30/5/26

OFFICE OF THE DISTRICT JUDGE, PRAYAGRAJ.

Admin. Order No. 425 **Dated : May** 30 **2026**

ORDER

In compliance of directions issued by Hon'ble High Court's Letter No. **3752/XXII-CPC/eCourts/Allahabad Dt. 29.5.2026** (*copy enclosed along with all enclosures*) regarding compliance of **mandatory affixation of court seal and eSign/Digital Signature on every criminal process issued in electronic form through NSTEP (Criminal Process Module) in CIS 4.0**, in accordance with the provision of the **Bhartiya Nagrik Suraksha Sanhita, 2023** and **Rules 5 & 6** of the **Uttar Pradesh Electronic Processes (Issuance, Service and Execution) Rules, 2026**, following order is being passed with immediate effect :

(i) The System Officer and the System Assistant are directed to provide a soft/pdf copy of Hon'ble Court's above letter dt. 29.05.2026 along with its enclosures as well as a copy of this order to all the Judicial Officers working under administrative control of undersigned, for ensuring compliance in letter and spirit.

(ii) A hard copy of Hon'ble Court's Letter dt. 29.05.2026 as well as this order be also circulated among all the Judicial Officers working under administrative control of undersigned, for ensuring compliance in letter and spirit.

(iii) The Nodal Officer (Computer) is directed to to ensure that the directions so issued by the Hon'ble Court are being observed in compliance by all and sundry.

Inform all concerned.

30.5.2026

(**Satya Prakash Tripathi**)
District Judge,
Prayagraj.

Dated : May 30, 2026

(Through e-mail)

From,

Registrar General,
High Court of Judicature at,
Allahabad.

To,

All the District Judges, and
All the Principal Judges, Family Courts,
State of Uttar Pradesh.

Letter No. 3752 /XXII-CPC/eCourts/Allahabad Dated: 29.05.2026

Subject: Regarding mandatory affixation of court seal and eSign/Digital Signature on every criminal process issued in electronic form through the NSTEP (Criminal Process Module) in CIS 4.0.

Madam/ Sir,

I am directed to inform that Hon'ble Court has issued the following directions regarding mandatory affixation of court seal and eSign/Digital Signature on every criminal process issued electronically through the NSTEP (Criminal Process Module) in CIS 4.0 by all District Courts and Family Courts in the State of Uttar Pradesh, in accordance with the provisions of the Bharatiya Nagrik Suraksha Sanhita, 2023 and the Uttar Pradesh Electronic Processes (Issuance, Service and Execution) Rules, 2026: —

"1. All District Courts and Family Courts of Uttar Pradesh be directed to mandatorily affix the image of the court seal and eSign/Digital Signature on every criminal process issued in electronic form through the NSTEP (Process Module) within CIS 4.0, in compliance with the provisions of the Bharatiya Nagrik Suraksha Sanhita, 2023 and Rules 5 and 6 of the Uttar Pradesh Electronic Processes (Issuance, Service and Execution) Rules, 2026.

2. Presiding Officer himself or the Stenographer (upon issuance of Digital Signature Certificates (DSCs) through the High Court) authorised by Presiding Officer be directed to affix the eSign/Digital Signature upon summons, notices and other criminal processes issued electronically, clearly mentioning the name of the Court and the capacity of the signatory, and bearing the image of the seal of the Court.

3. Every warrant of arrest issued in electronic form shall mandatorily be authenticated only by the eSign/Digital Signature of the Presiding Officer and shall also bear the image of the seal of the Court...."

Copies of the Notification dated 25.01.2026 regarding the Uttar Pradesh Electronic Processes (Issuance, Service and Execution) Rules, 2026 and the Standard Operating Procedure (SOP) for enabling court seal and eSign/Digital Signature facility in CIS 4.0 are enclosed herewith for reference and necessary action.

It is, therefore, requested to ensure urgent compliance of the aforesaid directions of the Hon'ble Court.

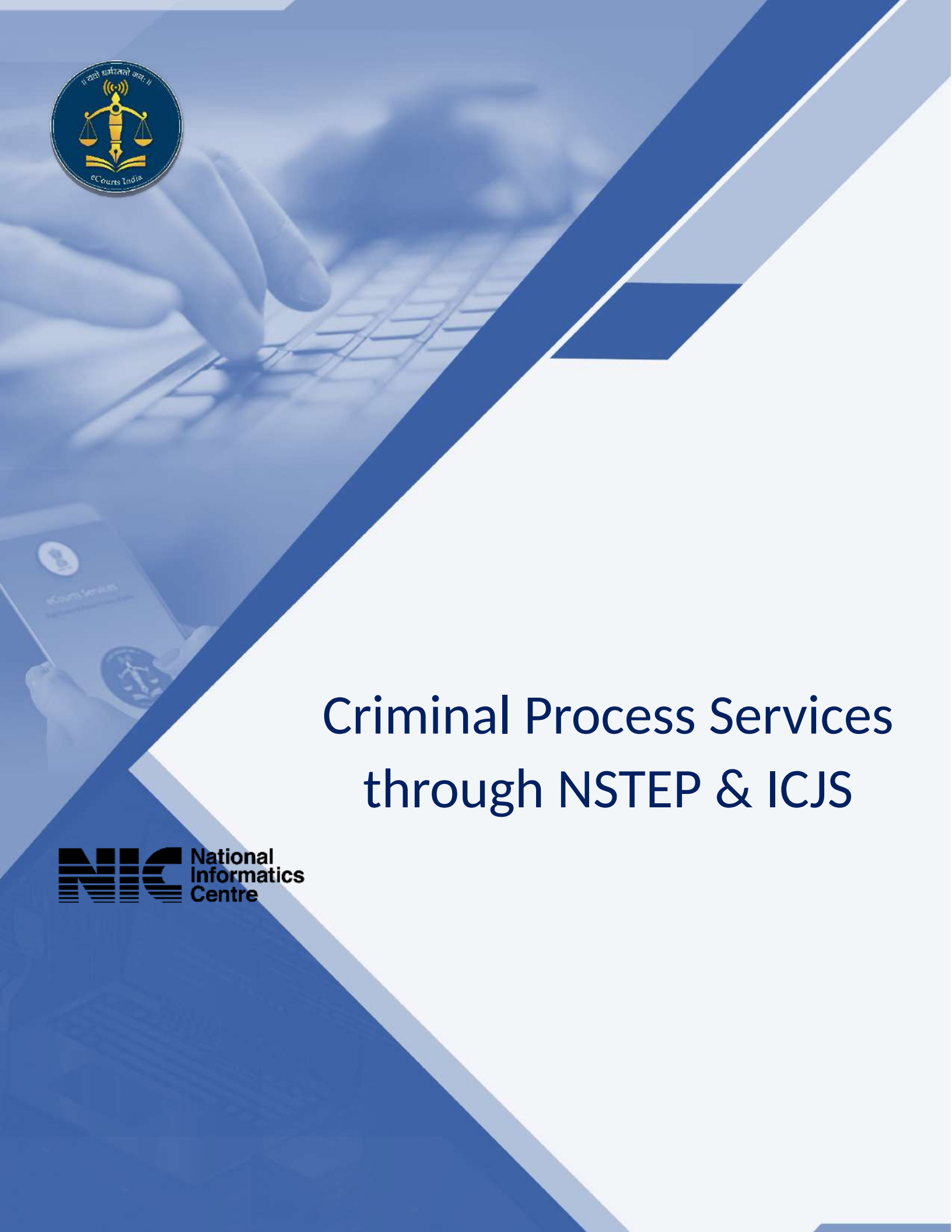
With regards,

Yours sincerely,

Jt. Registrar(J)(CPC)
For Registrar General

Enclosures:

1. Copy of the Notification No. U0-24/VI-P-09-2026-1908956 dated 25.01.2026 issued by the Government of Uttar Pradesh, Home (Police) Department-9, notifying the Uttar Pradesh Electronic Processes (Issuance, Service and Execution) Rules, 2026 (particularly Rules 5 and 6 thereof).
2. Standard Operating Procedure (SOP) for enabling and operationalising the court seal and eSign/Digital Signature facility in CIS 4.0 across all District Courts and Family Courts of Uttar Pradesh.



Criminal Process Services through NSTEP & ICJS

National Informatics Centre

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1 Introduction

Criminal process serving is streamlined through three integrated systems:

- **CIS** (Case Information System): Courts generate and manage summons digitally.
- **NSTEP** (National Service and Tracking of Electronic Processes): NSTEP facilitates the sharing of criminal processes and tracking of delivery status through integration with ICJS.
- **ICJS** (Interoperable Criminal Justice System): Connects police, courts, prisons, and other agencies to enable seamless data exchange and acknowledgment of served processes. ICJS shares criminal processes received from NSTEP with the police and, in turn, updates NSTEP with delivery status received from CCTNS.

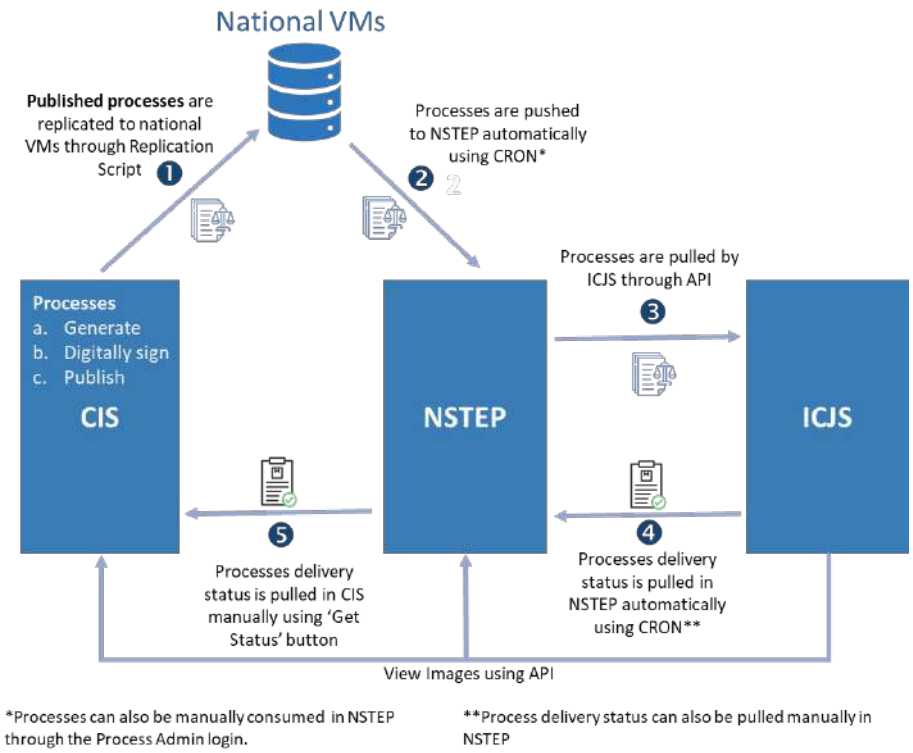
Following new facilities are introduced in CIS 4.0 for Criminal Processes:

1. Categorization of criminal processes into Summons, Notices, Bailable Warrants, Non-bailable Warrants, Prison, and Others to facilitate process delivery by the Police.
2. Bulk e-signing of processes - the facility will enable e-signing of process within the system. Earlier, processes needed to be downloaded, e-signed (external to CIS) and then uploaded again.

This document explains the overall flow of criminal processes, along with all procedures and newly introduced facilities.

2 Warrants/ Summons flow

Overall flow of Criminal Processes is shown below.



3 User Roles

User	Tasks
CIS: Court User	Generate Process Digital signing of Processes Publish Process
CIS: District System Admin	Replicate database and pdf files of processes on NJDG server
NSTEP: Process Admin	Consume processes from CIS (The process is automated; if required, it can be done manually)
NSTEP: State Admin	Get status through APIs provided by ICJS (The process is automated; if required, it can be done manually)

4 Pre-requisites

4.1 Pre-requisites for categorisation of Criminal Processes

Update 'Criminal Process' JSON as pre-requisite for availing facility of categorisation of criminal processes as explained in **ANNEXURE A**

Type of the criminal process will be visible in bracket (parenthesis), next to process name, in 'Publish Process' form.

Following Process Types are available:

Sr No	Process type Displayed on the screen	Description
1	S	Summons
2	N	Notices
3	B	Bailable Warrants
4	W	Non-bailable Warrants
5	P	Prison
6	O	Others

Note: Category is visible only for newly generated processes i.e. processes which are generated after updating the criminal_process.json

4.2 Pre-requisites for Digital Signature

The facility to digitally sign criminal processes in bulk is made available in CIS. To use this facility, complete all the steps explained in **ANNEXURE B.**

5 CIS User Manual

5.1 Court User

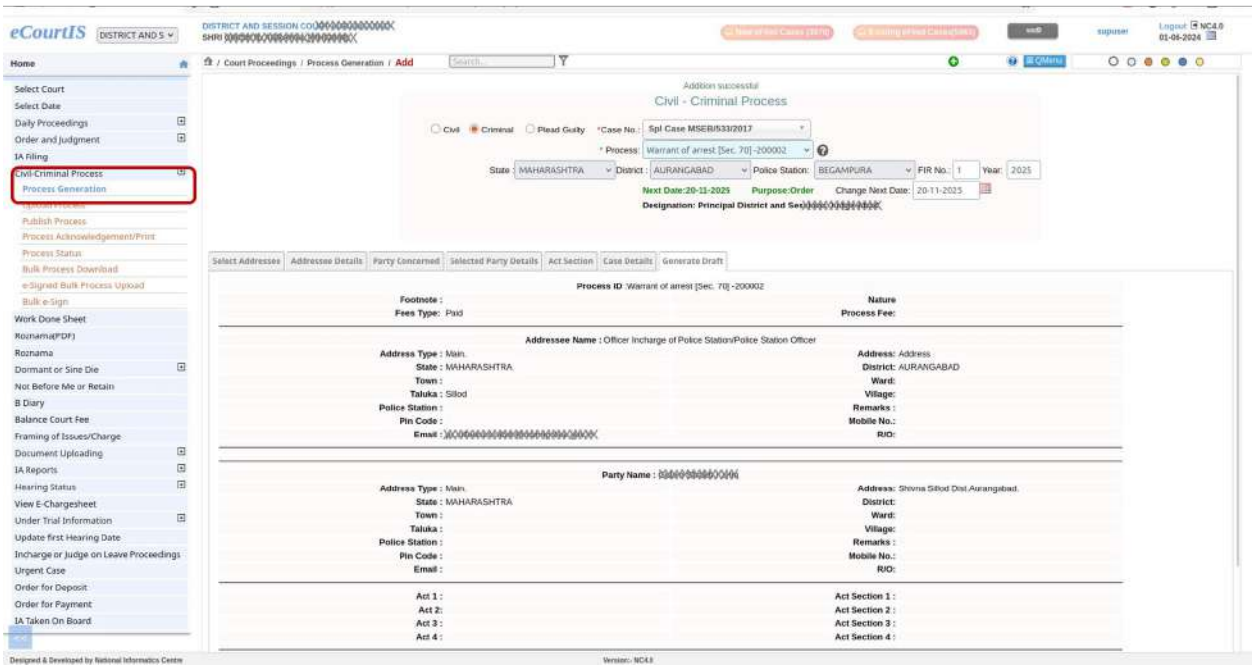
Tasks

1. Generate Processes
2. Apply Digital Signatures
3. Publish Processes

5.1.1 Generate Processes

1. Court user generates Process for the Criminal cases by selecting **Criminal** radio button, **Case no** and **Process** in CIS application.

CIS: Court Proceedings > Civil-Criminal Process > Process Generation



5.1.2 Apply Digital Signatures

Two options are provided in CIS to apply digital signatures:

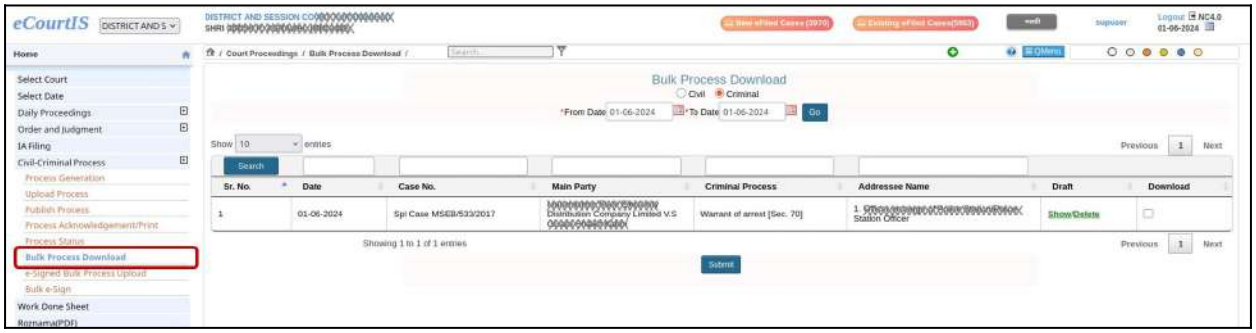
- **Sign the Process PDF file on Client**: The user must download the processes, digitally sign them on their client machine, and then upload the signed PDFs into the system.
- **Sign the Process PDF file on Server:** Processes can be signed directly within the CIS application. This is newly introduced facility. *[Refer **Annexure B** for pre-requisites]*

a) Sign the Process PDF file on Client

I) Download Processes for Digital Signature

Facility provided to the Court users to download documents in bulk for digital signatures

CIS: Court Proceedings > Civil-Criminal Process > Bulk Process Download



II) Upload signed processes in bulk.

CIS: Court Proceedings > Civil-Criminal Process > e-Signed Bulk Process Upload

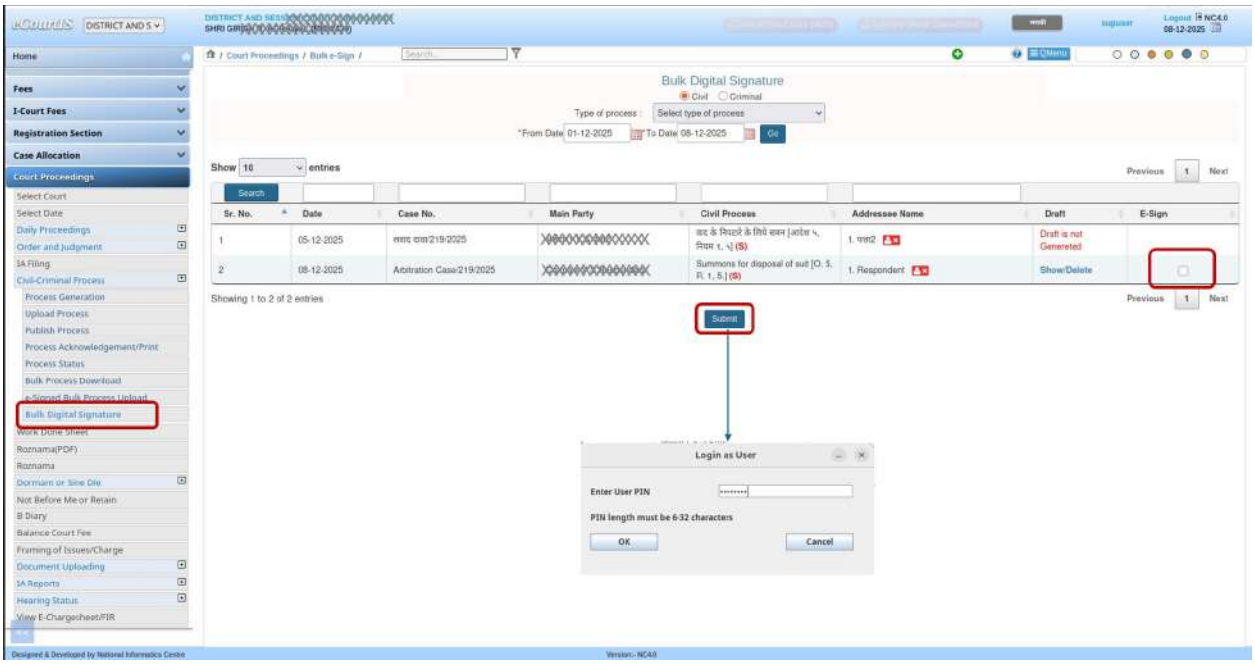


b) **Sign the Process PDF file on Server**

Select the process(es) to be digitally signed by checking the corresponding boxes in the **e-sign** column, and then click **Submit**.

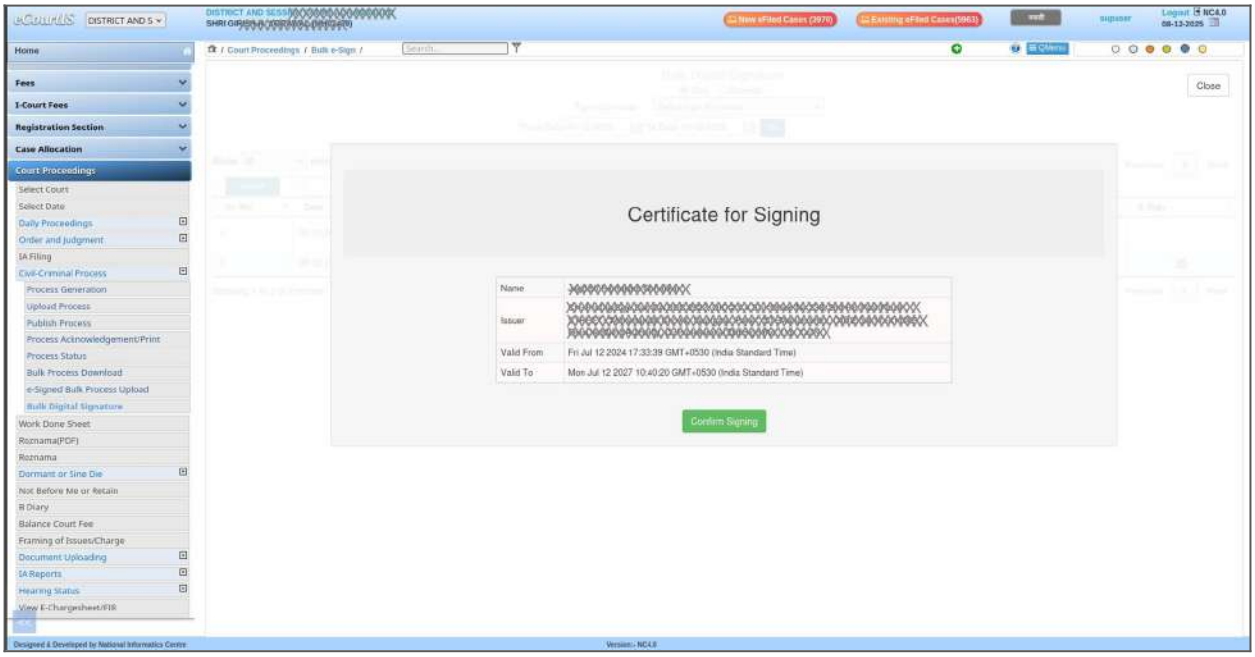
Enter the User PIN for accessing USB token.

CIS: Court Proceedings > Civil-Criminal Process > Bulk Digital Signature



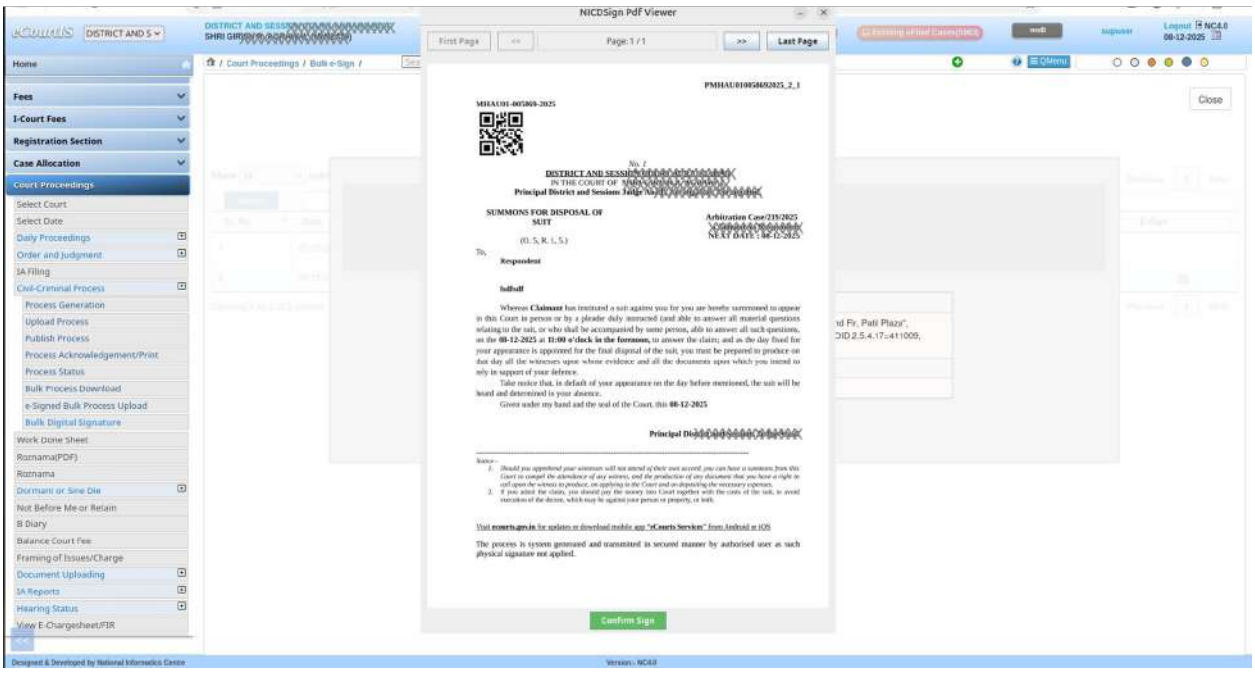
Upon entering the PIN, the system will display certificate details, including the signing authority's name, issuer details, and the validity period.

CIS: Court Proceedings > Civil-Criminal Process > Bulk Digital Signature



After confirming the signing, a copy of the document will be shown in a separate pop-up window for reference.

CIS: Court Proceedings > Civil-Criminal Process > Bulk Digital Signature

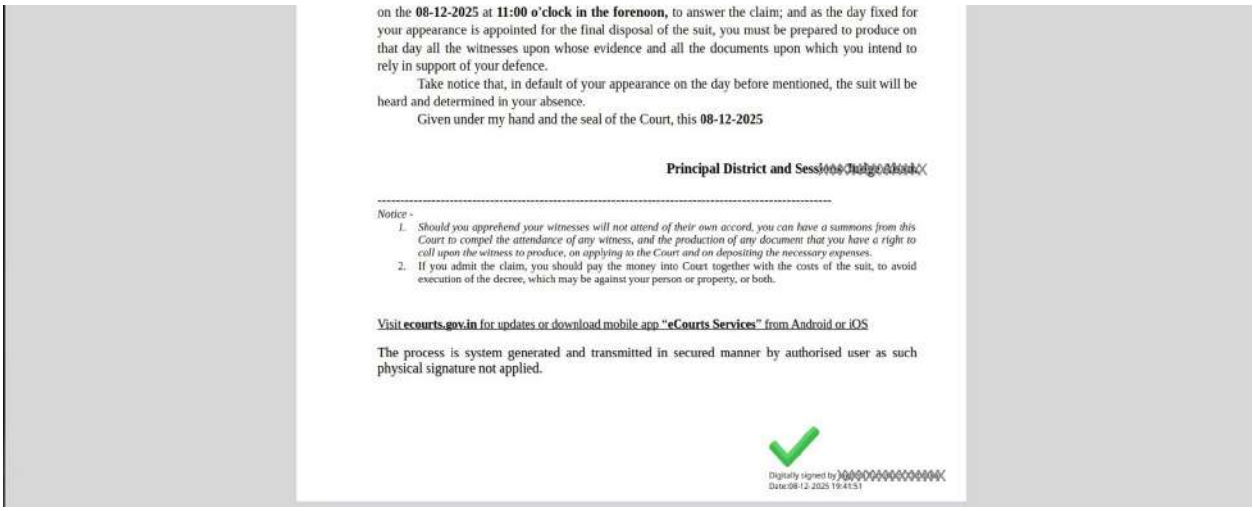


Once the digital signing process is complete, the system will redirect to a page displaying the message: Digital Signature Applied Successfully.

CIS: Court Proceedings > Civil-Criminal Process > Bulk Digital Signature



After applying the digital signature, the process copy can be seen as below


on the **08-12-2025** at **11:00 o'clock in the forenoon,** to answer the claim; and as the day fixed for your appearance is appointed for the final disposal of the suit, you must be prepared to produce on that day all the witnesses upon whose evidence and all the documents upon which you intend to rely in support of your defence.

Take notice that, in default of your appearance on the day before mentioned, the suit will be heard and determined in your absence.

Given under my hand and the seal of the Court, this **08-12-2025**

Principal District and Sessions Judge,

Notice -

1. *Should you apprehend your witnesses will not attend of their own accord, you can have a summons from this Court to compel the attendance of any witness, and the production of any document that you have a right to call upon the witness to produce, on applying to the Court and on depositing the necessary expenses.*
2. If you admit the claim, you should pay the money into Court together with the costs of the suit, to avoid execution of the decree, which may be against your person or property, or both.

Visit **ecourts.gov.in** for updates or download mobile app **"eCourts Services"** from Android or iOS

The process is system generated and transmitted in secured manner by authorised user as such physical signature not applied.

Digitally signed by

Date:08-12-2025 19:41:51

5.1.3 Publish Processes

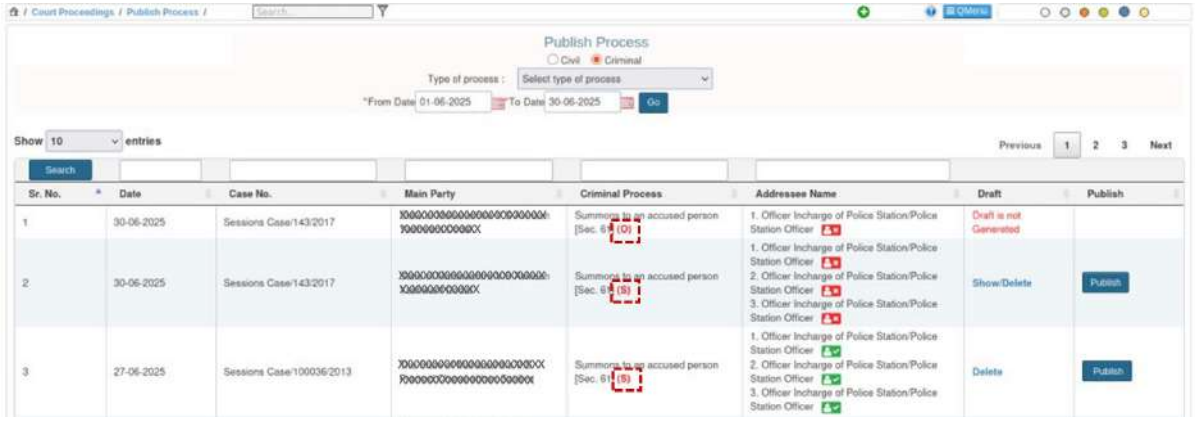
After applying digital signature, processes can be published by clicking on the **Publish** button.

Icon is visible for Digitally signed processes.

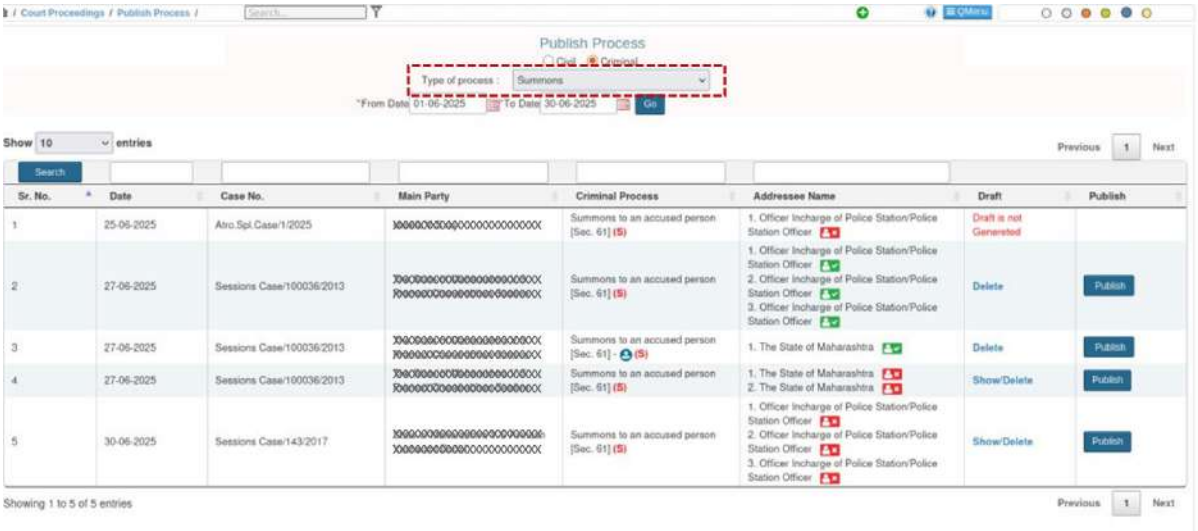
CIS: Court Proceedings > Civil-Criminal Process > Publish Process



Type of the criminal process will be visible in bracket (parenthesis), next to process name.



Processes can be filtered based on a particular category for publishing.



5.2 District System Admin (DSA)

Tasks

1. Replicate databases and process pdfs

Procedure

Replicate Process database and process PDFs from local server to the VMs using option 6 & 7 of maintenance script.

```
################ Maintenance Script (Rajasthan) #############


*NOTE :- ( Option 1,2 and 3 should be performed only once )

1. Configure Postgres
2. Authentication for Transfer of Orders
3. Test Connections

*NOTE :- ( Option 4  and 5 should be performed only once for every database )

4. Test Databases (To Check Primary Key)
5. Sending Compelete Data

##### Daily Activities #####

6. Send Daily Orders, causelists, civil and criminal processes
7. Backup of the Database
8. Backup of audit_log
9. Quit

################################################
Enter Your Choice [1-9] :
```

5.3 Get Status from ICJS

Facility is available in CIS to check the status of delivered processes.

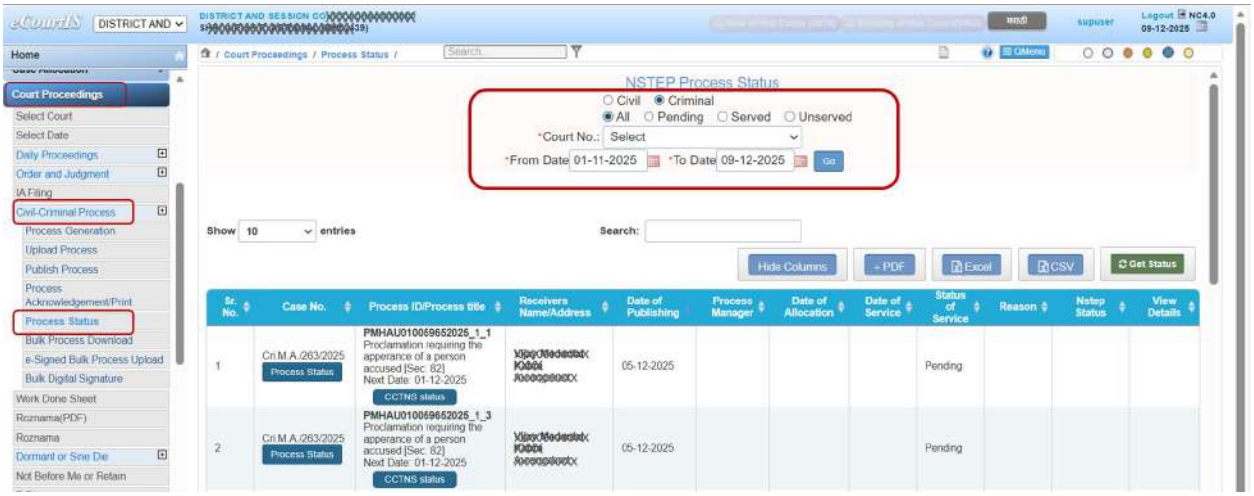
Click on the ‘Get Status’ button to update the status to the latest for criminal cases.

CIS: Court Proceedings > Civil-Criminal Process > Process Status

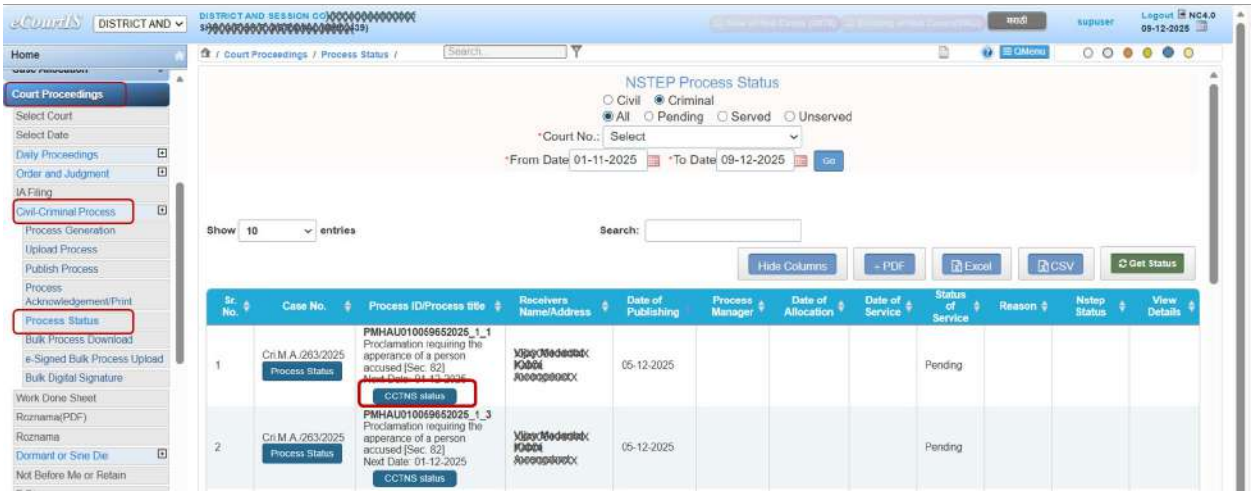


The report displays the delivery status of criminal case processes along with other details such as case number, process ID, receiver’s name, and address.

Users can filter results by process type, process status, court and date range.

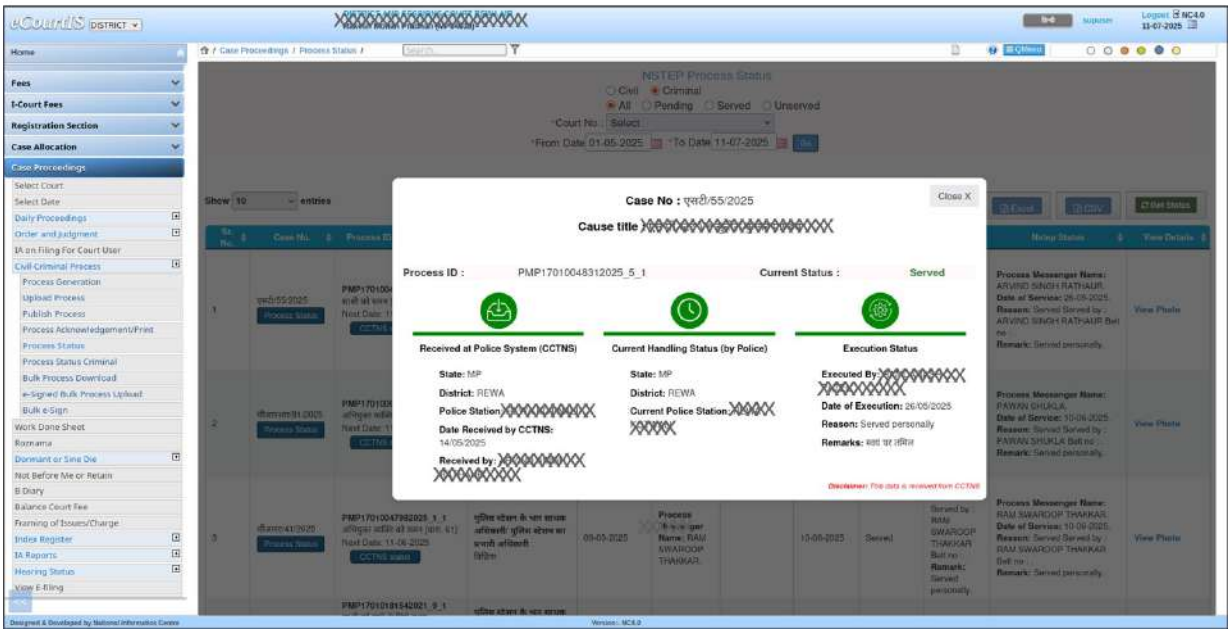


User can click the **CCTNS Status** button to view the status retrieved from CCTNS.



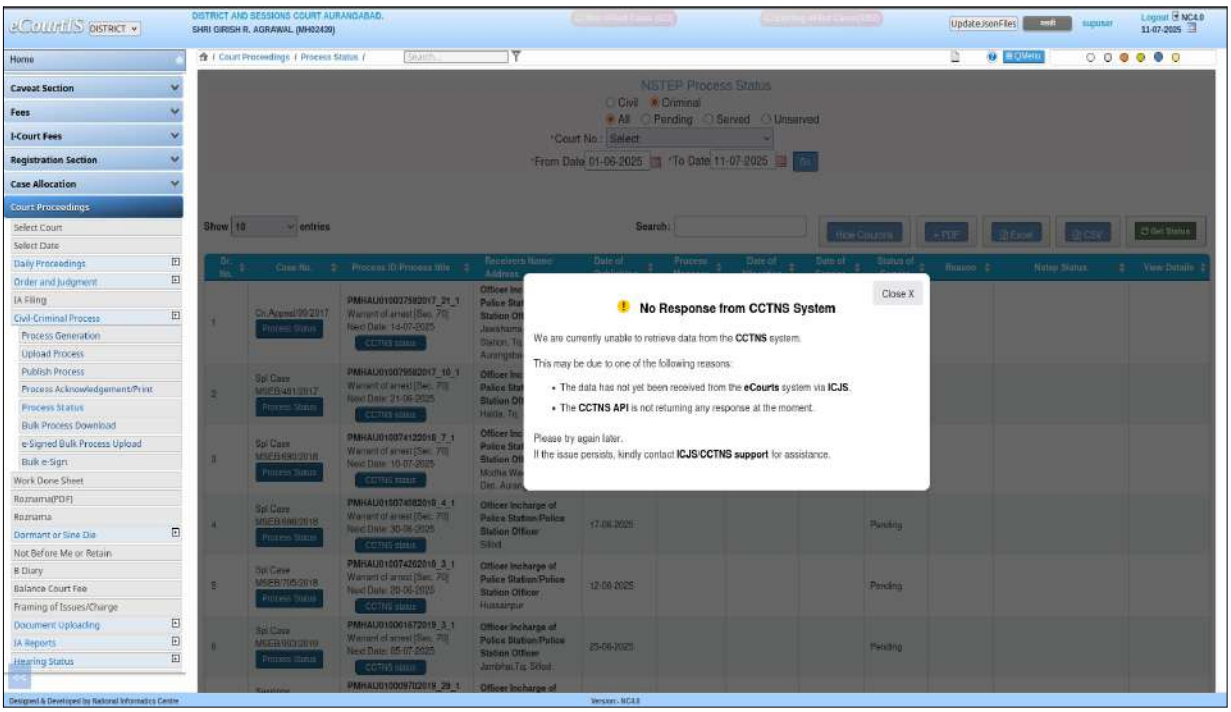
The CCTNS status provides comprehensive details for each process, including the receiving police station, current handling status, and execution status.

CIS: Court Proceedings > Civil-Criminal Process > Process Status



If data is unavailable from CCTNS, the system displays 'No Response from CCTNS System', users can retry later or contact support.

CIS: Court Proceedings > Civil-Criminal Process > Process Status



6 NSTEP User Manual

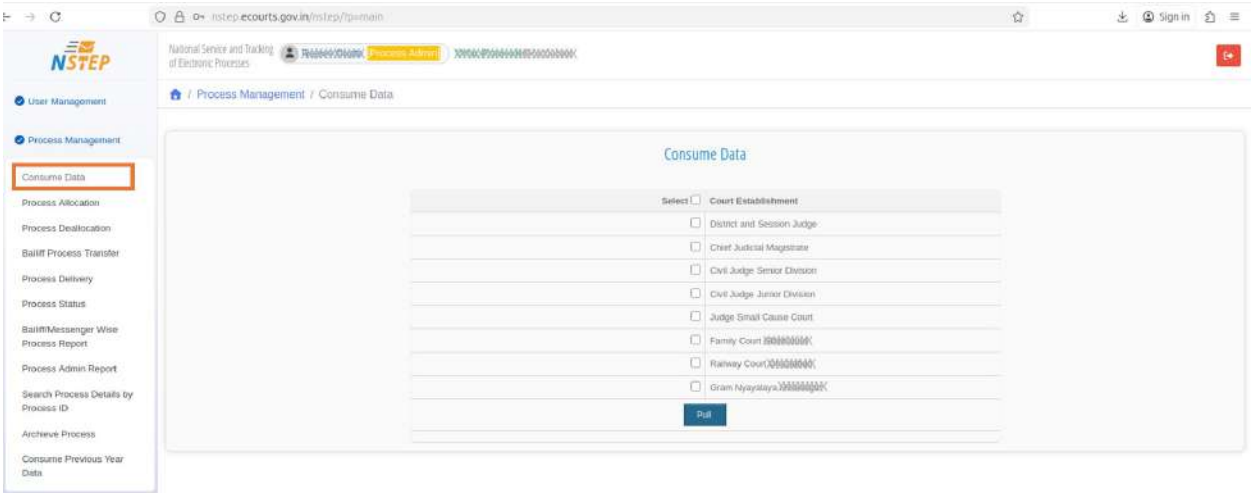
6.1 Process Admin User

NOTE: New facility is provided to push processes from CIS to NSTEP automatically.

The option to consume processes manually (explained below) is retained.

Select Court establishment/s and click on **Pull** to consume processes from CIS

NSTEP: Process Management > Consume Data



All consumed criminal processes are made available for ICJS. ICJS retrieves these processes through API.

6.2 State Admin User

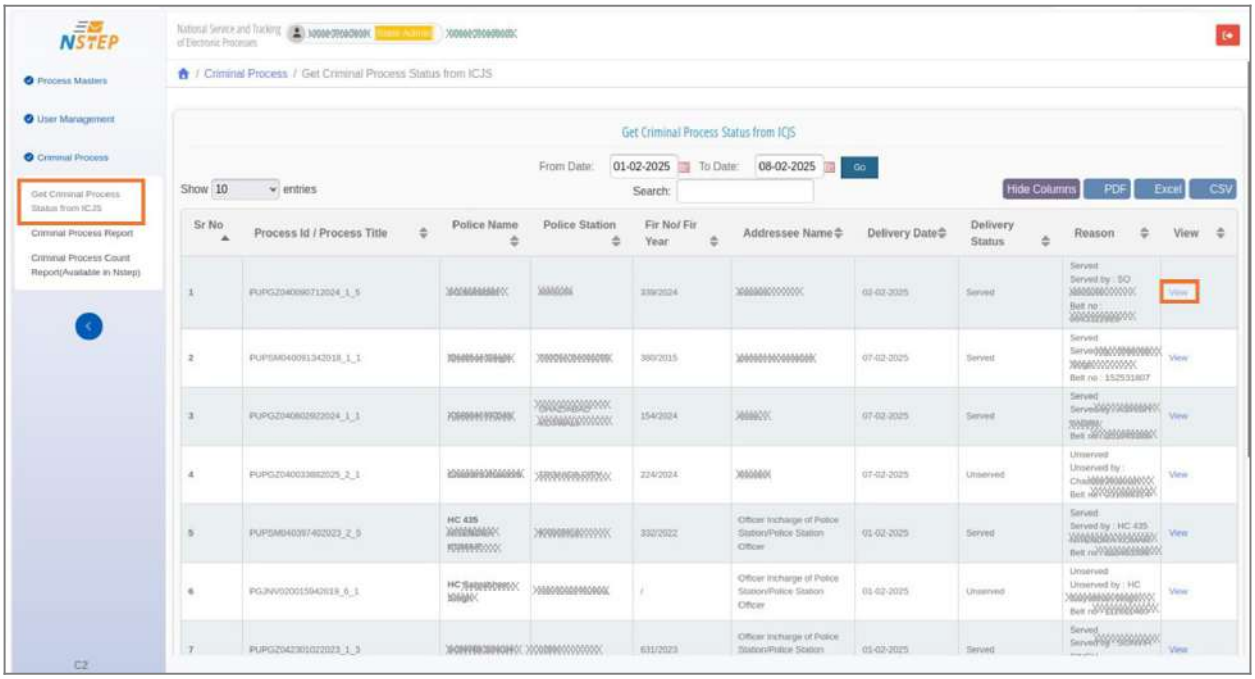
6.2.1 Get Status from ICJS

There are two options to fetch data from ICJS: manually or automatically through CRON.

- CRON jobs are configured to update data at regular intervals automatically.
- The manual option is available to fetch details as needed using the “Get Criminal Process Status from ICJS” menu as explained below. Once the process status is updated in NSTEP, it becomes available to consume in CIS.

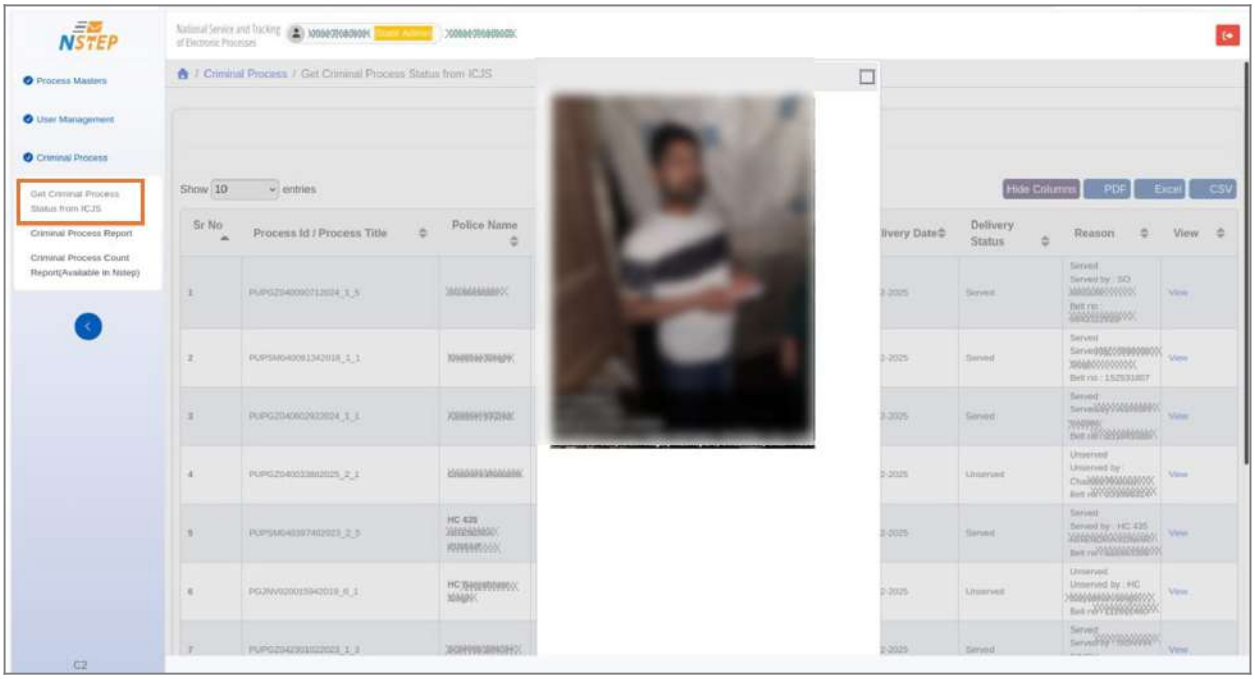
To fetch the latest status manually, enter the start and end dates for the required period and click Go.

NSTEP: Criminal Process > Get Criminal Process Status from ICJS



Click on View link to display compliance image provided by police.

NSTEP: Criminal Process > Get Criminal Process Status from ICJS

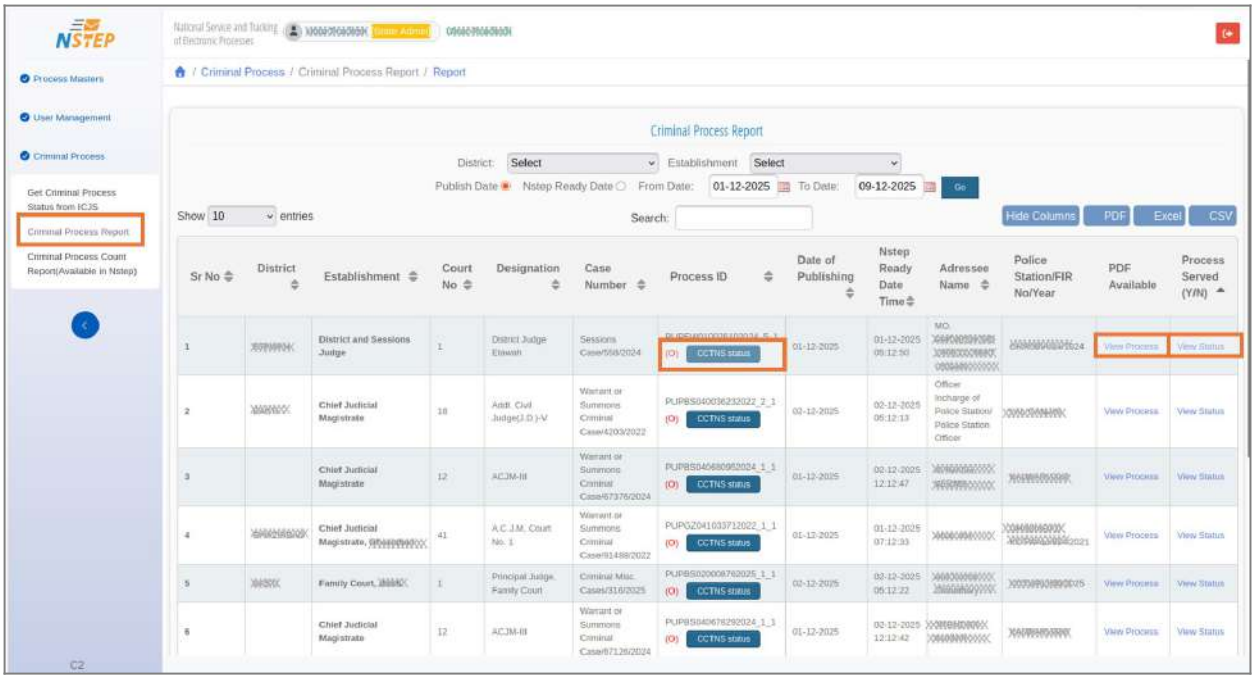


6.3 Reports

6.3.1 Criminal Process Report

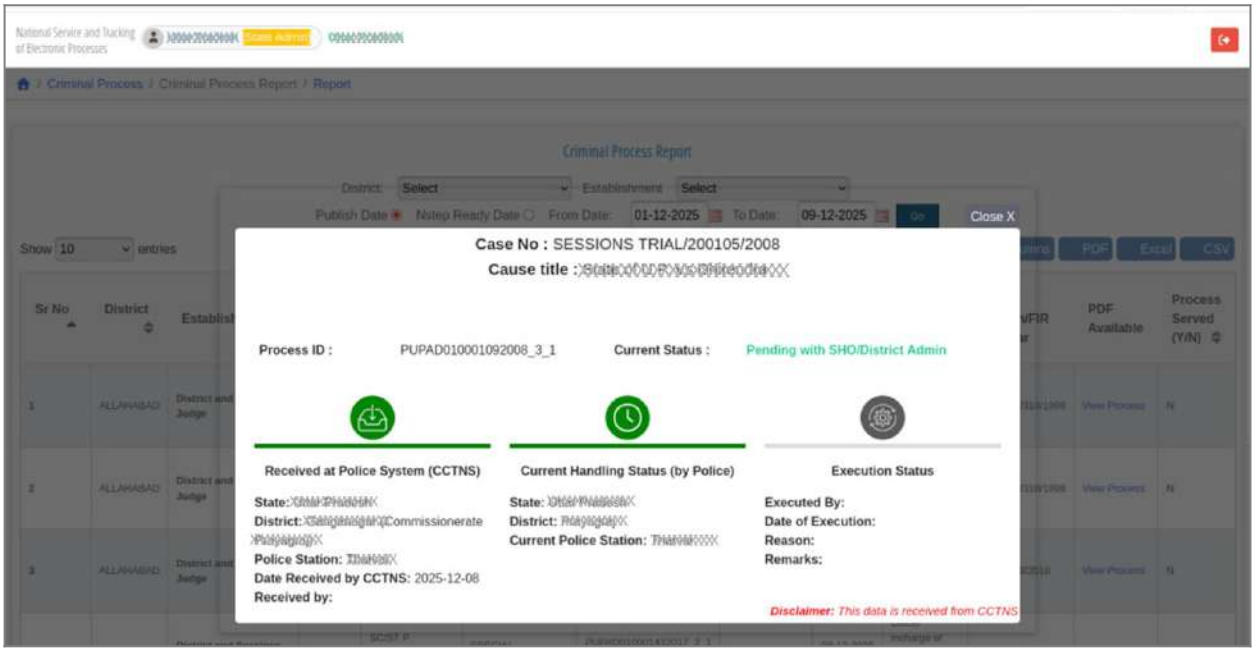
Once status of criminal processes are consumed by state admin, it is made available to all users of NSTEP through 'Criminal process Report'.

NSTEP: Criminal Process > Criminal Process Report



The CCTNS Status can viewed by clicking on **CCNTS Status** button in the above report

NSTEP: Criminal Process > Criminal Process Report



The process can be viewed by clicking on **View Process** link in the above report.



PUPAD010001092008_3_1

UPAD01-000109-2008

Form No. 1

District and Sessions Judge

IN THE COURT OF SHRI PRAVEEN KUMAR

SC/ST P Atrocities Special Court

SESSIONS TRIAL/200105/2008

WARRANT OF ARREST

(See Section 70)

State of U.P. Vs Dhirendra

THARWAI/319/1998

NEXT DATE : 18-02-2026

To,

Officer Incharge of Police Station/Police Station Officer

THARWAI

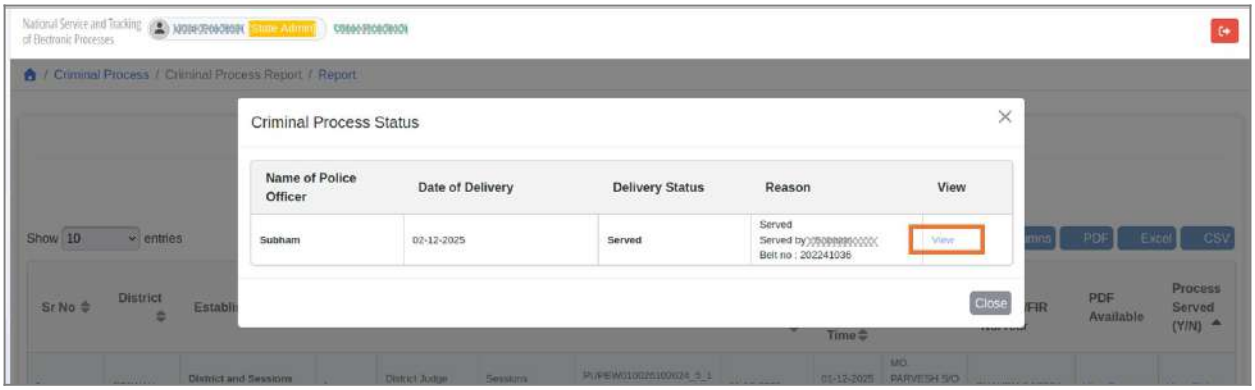
MASARYA THARWAI,ALLAHABAD, UTTAR PRADESH

WHEREAS Shiv Murti of Shiv Murti S/o Sangram Singh, Village Jagdeopur Barethi, P.S. Tharwai,District Prayagraj stands charged with the offence punishable U/Sec. **147,148,323,325,504,506** of **Indian Penal Code** , you are hereby directed to arrest the said **Shiv Murti** , and to produce him before me. Herein fail not.

Dated, this day of **03-12-2025**

Delivery status can be viewed by clicking on **View Status** link in the process status report.

NSTEP: Criminal Process > Criminal Process Report

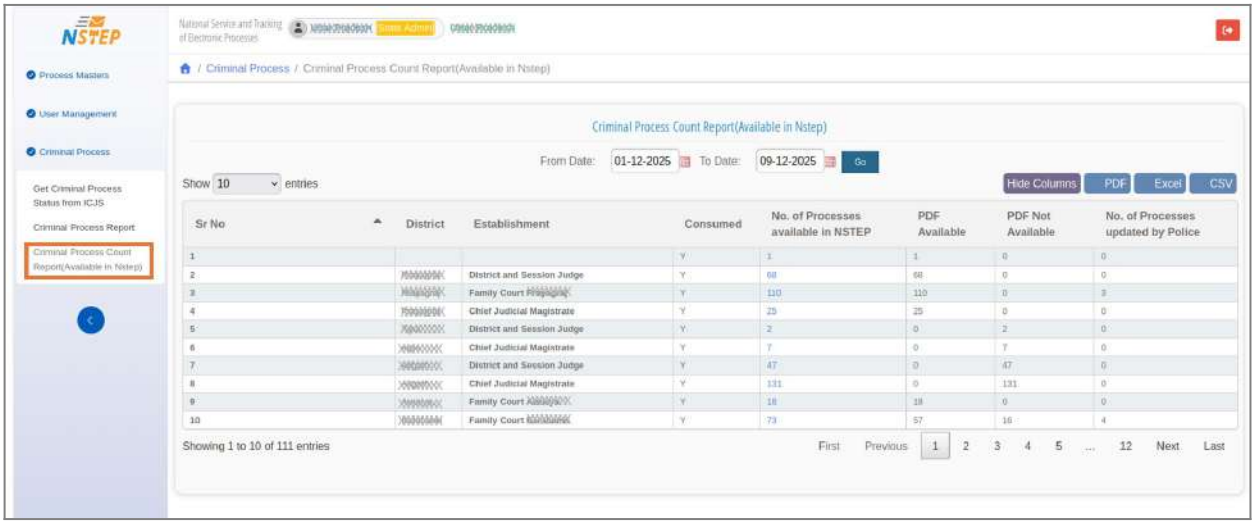


6.3.2 Criminal Process Count Report

Criminal Process Count report displays following counts

- Establishment wise count of process available for consumption by ICJS for a given period.
- Count of processes where status is updated by the police

NSTEP: Criminal Process > Criminal Process Report

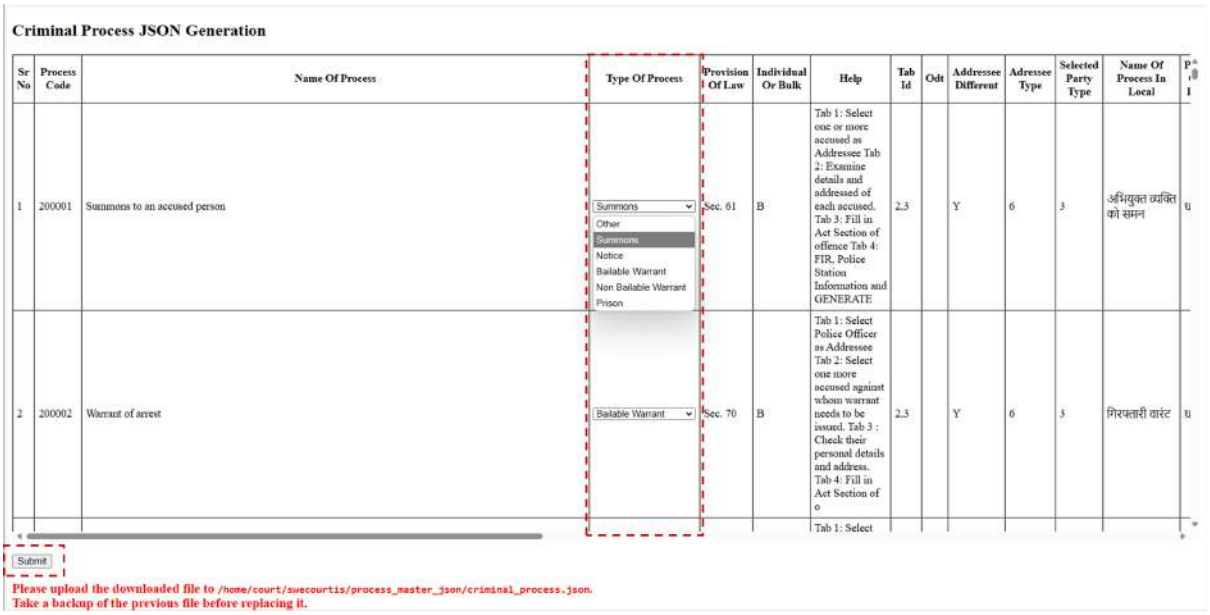


ANNEXURE A

JSON updation for displaying type of criminal process

To avail the facility of categorization of criminal processes, following are the pre-requisites

1. Update 'Criminal_Process' JSON
   - Go to http://<IP_address>/swecourtishc4.0/process_master_json/criminal_process_json_generation.php
   - Assign 'Type of Process' for each 'Name of Process/ Process Code' by selecting the 'Type of Process' from the dropdown and click on 'Submit'.



2. On Submit, criminal_process.json is created and auto downloaded.
3. Take back-up of existing criminal_process.json
4. Copy the downloaded criminal_process.json in the following folder in CIS (replace the existing file)
   /home/court/swecourtis/process_master_json/

Give appropriate permissions to the new json file

ANNEXURE B

Pre-requisites for Digital Signature

A digital signature setup enables secure and verifiable signing of electronic documents. It uses cryptographic methods to ensure that the content is authentic and has not been altered.

Key Components:

- Digital Signature Certificate (DSC): An electronic credential that proves your identity.
- USB Token (DSC Token): A secure pen drive-like device that stores your DSC and private key.
- Signing Software: NIC DSign is used as signing software.

Detailed procedure for setting up signing software is given below:

Following setup needs to be completed at Client side:

1. Proxy key Setup
2. NIC DSign Setup

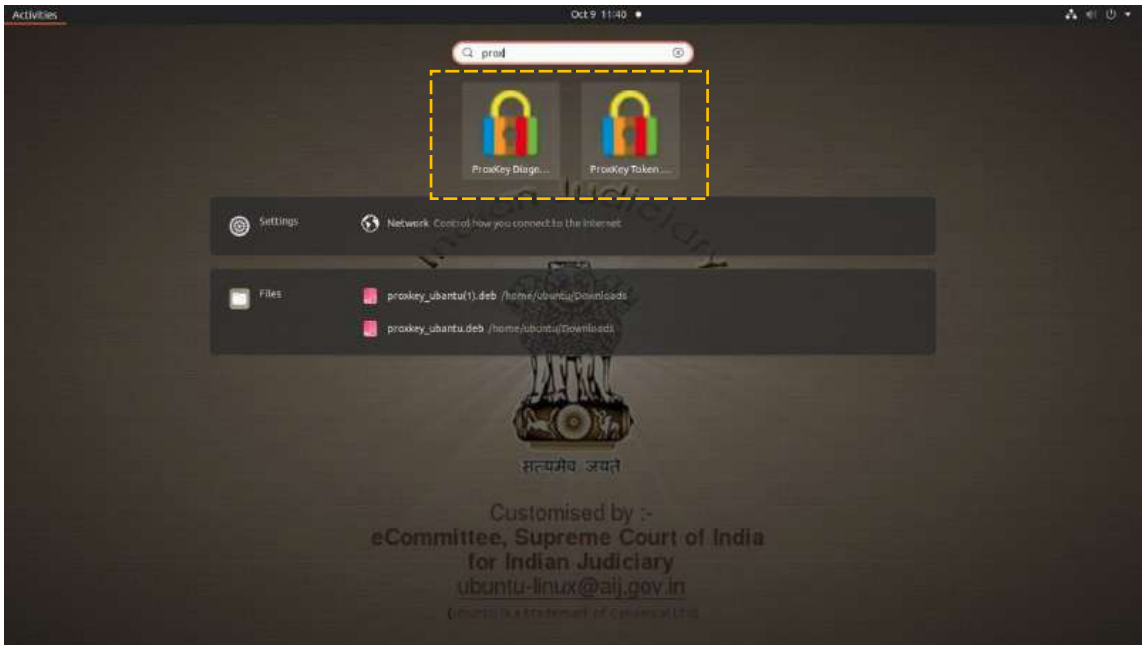
1.1 Proxy Key Setup

1. Install Java using the command: `sudo apt-get install openjdk-8*`
2. Save the provided package file (proxkey_ubantu.deb) on **desktop** and Install it.
   - **Double-click** to install

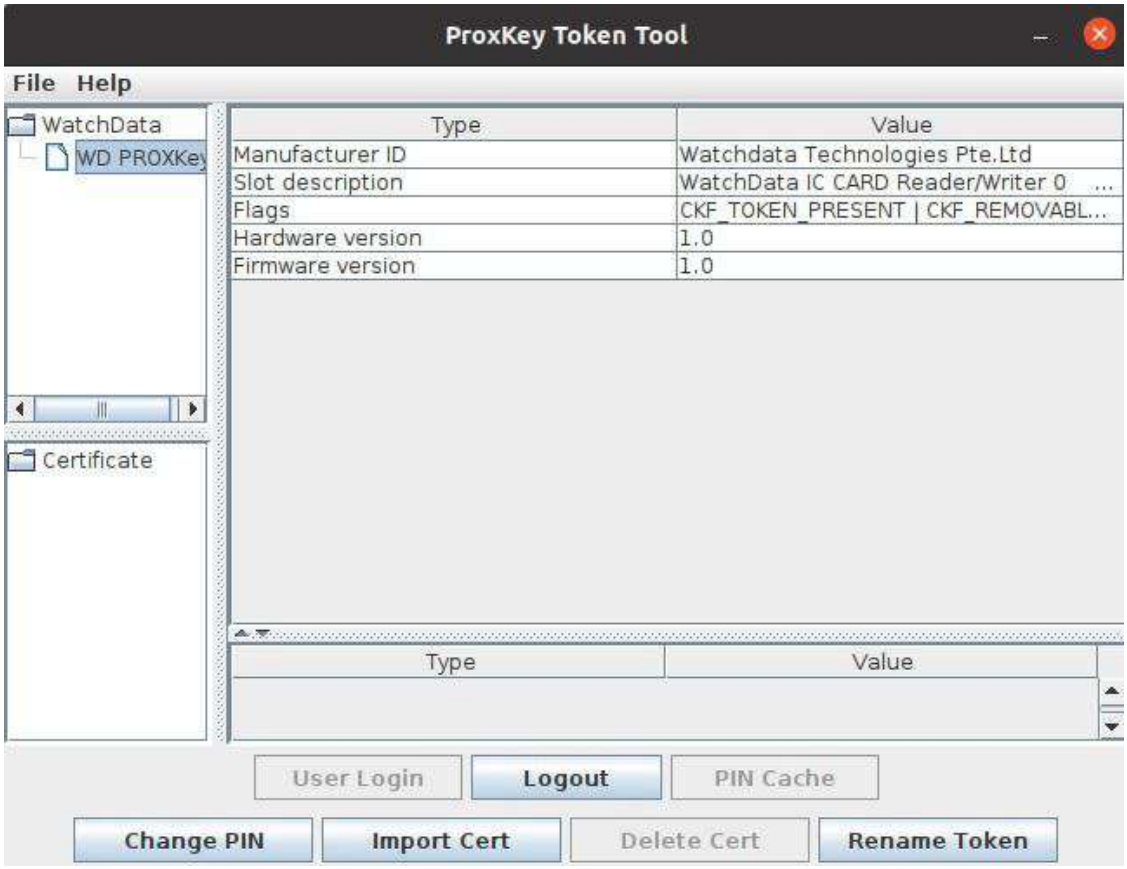
   OR
   - Use following commands to install

   ```
   sudo apt update
   sudo apt install bzip2
   sudo dpkg -i proxkey_ubantu.deb
   ```

3. Search for "Proxy" in your applications. You'll see **ProxyKey Token** Tool and **ProxyKey Diagnostic** Tool.



4. Insert the ProxyKey token (USB Token / Dongle)
5. Run the ProxyKey Diagnostic Tool to verify system configuration and token detection.
6. Launch the ProxyKey Token Tool, enter the Token PIN, and log in.



1.2 NIC DSign Setup

Prerequisites: Ensure you have the following:

- DSC token driver
- Java 8

1. Uninstall any previous version of DSCSigner: sudo dpkg --purge dscsigner
2. Go to /home/ubuntu/Desktop/
3. Unzip the NICDSign-ubuntu.zip file using the command
   unzip NICDSign-ubuntu.zip
4. Go to NICDSign2_0_1_Ubuntu folder using the command
   cd NICDSign2_0_1_Ubuntu
5. Install NICDSign by running: sudo dpkg -i NICDSign.deb
6. NICDSign will start automatically when the DSC token is connected. The NICDSign status window shows the status as 'Running'.

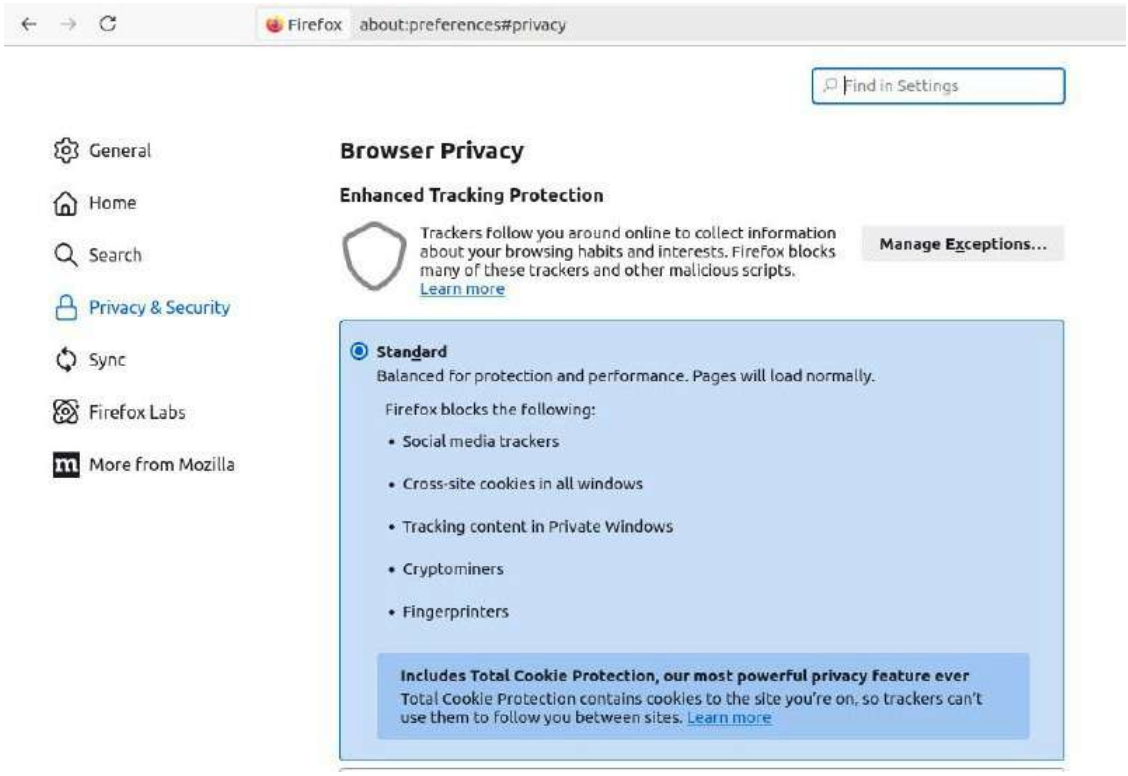


1.2.1 Browser Configuration

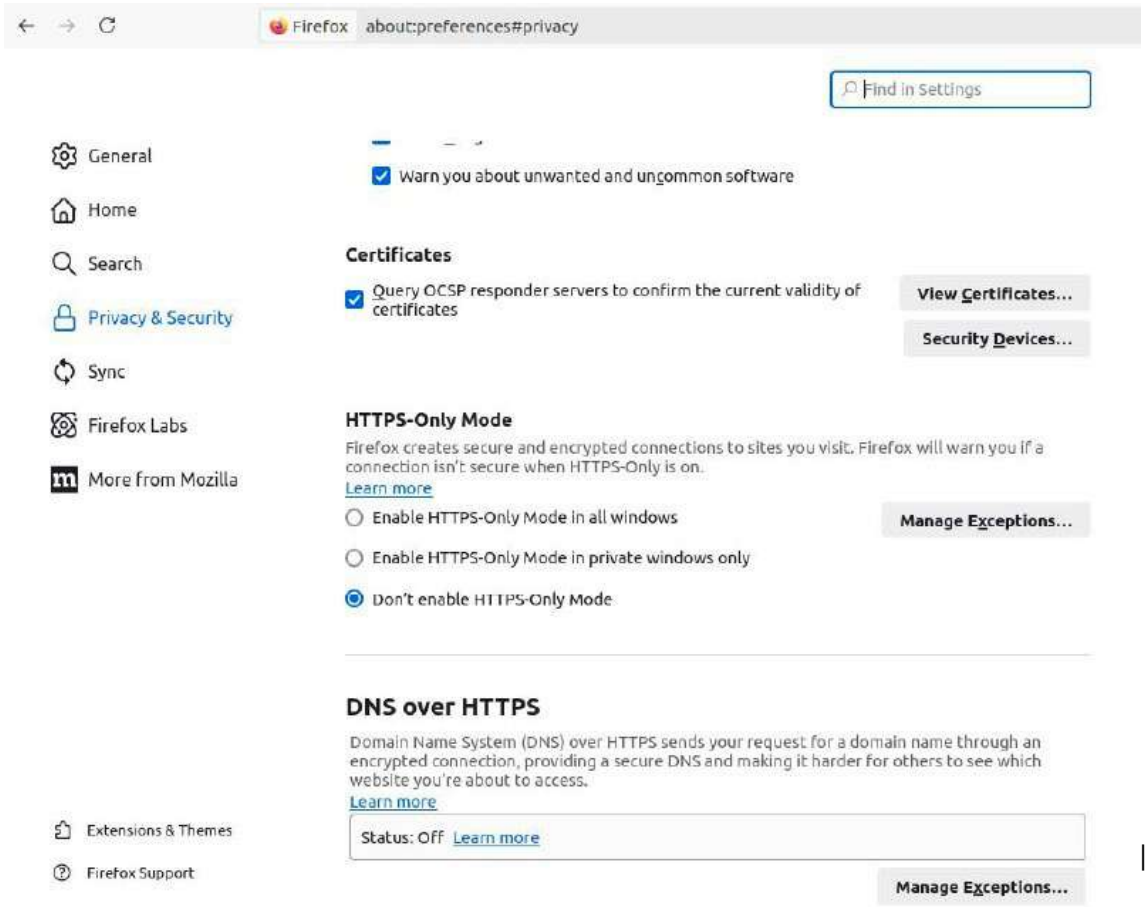
The browser must be configured prior to the use of NICDSign tool to configure the browser to trust the NICDSign Client. The configuration for the browsers are given below.

1.2.1.1 Mozilla Firefox

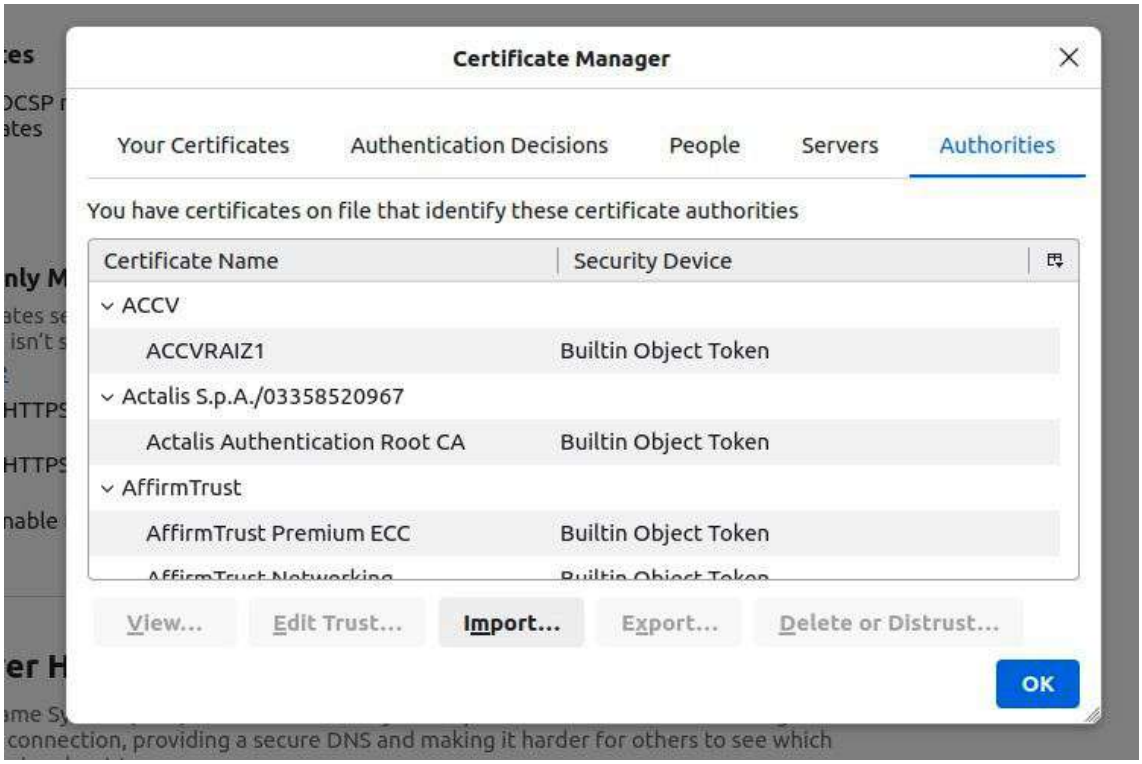
1. Open Mozilla Firefox and type the following in the address bar and press enter.
   about:preferences#privacy



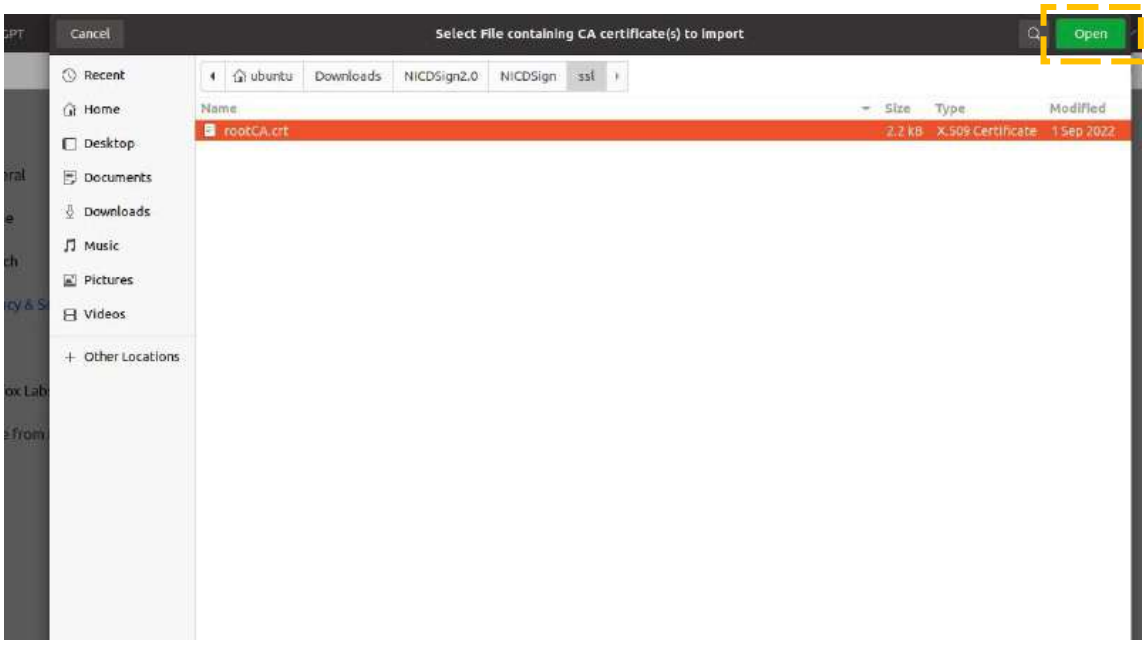
2. Scroll down to view the Certificate section and click on the View Certificates button to open the certificate manager.



3. In the Certificate Manager popup, click on the Authorities tab and then click on Import button.



4. Browse to NICDSign2_0_1_Ubuntu/ssl folder and select the rootCA.crt file and click on the Open button.



5. Check the ‘Trust this CA to identify websites’ and click on OK button to complete the root certificate export.



The configuration is complete and now you can use Mozilla Firefox for digital signing using NICDSign.

You may restart the firefox.

1.2.1.2 Google Chrome

1. Open Google Chrome browser and type the following in the address bar and press enter: chrome://flags/#allow-insecure-localhost
   Click on Enable link to enable
2. On the address bar type chrome://settings/certificates
3. Choose Authorities tab from available tabs and click on the IMPORT link. Choose root Certificate file from your file system, then a popup appears with options.
4. Choose 'Trust this certificate for identifying website' and click OK. The root certificate will be listed under the tab.

Now chrome can be used for signing in Ubuntu

उत्तर प्रदेश शासन
गृह (पुलिस) अनुभाग-9
संख्या- यू0ओ024 (1) /छः-पु0-9-26-1908956
लखनऊ, दिनांकः 28-01-2026

नवीन न्याय संहिताओं की सुसंगत धाराओं के आलोक में उत्तर प्रदेश ई-साक्ष्य प्रबंधन नियम, 2026 की अधिसूचना संख्या: यू0ओ0 25/छः-पु0-9-26-1908956 दिनांक 25.01.2026 एवं उत्तर प्रदेश इलेक्ट्रॉनिक आदेशिका (निर्गतीकरण, तामील तथा निष्पादन) नियम, 2026 (ई-समन) की अधिसूचना संख्या : यू0ओ0 24/छः-पु0-9-26-1908956 दिनांक 25.01.2026 की अंग्रेजी प्रति सूचनार्थ एवं आवश्यक कार्यवाही हेतु संलग्न कर प्रेषित है।
संलग्नक: यथोक्त।

Digitally signed by
MOHIT GUPTA
Date: 28-01-2026
18:59:40
(मोहित गुप्ता)
सचिव।

1. रजिस्ट्रार जनरल, माननीय उच्च न्यायालय इलाहाबाद।
2. समस्त अपर मुख्य सचिव/ प्रमुख सचिव/सचिव, उत्तर प्रदेश शासन, लखनऊ।
3. प्रमुख स्टाफ आफिसर, मुख्य सचिव, उत्तर प्रदेश शासन, लखनऊ।
4. समस्त विभागाध्यक्ष/कार्यालय अध्यक्ष, उत्तर प्रदेश।
5. पुलिस महानिदेशक, उत्तर प्रदेश।
6. पुलिस महानिदेशक, अभियोजन, अभियोजन निदेशालय, उत्तर प्रदेश।
7. अपर पुलिस महानिदेशक (अपराध) उत्तर प्रदेश।
8. समस्त जोनल अपर पुलिस महानिदेशक, उत्तर प्रदेश।
9. समस्त परिक्षेत्रीय पुलिस महानिरीक्षक, उत्तर प्रदेश।

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10. समस्त पुलिस आयुक्त, उत्तर प्रदेश ।

11. समस्त जिलाधिकारी, उत्तर प्रदेश ।

12. समस्त वरिष्ठ पुलिस अधीक्षक/ पुलिस अधीक्षक, उत्तर प्रदेश ।

13. समस्त अपर निदेशक अभियोजन/संयुक्त निदेशक अभियोजन, उत्तर प्रदेश ।

14. समस्त अनुभाग, गृह विभाग, उत्तर प्रदेश शासन, लखनऊ ।

15. गार्ड फाइल ।

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UTTAR PRADESH SHASAN

Grih (Police) Anubhag-9

In pursuance of the provisions of clause (3) of Article 348 of the Constitution, the Governor is pleased to order the publication of the following English translation of Notification No.U0-24/VI-P-09-2026-1908956, Dated: 25-01-2026

NOTIFICATION

(POWERS)

No.-U0-24/VI-P-09-2026-1908956

Lucknow, Dated: 25-01-2026

In exercise of the powers conferred by sub-section (1) of section 64 and clause (i) of section 530 of the Bharatiya Nagarik Suraksha Sanhita, 2023 (Act No. 46 of 2023) read with section 21 of the General Clauses Act, 1897 (Act No. 10 of 1097), the Governor hereby makes the following rules with a view to provide for speedy, effective and transparent trial by issuing, serving and execution of processes issued by the Court through electronic means:

Uttar Pradesh Electronic Processes (Issuance, Service and Execution) Rules, 2026

Short title and commencement	*1*	*(1) These rules may be called the Uttar Pradesh Electronic Processes (Issuance, Service and Execution) Rules, 2026.* *(2) They shall come into force from the date of their publication in the Gazette.*
Definitions	*2*	*(1) In these rules, unless the context otherwise requires-* *(a) "CCTNS" means Crime and Criminal Tracking Network and Systems, a system software used by the Police for the collection of data and execution of instructions;* *(b) "CIS" means Case Information System, a system software used by the District Judiciary and High Courts for the collection of data and execution of instructions;* *(c) "Disclosed Electronic Mail Address" means the email account of a person or organization that is used by the person or organisation to send and receive*

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messages over internet, and is shown to be admitted, or provided by such person or organization either personally or on a website or portal;

(d) "Electronic Communication" as defined in Section2(1)(i) of the Sanhita;

(e) "eSign" means authentication of any electronic record by a subscriber or court, by means of the electronic technique specified in the Second Schedule of the Information Technology Act, 2000 (21 of 2000) and includes digital signature. Also, when a process or report generated inelectronic form is authenticated by means of electronic signature, it shall bo deemed to be authenticated by signature of the person who affixed the electronic signature;

(f) "High Court" means the High Court of Judicature at Alllahabad;

(g) "Process" includes summons, warrant or any other forms set forth in the Second Schedule of the Sanhita, with such variations as the circumstances of each case may require, issued for the respective purposes as mentioned in the Sanhita;

(h) "Rules and Orders" means the Uttar Pradesh Rules and Orders (Criminal);

(i) "Sanhita" means the Bharatiya Nagarik Suraksha Sanhita, 2023 (Act No. 46 of 2023);

(j) "Seal" means image of the seal of the Court;

(k) "State" means the State of Uttar Pradesh;

(1) "Summons" means any summons issued under the Sanhita;

(m) "Warrant" means a warrant issued under the Sanhita and includes bailable warrant and non-bailable warrant.

(2) Words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Bharatiya Nagarik Suraksha Sanhita,

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		2023 (46 of 2023); the Bharatiya Nyaya Sanhita, 2023 (45 of 2023); the Bharatiya Sakshya Adhiniyam, 2023 (47 of 2023) and the Information Technology Act, 2000 (21 of 2000).
Preparation of process in electronic mode	3	The Courts shall generate and issue process in electronic mode through CIS in such forms as set forth in the Second Schedule of the Sanhita, with such variations as the circumstances of each case may require. The same shall be served by an officer of the Court issuing it.
Service by police officer or other public servant	4	When the Court does not possess required electronic address/contact details of the person to whom such process is intended to be served or when the process issued as per rule 3 is not served, it may direct the same to be served by a police officer or other public servant.
Language of process and seal of the court	5	Every process issued in form of electronic communication under the Sanhita must ordinarily be written in the language of the court and shall be in an encrypted form of electronic communication and shall bear the image of the seal of the Court and eSign.
Signature and seal on process	6	Every process issued electronically shall contain eSign in such a manner that the name of the Court and the capacity in which the signatory or subscriber acts,should be clearly mentioned. The summons generated in electronic form shall bear image of the seal of the court and eSign of the appropriate officer of the Court or the Reader or any person authorized in writing in this regard as the case may be. Every warrant of arrest in electronic form shall be issued by eSign of the Presiding Officer of the Court and shall also bear the seal of the Court.
Presumption and effect	7	Where the processes generated in electronic form are received on CCTNS through a secured system, in an encrypted or any other form of electronic communication, it shall be presumed to be issued by the Court. Further, any printout of such process shall

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		have the same effect as issued in original for the purpose of its execution.
Entry of verified details	8	The Officer-in-charge of the Police Station shall ensure that the verified details relating to address, disclosed electronic mail address, phone number and messaging application used by the accused or witnesses, as the case may be, are recorded during arrest, investigation or inquiry and entered in CCTNS. Such details shall also be entered in the Register maintained at the Police Station in compliance with sub-section (1) of section 64 of the Sanhita. If any of such details is not available, the Officer-in-charge of the Police Station shall make an endorsement to that effect in the Register: Provided that any such details may be amended on the basis of further verification or on the basis of an application by such person.
Details of address, email address, phone number etc. of accused and witnesses provided by complainant	9	Where a case is filed on the basis of a private complaint, the complainant shall provide the details relating to address, disclosed electronic mail address, phone number and messaging application of the accused and witnesses along with the complaint. If any of such information is not available, the complainant shall make an endorsement to that effect.
Details of addresses etc. transmitted electronically and maintained in CIS	10	The details relating to address, disclosed electronic mail address, phone number and messaging application shall be transmitted in electronic form and maintained in CIS and may be used for issuance of process. Such digital information shall form part of the register under Section 64 of the Sanhita.
Details of address etc. of victim and witnesses not disclosed to accused	11	The details relating to disclosed electronic mail address, phone number and messaging application of the victim and witnesses shall not be disclosed to the accused.
Forwarding of	12	The Officer-in-charge of the Police Station or any Sub-

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summons		ordinate Officer deputed by him upon receipt of summons issued in pursuance of rule 4 may forward the summons on the disclosed electronic mail address, phone number or messaging application of the person summoned.
Presumption of summons delivery and service	13	(1) Where summons are served by way of electronic mail, service shall be deemed to have been made if the service provider generates acknowledgement of the delivery. (2) When any summon is sent to a person or organization on disclosed electronic mail address, unless the delivery of the electronic mail is disrupted or bounced back for any reason whatsoever, the delivery shall be deemed to be effected; and unless the contrary is proved, be deemed to have been effected at the time at which the electronic mail would be delivered.
Proof of service of summons/process	14	(1) Where summons are served by way of any other electronic communication including messaging application, the acknowledgment shall form part of the report of the service and the report shall contain details including mobile number, messaging application and screenshot/photo of the application reflecting delivery of the communication. (2) Such delivery may be deemed to be due service of summons/process and a copy of such summons/process along with report of service shall be kept in record as a proof of service of summons/process. **Explanation-** Acknowledgement under this rule or under rule 14 include an acknowledgement given by- (a) any communication by the addressee, automated or otherwise; or (b) any conduct of the addressee, sufficient to indicate to the originator that the electronic record has been received.
Alternative	15	In case verified details of the email address, phone

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procedure		number or messaging application relating to the person summoned are not available, the officer-in-charge of the police station or any police officer deputed shall make an entry in that regard and after taking printout in duplicate of the summons issued in electronic mode, shall execute the same in accordance with procedure prescribed under the Sanhita.
Procedure in case of non-service or obstructed delivery of summons	16	When summons are not served by an electronic mail or other mode of electronic communication, or delivery is disrupted and undelivered or bounced back for any other reason, the concerned officer shall prepare a report in that regard containing all details including mobile number, messaging application and screenshot/ photo of the application confirmation of delivery and may proceed as per applicable process.
Procedure in case of warrant	17	In case of warrant or any other process required to be served in person is issued in electronic mode, the officer in charge of the police station or any police officer deputed by him shall take a printout of the warrant or process and execute the same in accordance with the Sanhita and rules made therein.
Procedure in case of process received through non-electronic means	18	Where any process is served or executed other than through electronic mode, the Police Officer while making service or executing the process shall take acknowledgement of the Recipient and may capture photograph, which shall form part of the report of the service.
Transmit of report regarding due service or non-service of warrant	19	Upon due service or non-service of the warrant, the serving officer of the concerned Police Station shall transmit the service along with relevant documents including bail bonds, photographs, acknowledgment, if any, to the concerned Court in electronic form through CCTNS/NSTEP.
Printout of report for satisfaction as to service/execution of process	20	The Court, upon receiving the report in electronic form under rule 19, may act upon such report as deemed appropriate. Such report or printout of such report shall be deemed to be original for the purpose of satisfaction as the service/execution of the process.

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Identity of victim not to be disclosed in any way during service or execution	21	Where any process is issued in cases relating to offences under sections 64 to 71 of The Bharatiya Nyaya Sanhita (45 of 2023) or offences against woman or child or offences under The Protection of Children from Sexual Offences Act, 2012 and Juvenile Justice (Care and Protection of Children) Act, 2015, the concerned officer shall ensure that the identity of the victim is not revealed in any manner in course of service or execution.
Application of other laws not barred	22	The provisions of these rules shall be in addition to, and not in derogation of, the Uttar Pradesh Bharatiya Nagarik Suraksha Rules, 2024, and any other law or rules for the time being in force for the issuance, service and execution of process by the Court.
Power to remove difficulty	23	If any difficulty arises in giving effect to the provisions of these Rules, the State Government may, by a notified order, make such provisions, not inconsistent with the provisions of this Act as appear to it to be necessary or expedient for removing the said difficulty.
Protection of action taken in good faith	24	No suit, prosecution or legal proceeding shall lie against the State Government or any person authorized by the Government in respect of anything which is in good faith done or intended to be done in pursuance of these Rules.

By order,

Digitally signed by SANJAY PRASAD
Date: 25-01-2026 19:29:39

(Sanjay Prasad)
Additional Chief Secretary.

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