

OFFICE OF THE DISTRICT JUDGE, PRAYAGRAJ

Dated : May 11, 2026

Administrative Order No. 370

In supersession of all previous orders and for the smooth functioning of judicial and administrative work, the following order is being passed nominating the officer-in-charge/nodal officer/chairman & members of the various committees:-

S. No.	Name of the Committee	Officer-in-Charge/ Nodal Officer/Chairman & Members	Presenting Official/Costodian of related records.
1	Selecting Authority:	1. Sri. Satya Prakash Tripathi, District Judge, Allahabad. (Chairman) 2. Sri.Divaker Dwivedi, Addl. District Judge, (Member) 3. Sri. Aman Kumar Srivastava, Civil Judge (S.D.), (Member)	Chief Administrative Officer.
2	District Sub Committee of State Court Management System	1. Sri. Satya Prakash Tripathi, District Judge, Prayagraj. 2.Sri.Divaker Dwivedi, Addl. District Judge, 3.Sri. Rahul Singh, Addl. District Judge. 4. Sushri. Anju Singh, Court Manager (in compliance of direction of Hon'ble S.C.M.S.Committee communicated through Hon'ble High Court letter no. 11259 /S.C.M.S.C. Secretariate Allahabad dated 28.07.2016)	Court Manager.
3	(i) O/c Administration, (ii) Matters related to Human Rights (in pursuance of Uttar Pradesh Government Notification No. A-20/saat-nyay-8-05-36G-2000, Dated: 02-05-2005)	Sri.Divaker Dwivedi, Addl. District & Sessions Judge, Prayagraj	Chief Administrative Officer.
4	Grievance Redressal Committee (Bar-Bench)	1.Sri.Divaker Dwivedi, Addl. District Judge (Chairman) 2. Sri. Kumar Mayank, Spl. Judge SC/ST Act(Member) 3. Sri Rahul Singh, Addl. District Judge (Member) 4. Smt. Trisha Mishra, Chief Judicial Magistrate (Member) 5. Sri. Aman Kumar Srivastava, Civil Judge Sr. Division (Member) 6. President District Bar Association, Allahabad. (Member) 7. Secretary District Bar Association, Allahabad. (Member) 8. Addl. District Magistrate City (Member)	Court Manager.
5	Nodal Officer Lok Adalat, Para Legal Volunteer (PLV), Legal Aid & Legal Literacy Camp	Sri. Abhay Pratap Singh-I, Spl. Judge E.C. Act, Secretary (D.L.S.A.) will Assist	DLSA Clerk.
6	Grievance Redressal Committee (Class III & Class IV employees) Gradation, Promotion, ACP,Bonus for Class III employees (including stenographers) and class IV employees and to confirm the unconfirmed employees of subordinate courts who have completed the period of probation.	1. Sri.Divaker Dwivedi, Addl. District Judge (Chairman) 2. Sri Rahul Singh, Addl. District Judge (Member) 3. Sri. Rajaneesh Kumar Mishra, Addl. District Judge (Member)	Chief Administrative Officer and Concerned Bill Clerk.
7	Finance Committee, for the smooth disposal of various financial matters of Officers and Class III & IV employees of the Judgeship.	1.Sri. Kumar Mayank, Spl Judge SC/ST Act (Chairperson). 2.Sri. Rajaneesh Kumar Mishra, Addl. District Judge (Member). 3.Sri. Pankaj Kumar Srivastava, Addl. District Judge (Member).	Concerned Bill Clerk.
8	Committee regarding Re-Appointment of retired District Court Employees.	1. Sri.Divaker Dwivedi, Addl. District Judge. 2. Sri. Kumar Mayank, Spl. Judge SC/ST Act 3. Smt. Anuradha Pundir, Addl. District Judge. (in compliance of Hon'ble High Court's C.L. No. 14/Admin. 'D' Section Dated:15.10.2022)	Chief Administrative Officer.
9	Officer In-Charge Nazarat	1. Sri. Rahul Singh, Addl. District Judge. (Officer In-Charge) 2. Sri. Yogesh Jain, A.C.J.M. (Assistant Officer-Incharge)	Central Nazir.
10	(i) Drawing & Disbursing Officer, Officer in charge Accounts, Budget, T.A. Bills & Vouchers (ii) Officer in charge, Matters relating to Re- payments, GPF, Leave Payment of employees and Other Financial related matters of employees and Judicial Officers,Objections related to Audit of A.G. Office.	Sri. Rajaneesh Kumar Mishra, Addl District Judge	Concerned Bill Clerk/Central Nazir Administrative Officer i). Compliance related to audit of A.G. Office/Hon'ble High Court shall be complied by Bill Clerk after preparing the consolidated reports of all the Sections of the Judgeship through D.D.O., ii). All the work/payments related to the Chartered Accountant shall be by the Bill Clerk.
11	Officer-in-charge Litigation	Sri.Pankaj Srivastava, Addl. District Judge.	Chief Administrative Officer.
12	Officer-in-charge Record Room (Civil & Criminal)	Sri. Ashok Kumar Singh-VIII, Addl. District Judge. Sri. Sushant Bahal A.C.J.M. (To Assist Officer-in-Charge)	Record Keeper/Deputy Record Keeper.
13	Officer-in-charge Library & Stationery	Sri. Parvez Akhtar, Addl. District Judge.	Librarian.
14	Nodal Officer (Computer)	Sri. Vinod Kumar Chaurasiya, Addl. District Judge,	System Officer/ System Assistant

S. No.	Name of the Committee	Officer-in-Charge/ Nodal Officer/Chairman & Members	Presenting Official/Costodian of related records.
15	District Court Computer Committee for:- Scanning and Digitization of Court Records, Monitoring of updating, feeding & forwarding of Cases on CiS server.	1. Sri. Vinod Kumar Chaurasiya, Addl. District Judge, (Chairperson) 2. Smt. Trisha Mishra, C.J.M. (Member) 3. Smt. Kamayani Dubey, A.C.J.M. (Member) (In the light of Hon'ble High Court's letter no. 1294/ XIII- CPC/ e-Courts/ Allahabad Dated 21.07.2020)	System Officer/ System Assistant
16	Officer-in-charge, Copying Section, Inspection & Search	Sri Jayendra Kumar, Addl. District Judge.	Head Copyist/ Concerned Clerk.
17	Protocol, Summon Cell, Security of Entire Court Premises and Residences of Judicial Officers	1. Smt. Trisha Mishra, Chief Judicial Magistrate, (Officer Incharge) 2. Sri. Arun Kumar Yadava, Special Chief Judicial Magistrate (Asst. Officer Incharge)	Court Manager
18	Amin, Commissioners and Notaries	Sri. Aman Kumar Srivastava, Civil Judge (S.D.)	
19	(i)Monitoring of disposal of petty offences cases and Civil cases (ii)Committee for monitoring the cases relating to disposal of Arbitration cases and Negotiable Instrument Act Cases (iii)"Old Cases and Action Plan Committee" (in pursuance of Hon'ble High Court letter No. 11242/AdminE-2 dated 16.09.2017 for reduction of pendency of more than 5 years old cases to zero)	1. Sri. Prabhat Kumar Yadav, Addl. District Judge (Chairperson) 2. Smt. Trisha Mishra, Chief Judicial Magistrate (Member) 3. Sri. Aman Kumar Srivastava, Civil Judge Sr. Div. (Member) 4. Smt. Ashalika Pandey, A.C.J.M. (Member)	Reader to CJM.
20	Infrastructure sub-committee:-	1. Sri.Divaker Dwivedi, Addl. District Judge (Chairperson) 2. Sri. Abhay Pratap Singh-I Spl. Judge E.C. Act (Member) 3. Sri. Aman Kumar Srivastava, Civil Judge (S.D.)(Member) 4. Sushri. Annu, Civil Judge(Jr. Div.)(Member) 5. Sushri. Anju Singh,Court Manager,	Court Manager.
21	"Internal Complaint Committee" to deal with the complaints made by the female employees regarding Sexual Harassment of women at work place-	1. Anuradha Pundir, Addl. District Judge (Chairperson) 2. Smt. Tahreem Khan, Addl. Chief Judicial Magistrate, (Member) 3. Sushri. Anju Singh, Court Manager (Member) 4. Smt. Vinita Singh, Chairperson Sahyog Sansthan Prayagraj. (Member)	Court Manager.
22	District Court Security Committee:-	1. Smt. Trisha Mishra, Chief Judicial Magistrate, (Chairman) 2. Sri. Arun Kumar Yadava, Special Chief Judicial Magistrate, (Member) 3. Sri. Arif Nisauddin Khan Addl. Chief Judicial Magistrate (Member) (In compliance of Hon'ble Court's order dated 02- 01-2020 passed in Public Interest Litigation(PIL) No. 2436 of 2019-In Re Suo Moto "Relating to security and Protection in all Court Campus, in the State of U.P)	Court Manager
23	Committee for Distribution of Oath Commissioner Coupons among members of District Bar Association Allahabad	1. Sri.Kumar Mayank, Spl. Judge SC/ST Act(Chairperson) 2. Smt. Anju Kanaujia, Addl. District Judge(Member) 3. Sri. Aman Kumar Srivastava, Civil Judge (S.D.)(Member)	Cash Nazir.
24	Officer In-charge Statements	1. Smt.Anju Kanaujia, Addl. District Judge	Statement Clerk.
25	"Purchase Committee" through GeM Portal and Otherwise	1. Sri. Rahul Singh, Addl. District Judge (Chairperson) 2. Sri. Rajaneesh Kumar Mishra, Addl. District Judge (Member) 3. Sri.Yogesh Kumar-III, Addl. District Judge (Member) 4. Sri. Shailendra Mani Tripathi, Addl. District Judge (Member) Sri Raghvendra Rajpoot , System Officer & Sri Amit Sonkar Central Nazir will assist the aforesaid committee regarding purchase from GeM Portal	Central Nazir.
26	Committee for the inspection of Inmates Home (In Compliance of Hon'ble Court Letter No. 13438 Dated: 12.09.2018 Vide Order dated: 05.09.2018 in PIL No. 4112 of 2018 Shelter Home in Deoria Vs State of U.P.	1. Anuradha Pundir, Addl. District Judge.(Chairperson) 2. Secretary(D.L.S.A.) (Member) 3. Sri. Ayushi Goswami, Judicial Magistrate,(Member)	DLSA Clerk.
27	"Compliance Committee" constituted for monitoring timely compliance of directions/orders of Hon'ble Supreme Court and Hon'ble High Court.	1. Sri. Vinod Kumar Chaurasiya Addl. District Judge/ Nodal Officer Computer (Chairperson) 2. Smt. Trisha Mishra, Chief Judicial Magistrate (Member) 3. Sri. Raghvendra Rajpoot, System Officer (Member)	System Officer/ System Assistant

S. No.	Name of the Committee	Officer-in-Charge/ Nodal Officer/Chairman & Members	Presenting Official/Custodian of related records.
28	"Accessibility Committee" constituted in compliance of Hon'ble High Court's Letter No. 3551 / V-CPC/E-Courts/Allahabad Dated 05-01-2024 pave the way for Greater Accessibility in the District Courts for persons with Special Abilities, Women & Senior Citizens. Ensuring equal access and inclusivity in the built environment is a fundamental aspect of promoting the rights and well-being of persons with special abilities.	1. Sri.Divaker Dwivedi, Addl. District Judge.(Chairman) 2. Smt. Shailja Mishra, Addl.Civil J.(Sr.Div)/ACJM (Member) 3. Sri. Dinesh Chand Advocate at District Court Prayagraj (Member)(Person with special Ability)[S/o Sri RamKishun ID No. UPK11049/18 COP NO. 214597 M.NO. 9936917613 Seat No. Behind Room No. 21 Block B of District Court Prayagraj.] 4. Susri Anju Singh, Court Manager (Member) 5. Sri Avneesh Srivastava Class - III Employee/District System Administrator(Member)	Court Manager.
29	Committee for Appointment/Re-Appointment/Renewal of Paralegal Volunteers	1. Sri. Kumar Mayank, Spl. Judge SC/ST Act.(Chairman) 2. Sri. Abhay Pratap Singh-I, Spl. Judge E.C. Act (Member) 3. Secretary D.L.S.A. (Member)	DLSA Clerk.
30	Committee for Appointment/ Re-Appointment/ Renewal & Mentoring / Monitoring the legal aid work of Legal Aid Defence Counsel	1. Sri. Kumar Mayank, Spl. Judge SC/ST Act. (Chairman) 2. Sri. Abhay Pratap Singh-I, Spl. Judge E.C. Act (Member) 3. Secretary D.L.S.A. (Member)	DLSA Clerk.
31	Committee for payment of honorarium/ remuneration to technical volunteers and Legal Aid Defence Counsel	1. Sri. Abhay Pratap Singh-I, Spl Judge E.C. Act (Chairman) 2.Poonam Trivedi,Addl. District Judge.(Member). 3. Secretary D.L.S.A. (Member)	DLSA Clerk.
32	District Case Management Committee In Compliance of Hon'ble High Court Letter No. 5394/Admin G-II/ Allahabad Dated 23.04.2024 in accordance with APAR-DJ	1. Sri. Satya Prakash Tripathi, District Judge (Chairperson) 2.Sri.Divaker Dwivedi, Addl. District Judge (Member) 3. Smt. Susheel Kumari, Addl. Principal Judge Family Court (Member) 4. Smt. Trisha Mishra, Chief Judicial Magistrate (Member) 5. The Secretary, DLSA (Additional Member)	Court Manager/ Statement Clerk
33	District Case Management Committee For Small Cause Courts In Compliance of Hon'ble High Court Letter No. 5394/Admin G-II/ Allahabad Dated 23.04.2024 in accordance with APAR-DJ	1. Smt. Archana Singh-I, Judge Small Causes Court (Chairperson) 2. Sri. Aman Kumar Srivastava, Civil Judge Sr. Division (Member) 3.Sri. Kamayani Dubey, Addl. Civil Judge (SD)/ ACJM (Member)	Court Manager/ Statement Clerk
34	Committee for Weeding Work	1. Sri. Ashok Kumar Singh-VIII, Addl. District Judge.(Chairman) 3. Sri. Sushant Bahal, A.C.J.M. (Member).	Court Manager/ Record Keeper/Deputy Record Keeper.
35	Health and Sanitization Committee (In compliance with the order dated 15.01.2025 passed by Hon'ble Supreme Court of India in Writ Petition (Civil) No. 538 of 2023, titled 'Rajeeb Kalita Vs. Union of India & Others')	1. Sri. Mradanshu Kumar, Addl. District Judge. (Chairman) 2. Sri.Manoj Kumar Yadav, A.C.J (S.D) 17. (Member) 3. Susri Anju Singh, Court Manager (Member) (Smt. Deeksha Bharti, Civil Judge Sr. Div. F.T.C. appointed as Nodal officer in compliance of directions given in Judgement Dated 15.01.2025 passed by Hon'ble Supreme Court of India in Writ Petition(c) No. 538 of 2023 Rajeeb Kalita Vs. Union of India. and Others.)	Court Manager.
36	Matters related to Medical Reimbursement	Sri. Neeraj Kumar Upadhyay, Addl. District Judge	Medical Reimbursement Clerk.
37	Committee to Monitor Disposal of Bails and Anticipatory Bails within 4 weeks and 6 weeks respectively.	1.Sri. Vinod Kumar Chaurasiya, Spl. Judge POCSO Act/ Nodal Officer Computer.(Chairman) 2.Smt. Anju Kanaujia, Addl. District Judge./ O/c Statement (Member) 3.Smt Trisha Mishra , Chief Judicial Magistrate . 4. Sri. Aman Kumar Srivastava. Civil Judge (Sr. Div).	System Officer/ System Assistant
38	Auction Committee	1Sri. Divaker Dwivedi, Addl. District Judge, (Chairman). 2.Sri. Rahul Singh, Addl. District Judge. (Member) 3.Abhay Rajvanshi , Addl. Civil Judge(Jr. Div). (Member)	Deputy Nazir.

Note:- In absence of Officer Incharge/Nodal Officer of the concerned committee, the Incharge officer of their Court shall be Incharge/Nodal Officer/Chairman

Dated : MAY 11, 2026.

(Satya Prakash Tripathi)
District Judge
Prayagraj