

PRINCIPAL DISTRICT AND SESSIONS COURT::KHAMMAM

DIS.NO. 1054 P.R.NO. /2023-24/ACCTS/DCK/KMM/DATED: 2-03-2024

TENDER NOTICE

SUB:-	COURT BUILDINGS –House Keeping Services- Maintenance of Cleaning work in all the Court premises, Mahila Pranganam Courts at Tekulapally, DLSA premises and residential quarters of the Officers in the District Court Complex - Calling for quotations for the maintenance for a period of one year – Regarding.
REF:-	1. Hon'ble High Court's circular ROC.No. 230/2019-DII(B), Dated. 13.02.2020. 2. This Court's Office Note, dated.11.03.2024.

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Sealed quotations are hereby called for from the Housekeeping Services Agencies to the maintain Housekeeping Services in all the Court premises, Mahila Pranganam Courts at Tekulapally, DLSA premises and residential quarters of the Officers in the District Court Complex consisting of One Principal District Court, 6 Additional District Courts, 2 Senior Civil Judge's Courts, 6 Junior Civil Judge's Courts and District Legal Services Authority, Khammam, POCSSO Courts at Mahilapanganam, Tekulapally and residential quarters of the Officers including maintenance of toilets.

The Agencies who are willing to file quotations have to supply (10) Part Time Workers Timings from 7 A.M. to 11 A.M. and to supply (02) Male workers and (01) female worker Timings from 9 A.M. to 5 P.M. for cleaning of toilets in the Chambers of the Officers and General Toilets (03) and also required materials like Broom Sticks, Mops, Toilet Cleaning materials and room freshners. The quotations shall be reached this office in a sealed cover on or before 28-3 -2024 and for negotiations on 30-3 -2024.

The Housekeeping services required are sweeping, wet mopping of the Court Building Premises daily which includes Court verandas, Court Halls and Other office rooms, sweeping the entire open area within the compound wall of the Court Buildings daily and cleaning of Toilets situated in the Court Buildings daily.

The amount quoted shall include all kinds of taxes, transportation and labour charges.

The quotation with insufficient information and received after due date will not be entertained.

The Prl. District and Sessions Judge, Khammam, reserves the right to accept or reject all or any of the tenders without assigning any reasons.

TERMS AND CONDITIONS

1. Payment will be made by way of online payment against their House Keeping Agencies.
2. Work will be entrusted in all the Court premises, Mahila Pranganam Courts at Tekulapally, DLSA premises and residential quarters of the Officers in the District Court Complex consisting of One Principal District Court, 6 Additional District Courts, 2 Senior Civil Judge's Courts, 6 Junior Civil Judge's Courts and District Legal Services Authority, Khammam, POCSSO Courts at Mahilapanganam, Tekulapally and residential quarters of the Officers including maintenance and cleaning of the Court's premises from 7.00 A.M to 11.00 A.M and for cleaning the toilets from 9.00 A.M. to 5.00 P.M for every one hour. Ten (10) Part time Workers and (02) Male full time workers and (01) Female Full time worker are necessary. The required materials i.e broom sticks , Mops, Toilet Cleaning materials and room freshners.
3. If quality of work is not satisfied i.e, keeping the premises clean and neat, cleaning the toilets for every one hour, the sanction order will be canceled without any notice.
4. The allotment of work will be for a period of (01) one year, if not satisfied may be terminated at any point of time.
5. The succesfull tendered shall submit bank guarantee for Rs. 1,00,000/- from any Nationalized Bank. In the event of violation of any of terms of agreement, the bank guarantee shall be forfeited.

PRINCIPAL DISTRICT AND SESSIONS JUDGE

KHAMMAM

To,

All the House Keeping Agencies in Khammam.

Copies to : 1. The Notice Board of District and Sessions Court, Khammam.

2. The System Officer, E-Courts Section, District Court, Khammam (with a direction to display the above tender notice in the website of District Court, Khammam).

3. The Notice Board of District Collector's Office, Khammam.

4. The Notice Board of Mandal Revenue officer, Khammam Urban and Khammam Rural.

5. The Notice Board of District Public Relations Officer, Khammam.