

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE::KHAMMAM

Dis No. **5411** 2025

Dated **07**.12.2025

NOTIFICATION

Applications are invited from the eligible retired judicial employees as well as outsiders **upto 5.00 pm on 20-12-2025** to fill up the following posts on contract basis for a period upto **31.03.2026** or any other date as fixed by the Hon'ble High Court, in the court of I and II Fast Track Special Courts for expeditious trial and disposal of rape and protection of children against sexual offences (POCSO) Act cases at khammam.

The applications sent through speed post or courier only, addressed to the **PRINCIPAL DISTRICT AND SESSIONS JUDGE, KHAMMAM.**

Sl.No.	Name of the post	No.of posts	Consolidated remuneration per month
1	Senior Assistant	1	Rs.22,750/-
2	Office Subordinate(Attender)	1	Rs.15,600/-

I. IN CASE OF RETIRED TELANGANA JUDICIAL MINISTERIAL EMPLOYEES

1. The individual must not have completed **65 years** of age as on the date of notification.
2. Only persons who have retired as member of Telangana Judicial Ministerial Services alone will be considered.
3. Persons who have retired in the corresponding or higher categories of Telangana Judicial Ministerial and Subordinate Services will be considered for the post of Senior Assistant.
4. Only persons who are of sound health and active habits alone will be considered
5. Persons with proven record of ability, good performance and integrity alone will be considered
6. Persons who have awarded any punishment for any misconduct in disciplinary proceedings while in service are not eligible for consideration
7. Persons selected have to produce Fitness Certificate and enter into an Agreement/Contract with the Principal District and Sessions Judge, Khammam on such terms and conditions as the appointing authority deems fit, proper and necessary regarding the conditions of appointment and service and on all other required particulars.
8. The candidates are directed to produce a copy of Retirement proceedings issued by the concerned District Judge or copy of the Pension Payment Order(PPO) issued by the competent authority.

II. In case of non availability of Retired Ministerial staff of Judicial Department, the candidates from outsiders will be considered for the post of Senior Assistant.

III. The following are the conditions in case of outsiders for the above posts:

- 1 Must have completed the age of (18) years and must not have completed the age of (34) years as on 01.07.2025
- 2 The relaxation of maximum age limit in respect of SCs/STs/BCs/EWs is (5) years and in case of candidates with physical disabilities they shall be given age relaxation of (10) years.

EDUCATIONAL QUALIFICATIONS:

Sl. No.	Post	Qualification(as per TJMSS Rules, 2018)
1	Senior Assistant	Must be a Graduate from any recognized University. Must have knowledge or qualification in computer operation
2	Office Subordinate	Must have passed any exam between 7 th to 10 th class or its equivalent examination. But the candidate who is having higher qualification than 10th class shall not be considered as eligible. Preference will be given to the candidates who are having professional skills such as Driving, Electrical, Plumbing, Carpentry, Cooking and Painting.

METHOD OF RECRUITMENT:

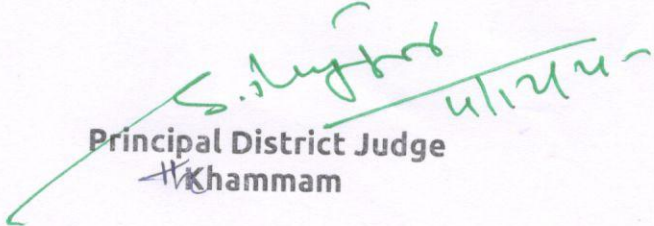
In the event of more than (20) applicants received from the outsiders for the post of Senior Assistant and Office Subordinate, such applications will be short listed on the basis of marks obtained in the qualifying examination as per rules and the qualified candidates will be called for written examination/oral interview.

ATTESTED COPIES OF DOCUMENTS TO BE ENCLOSED TO APPLICATION:

- 1 Certificates of academic and technical qualifications
- 2 Certificate evidencing date of birth
- 3 Community Certificate in case of SCs/STs/BCs/EWs issued by the Competent Authority
- 4 Certificate in respect of Local/Non-local candidature in terms of Presidential Order, 1975

GENERAL INSTRUCTIONS:

- 1 This notification is made to fill up the posts from the Retired employees of Judicial Department. In case of non-availability of the said employees, persons from outsiders will be taken
- 2 The candidates will be appointed only on Contract basis as per Rule-9 of Telangana State and Subordinate Service Rules, 1996 for a period upto 31.03.2026 or on any date before that date or they can be continued till further orders, as fixed by the Hon'ble High Court from time to time on executing a Deed of agreement at the time of making their appointment.
- 3 In case of retired employees the monthly amount shown above shall be in addition to the terminal benefits from his previous employment
- 4 In case of retired employees the provisions contained in Telangana civil Service(Conduct) Rules, 1964 and Telangana Pension code shall be applicable mutates mutandis.
- 5 No other service rules shall be applicable other than noted above
- 6 Applications received after **5.00pm** on the last date for receipt of applications will not be accepted.
- 7 The contract appointment shall automatically ceases to be in operation unless a fresh proposal is made and fresh contract is entered into
- 8 For the post of Senior Assistant the candidates who are having higher academic and technical qualifications will be given due consideration
- 9 No TA and DA will be paid for the journey performed in connection with the appointment
- 10 Applications with insufficient information will be summarily rejected
- 11 Application received after the date stipulated would not be accepted
- 12 No correspondence will be entertained in any respect
- 13 Candidates resorting to bring influence of any kind will be disqualified summarily


Principal District Judge
Khammam

To

- 1 All the Prl. District and Sessions Judges in Telangana State, with a request to cause the display of the notification on the notice boards of their respective Courts and also communicated the notification to all the Judicial Officers under their control.
- 2 All the Judicial Officers in the District Judiciary, Khammam, with a request to cause display of the notification on the notice boards of their respective offices for wide publicity
- 3 The District Collector, Khammam with a request to cause display of the notification on the notice Boards of their respective offices for wide publicity

- 4 The District Employment Officer, Khammam
- 5 The District Public Relation Officer, Khammam (with a request to publish the notification on the notice board as well as the information centres located at various places in the District and to release the gist of notification as a press release to both print and electronic media)
- 6 The Chairman/Officer incharge, Jilla Grandhalaya Samstha, Khammam District (with a request to public the notification on the notice board of the libraries under your control)
- 7 The District System Administrator, Khammam with a direction to upload the notification in the Official Website
- 8 Notice Board of the Principal District and Sessions Judge, Khammam
- 9 The Legal Reporters of Eenadu, Andhra Jyothi, Namesthe Telangana, Andhra Prabha, Siasat (Urdu daily), Mana Telangana, Nava Telangana and the Hindu, Deccan Chronicle

OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE, KHAMMAM

APPLICATION FOR THE POST OF: _____

Affix latest
passport size
photograph
duly attested
by Gazetted
Officer

1. Full name of the Applicant :
(in block letters)
2. Father's/Husband's name :
3. Date of Birth :
4. Age as on the date of
notification
5. Caste/Category :
6. Gender :
7. Nationality :
8. Religion :
9. Branches attended during
service :
10. Academic and Technical
Qualification :
11. Address for correspondence :
12. Mobile Number :
13. Date of Retirement (Copy of :
Retirement proceedings/PPO
to be enclosed)
14. Note the punishments if any :
awarded during the service

DECLARATION

I, solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false action may be taken against me.

Place :
Date :

Signature of the Candidate/Applicant