 51 508 /                |                  |
| 333    | Process Server   | Rs.51,598/-                |                  |
| 58.    | K.Dasthagiri,<br>Process Server  | Rs.52,129/-                |                  |
| 59.    |  | Rs.61,024/-                |                  |
| 233    | Process Server   |                            |                  |
| 60.    | R.Sreenivasulu,<br>Process Server  | Rs.51,598/-                |                  |
| 61     | Y.Sudhakar,  | Rs.51,598/-                |                  |
|        | Process Server   | (3.02,030)                 |                  |
| 62.    |  | Rs.32,646/-                |                  |
| UZ.    | Process Server   | 10:02,010/                 |                  |
| 63.    | Province Control of Co | Rs.47,436/-                |                  |
| 55,550 | Process Server   | 150701010531               |                  |
| 64.    | Smt. K.Jyothimani,   | Rs.32,646/-                |                  |
|        | Process Server   |                            |                  |
| 65.    | C.Surendra,  | Rs.32,646/-                |                  |
|        | Process Server   |                            |                  |
| 66.    | S.Santhaiah,<br>Process Server   | Rs.40,154/-                |                  |
| 67.    | The second secon | **                         |                  |
|        | Process Server   | 1 10 10 10                 | 1897             |
| 68.    |  |                            |                  |
| -      | Process Server   |                            | 0.000            |
| 69.    | - Contract of the Contract of  |                            | ***              |
| 09     | Superintendent (Accounts)  | - 20 E 60                  | a strong ning    |
| mo     | (wkg on deputation)  |                            |                  |
| 70.    |  | THE RESIDENCE AND ADDRESS. |                  |
|        | Typist<br>(wkg on deputation)  | 744                        |                  |
| 77.1   | A STATE OF THE PARTY OF THE PAR |                            |                  |
| 71.    | Senior Assistant   | 77.12                      |                  |
|        | (wkg on deputation)  |                            |                  |
| 72.    |  |                            | H 1940           |
|        | Junior Assistant   | The state of the           | 100              |
|        | (wkg on deputation)  | 100                        |                  |
| 73.    |  |                            |                  |
|        | Junior Assistant   |                            |                  |
|        | (wkg on deputation)  |                            |                  |
| 74.    |  |                            | THE SHOP SERVICE |
| 0201   | Junior Assistant   | (613)                      |                  |
|        | (wkg on deputation)  |                            |                  |
| 75.    |  | 1000                       |                  |
|        | Record Asst.   |                            |                  |
|        |  |                            |                  |
| PL C   | (wkg on deputation)  |                            |                  |
| 76.    |  |                            |                  |
|        | Typist-cum-Asst. (Outseng)<br>(wkg on deputation)  |                            |                  |

| 77. | T.G.Anjaiah,<br>Stenographer Gr.II  |                   |   |
|-----|---|-------------------|---|
| 78. | (wkg on deputation) Smt. P.Padmavathi, Junior Assistant (wkg on deputation) |                   |   |
| 79. | C.Nageswara Rao,<br>Junior Assistant<br>(wkg on deputation)                 | ( <del>15</del> ) |   |
| 80. | K.Suryanarayana,<br>Junior Assistant<br>(wkg on deputation)                 |                   |   |
| 81. | M.Saran Kumar,<br>Examiner<br>(wkg on deputation)                           |                   |   |
| 82. | Sri T.Rahiman,<br>Attender (Outsourcing)<br>(Wkg on deputation)             | 7.57.0            | - |
| 83. | Smt. M.Malleswaramma,<br>Record Assistant<br>(wkg on deputation)            |                   |   |
| 84. | R.V.Sudheer Kumar,<br>Field Assistant<br>(wkg on deputation)                |                   |   |
| 85. | Field Assistant<br>(wkg on deputation)                                      | 770.              |   |
| 86. | N.Jeelan Basha,<br>Process Server<br>(wkg on deputation)                    |                   |   |
| 87. | H.Bhaskar (Junior),<br>Process Server<br>(wkg on deputation)                | -                 | 7 |

### BUDGET ALLOCATION TO EACH AGENCY INCLUDING PLANS {Section 4(1)(b)(xi)}

Budget is allotted by the Hon'ble High Court of Andhra Pradesh and the Prl. District Judge distributes the same to all the Subordinate Courts in the District besides District Court.

#### MANNER OF EXECUTION OF SUBSIDY PROGRAMMES {Section 4(1)(b)(xii)}

PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GRANTED BY THE PUBLIC AUTHORITY

{Section 4(1)(b)(xiii)}

DETAILS OF INFORMATION RELATED TO THE VARIOUS SCHEMES OF THE DEPARTMENT WHICH ARE AVAILABLE IN ELECTRONIC FORMATS (FLOPPY, CD, VCD, WEB SITE, INTERNET ETC.)

[Section 4(1)[b](xiv)]

### PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION (Section 4(1)(b)(xv))

Citizens can obtain the information as per the provisions of Right to Information Act, 2005

### NAMES, DESIGNATION AND OTHER PARTICULARS OF PUBLIC INFORMATION **OFFICERS** (Section 4(1)(b)(xvi))

For Prl. District Court, Ananthapuramu and other Courts at the Headquarters: State Assistant Public Information Officer:

Smt.G.BHAGYALAKSHMI, Chief Administrative Officer, Prl. District Court, Ananthapuramu.

> Sd/- G.Srinivas, PRL.DISTRICT JUDGE, ANANTHAPURAMU.

//Attested//

District Court, Ananthapuramu.