

District Legal Services Authority, District Court Buildings,
Nyaya Seva Sadan, Khammam..

Dlsa.kmm@gmail.com

Date: 22-01-2026

QUOTATIONS INVITED

Sub: Purchase of stationery items – quotations called for-Reg

Ref: Note file Orders of the Hon'ble Chairman, DLSA,
Khammam, date. 22-1-2026.

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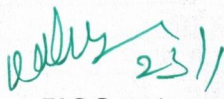
Quotations are invited from the local market for supply of the following stationery items:

Sl.No.	Name of the item	No. Of items
1.	A4 size white papers gold company	60 reams
2.	Catridges for printers	10
3.	Big stapler with pin	01
4.	threadbundles	10
5.	Marker pens	10
6.	hole punch big	02 Big
7.	Gum bottle	05(big)
8.	Highlighters	10
9.	Sharpeners	05
10.	Pencil box	10
11.	Shorthand books	10
12.	stapler pins small	15boxes
13.	mike batteries	80 big size
14.	Mike batteries	50 small size
15.	Watch cells	80 big
16.	Watch cells	50 small
17.	Cloth covers	50(25 medium) 25 big
18.	Brown envelope covers	10 bundles
19.	Stamp pads	03
20.	Flags	10 packs
21.	File pads	30
22.	Registers No.2	05
23.	Gum tape	Big size 15 Medium 20
24.	2 side tapes	5
25.	Small clips	5 boxes
26.	Pins plastic	10
27.	Calling bell manual	01
28.	Stamp pad ink	02
29.	Stick files	50
30.	Plastic files	50
31.	Air freshners	20
32.	Room spray	05
33.	Handwash	05
34.	Door mats	06
35.	Serving plates ceramic	2 dozen small 2 dozen medium
36.	Cups and saucers	2 dozen
37.	Paper plates small	10 bundles
38.	Disposable water glasses	20 bundles

39.	Lids on cups	20
40.	water glasses breakable	2 dozen
41.	Cleaning clothes for computers	06
42.	Towels & napkins	Napkins-12 Towels-12
43.	Name plates	2 dozen
44.	Paper weights	12
45.	Napthelene balls	5 packs
46.	Knife	01
47.	Tissue papers	10 bundles
48.	Computer covers	10 pieces
49.	Xerox machine cover	01
50.	File covers plastic transparent	50

Last date for submission of quotations is 27-**01-2026** by 5-00 p.m. Negotiations on same day at 5-30PM

quotations shall be submitted to THE SECRETARY, DISTRICT LEGAL SERVICES AUTHORITY, DISTRICT COURT PREMISES, KHAMMAM.


FAC.Secretary,
District Legal Services Authority,
Khammam.

To

- 1)The Suppliers of local market
- 2)The E-Court, Khammam.