Notification No. 01/2026/PLV-PS-MC/DLSA/CBE
Dated: 10.04.2026

DISTRICT LEGAL SERVICES AUTHORITY,
COIMBATORE

Advertisement for Empanelment of Para Legal Volunteers in Police Stations for Missing Children as per the directions of Hon'ble Supreme Court of India in W.P. (C) No.427 of 2022 dated: 01.09.2022 titled Bachpan Bachao Andolan Vs Union of India and Others. Further, the communication received from Tamil Nadu State Legal Services Authority, Chennai in TNSLSA No.6421/S3/2025 dated: 25.03.2026 and the Office Note order submitted by the District Legal Services Authority, Coimbatore dated 10.04.2026, applications are invited for engaging qualified persons for empanelment of Para Legal Volunteers in Police Stations may apply in the prescribed format, along with copies of all the testimonials and certificates duly self -attested by the applicant.

Empanelment for the Service	**Para Legal Volunteers**
No of Posts	40
Honorarium per Visit (In Rs)	Rs.1,000/- per visit Maximum Ceiling Limit = Rs.5000/- per case.
Desired Qualification	Preference given to the candidates who are graduates in Social Work, Psychology or other allied disciplines. **Desired Qualification:-** ❖ Passed in 12th Standard ❖ Age Limit is 25 to 65 years

Role and Functions of Para Legal Volunteers:-

- **Assistance during enquiry:**

The selected Para Legal Volunteer has placed near residency police station, to assist the parent or guardian of missing child during enquiry by helping them to coherently provide all relevant information, including the circumstances leading to the child becoming missing.

- **Emotional Support and Information elicitation:**

To provide emotional support and counselling to the parents, guardian or family members, and to elicit details relating to the family environment or any other information that may aid in tracing the missing child at the earliest, including causative factors, probable places of visit, or situation where the child may be located.

To provide emotional support and counselling to child victims in other cases of crime against children and elicit information useful for investigation.

- **Liaison with Police Authorities:**

  To liaise with the Station House Officer (SHO) concerned and convey all information gathered from the complainant or the victim's family, so as to facilitate effective investigation and improve outcomes in trafficking the missing child.

- **Post Tracing support to the child:**

  To provide emotional support to the traced child after recovery, ascertain the circumstances under which the child went missing, and communicate such information to the SHO for appropriate follow-up action.

- **Facilitation of Welfare measures:**

  To assist and support the child and or/ the parents or guardian in availing various welfare schemes, facilities, rehabilitation measures, or compensation through the Social Welfare Department, Child Care Institutions, Children's Homes, or other appropriate authorities.

- Whenever a case relating to missing children or crime against children is reported to SHO or the Police Station Writer shall inform the DLSA /TLSC assign a Para Legal Volunteer to visit the Police Station to assist the complainant or the victim.

- The PLV Shall file report to the DLSA Secretary on monthly basis. Such reports will be evaluated by the Chairman, DLSA for assessing their performance and the extension of their tenure.

Selection Procedure:

The Para Legal Volunteers shall be empaneled for a period initially for a period of One Year which shall be further extended on recommendation of the Chairman, DLSA on the basis of their performance.

The Selection of Para Legal Volunteers will be purely based on merits, taking into account the knowledge, skills, practice and experience of candidates. The selection shall be carried out by selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as per G.O.Ms.No.130, Home (Police-XII) Department dated: 12.03.2026, subject to final approval by the Hon'ble Executive Chairman of the TNSLSA.

Code of Ethics:-

A person empaneled the Para Legal Volunteers in Police Stations shall observe the following conditions/code of ethics.

- No personnel shall act in any matter in which he/she has a direct or indirect personal or financial interest.

- No personnel shall solicit, agree to accept or accept, whether directly or indirectly, any gift favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, other thing of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.

- Every personnel shall strive to preserve the public's confidence in the fair manner and impartial execution of its Duties and responsibilities.

Termination of Services:-

The Services of any person empaneled in the Para Legal Volunteer in Police Stations can be terminated at any time, without any prior notice in the following cases by the Chairman, DLSA on recommendation of the Secretary DLSA or on the directions by SLSA in writing.

- He/she substantially breaches any duty or service required by this authority, or seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or

- Charged or Convicted for any offence by any court of law, or

- Indulges in any type or political activities, or

- Found incapable of rendering services of the required standards, or

- Failure to attend training programs without any sufficient cause, or

- If, services are found unsatisfactory performance review by the DLSA.

DISTRICT LEGAL SERVICES AUTHORITY,
COIMBATORE.

APPLICATION FOR THE EMPANELMENT OF
PARA LEGAL VOLUNTEER IN POLICE STATIONS

Application No: DLSA/ /2026
(Office Use Only)

1	Name in Block Letter With initial at the end										Affix Self Attested Passport Size Photo of the Applicant	
2	Address for Communication											
3	Gender	MALE / FEMALE / TRANSGENDER										
4	Date of Birth	D	D	M	M	Y	Y	Y	Y	Age (as on 01.01.2026)		
										____ Years	____ Months	
5	Marital Status											
6	Father/Husband Name											
7	Nationality											
8	Community	OC	BC	MBC	SC	ST						
9	Physically challenged	YES/NO. If yes, state the nature.										
10	Permanent Address											
11	Nearest Police Station (from your Residential Address)											
12	Phone& Mobile Number											
13	E-mail address (valid &functional)											

14	Aadhaar Number	
15	Any Other Special Qualifications (Please Specify)	
	Is the applicant punished in any criminal case? If, so give details.	

16 Educational Qualifications
(Please list in chronological order from SSLC onwards)

Certificates/ Degree	Specialization/ Branch	School/ College	Board/ University	Date of passing	Percentage / Grade	Class obtained

17 Experience (starting from the latest work experience)

S. No	Name of the Organization	Designation	Period		Nature of Work	Experience	
			From	To		Years	Months
					Total		

DECLARATION

I declare that the information's furnished above are true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, the District Legal Services Authority, Coimbatore shall cancel my application/selection. I am aware that this application is only for the post on contract basis.

Place:

Date: **Signature of the Applicant**

HOW TO APPLY:-

The standard form of application annexed with this notification shall be used for applying the above said post. Self - attested education qualification certificates, experience certificate and two recently taken passport size photos must be annexed with the application.

SUBMISSION OF APPLICATION:-

The duly filled in application in the prescribed format along with self-attested Copy of certificates and all other supportive documents should be submitted ***through post*** on or before **24.04.2026, (Up to 5.00 p.m.)** to the following address.

CHAIRMAN/PRINCIPAL DISTRICT JUDGE,
District Legal Services Authority,
ADR Building,
District Court Campus,
Coimbatore – 641018.

Incomplete application will be rejected without assigning any reasons. No application will be entertained after the last date fixed. All communications regarding the selection process will be published only in Coimbatore District Court website. A separate communication letter will not be sent to the applicants.

IMPORTANT DATES:-

Date of Notification	**10.04.2026**
Last date for submission of Application	**24.04.2026**
Eligible Candidates List for interview will be Published in website (Tentatively)	**29.04.2026**

Date: 10.04.2026
Place: Coimbatore

-//Sd.XXXX//-
Chairman / Principal District Judge,
District Legal Services Authority,
Coimbatore

Copy to :

1.The System Analyst, District Court, Coimbatore
(To publish in District Court Website)
2. Notice Board of District Court, Coimbatore.
3. Notice board of District Legal Services Authority, Coimbatore.
4. File.

GENERAL INSTRUCTIONS

1. Already empaneled Para Legal Volunteers cannot be apply.
2. Only shortlisted candidates will be published in court website for interview after scrutinizing the applications.
3. The ***Venue, date and time of interview*** will be intimated in Coimbatore District Court website. **(https://coimbatore.dcourts.gov.in)**
4. No Separate communication send to individuals regarding interview.
5. Candidates should appear for the interview with their original certificates.
6. Candidates should attend the interview at their own expenses.
7. The selection are purely temporary basis and the duration is for One year which may be extended based on the performance with periodical breaks. The selected candidates cannot claim for permanency of the Job.
8. The applicant will be responsible for the authenticity of information and other documents by submitted her/him.