

SCHEDULE II

Request Form for Video Conference

1. **Case Number / CNR Number (if any) :**
2. **Cause Title :**
3. **Proposed Date of conference (DD/MM/YYYY) :**
4. **Location of the Court Point(s) :**
5. **Location of the Remote Point(s) :**
6. **Names & Designation of the Participants at the Remote Point :**
7. **Reasons for Video Conferencing:**
In the matter of:
8. **Nature of Proceedings:** Final Hearing ☐ Motion Hearing ☐ Others ☐

I have read and understood the provisions of [Rules for Video Conferencing for Courts](#) (hyperlink). I undertake to remain bound by the same to the extent applicable to me. I agree to pay video conferencing charges if so, directed by the Court.

Signature of the applicant/authorised signatory:

Date:

A) Bench assigned:

B) Hearing:

Held on (DD/MM/YYYY): Commencement Time:

End time:

Number of hours:

C) Costs:

Overseas transmission charges if any:

To be Incurred by Applicant /Respondent:

To be shared equally:

Waived; as ordered by the Court:

Signature of the authorised officer:

Date: