

OFFICE OF THE DISTRICT JUDGE, PRAYAGRAJ

Administrative Order No. 220

Dated : 18-04-2024

ORDER

Due to Annual Transfer of Judicial Officers and for the smooth functioning of the judicial and administrative work of this judgship, the following nodal officer, officer in charge, and members of committees are appointed/substituted accordingly in supersession of all previous administrative orders with regard.

| S. No. | Name of the Committee | Officer-in-Charge/ Nodal Officer/Chairman & Members |
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| 1 | Selecting Authority: | 1. Sri Santosh Rai, District Judge, Allahabad. (Chairman) 2. Dr. Laxmi Kant Rathaur, Addl. District Judge, (Member) 3. Smt. Chetna Singh, Civil Judge (S.D.), (Member) |
| 2 | District Sub Committee of State Court Management System | 1. Sri Santosh Rai, District Judge, Prayagraj. 2. Dr. Laxmi Kant Rathaur, Addl. District Judge, 3. Dr. Dinesh Chandra Shukla, Addl. District Judge. 4. Sushri Anju Singh, Court Manager (in compliance of direction of Hon'ble S.C.M.S.Committee communicated through Hon'ble High Court letter no. 11259 /S.C.M.S.C. Secretariate Allahabad dated 28.07.2016) |
| 3 | (i) O/c Administration, (ii) Matters related to Human Rights (in pursuance of Uttar Pradesh Government Notification No. A-20/saat-nyay-8-05-36G-2000, Dated: 02-05-2005) | Dr. Laxmi Kant Rathaur, Addl. District & Sessions Judge, Prayagraj |
| 4 | (i) "Central Public Information Officer" (ii) "Assistant Central Public Information Officer" (Under Right to Information Rules, 2006) | (i) Dr. Laxmi Kant Rathaur, Addl. District & Sessions Judge, Prayagraj (ii) Smt. Chetna Singh Civil Judge (Sr. Div.) / In-Charge Asst. Central Public Information Officer. |
| 5 | Grievance Redressal Committee (Bar-Bench) | 1. Dr. Laxmi Kant Rathaur, Addl. District Judge (Chairman) 2. Sri Aniruddha Kumar Tiwari, Addl. District Judge (Member) 3. Dr. Dinesh Chandra Shukla, Addl. District Judge (Member) 4. Sri Nirbhay Prakash, Addl. District Judge (Member) 5. Sri Shashi Kumar, Chief Judicial Magistrate (Member) 6. Smt. Chetna Singh, Civil Judge Sr. Division (Member) 7. President District Bar Association, Allahabad. (Member) 8. Secretary District Bar Association, Allahabad. (Member) |
| 6 | Nodal Officer Lok Adalat, Para Legal Volunteer (PLV), Legal Aid & Legal Literacy Camp | Sri Laxmi Kant Rathaur, Additional District Judge, Assisted by Secretary (D.L.S.A.) |
| 7 | Grievance Redressal Committee (Class III & Class IV employees) | 1. Dr. Dinesh Chandra Shukla, Addl. District Judge, (Chairman) 2. Sri Manoj Kumar Misra-II, Addl District Judge, (Member) 3. Sri Nirbhay Prakash, Addl. District Judge, (Member) |
| 8 | Committee regarding Re-Appointment of retired District Court Employees. | 1. Dr. Laxmi Kant Rathaur, Addl. District Judge. 2. Sri Aniruddha Kumar Tiwari, Addl. District Judge. 3. Sri Ratnesh Kumar Srivastava, Addl. District Judge 4. Dr. Dinesh Chandra Shukla, Addl. District Judge. (in compliance of Hon'ble High Court's C.L. No. 14/Admin. 'D' Section Dated: 15.10.2022) |
| 9 | Officer In-Charge Nazarat | 1. Sri D.C. Shukla, Addl. District Judge. (Officer In-Charge) 2. Sri Brijendra Kumar Tripathi, A.C.J.M. (Assistant Officer-Incharge) |
| 10 | (i) Drawing & Disbursing Officer, Officer in charge Accounts, Budget, T.A. Bills & Vouchers (ii) Officer in charge, Matters relating to Re-payments | Sri Manoj Kumar Misra-II, Addl. District Judge, |
| 11 | Officer-in-charge Litigation | Sri Nirbhay Prakash, Addl. District Judge, |
| 12 | Officer-in-charge Record Room (Civil) | Sri Ratnesh Kumar Srivastava, Additional District Judge, |
| 13 | Officer-in-charge Record Room (Criminal) | Sri Aniruddha Kumar Tiwari, Addl. District Judge. |

| S. No. | Name of the Committee | Officer-in-Charge/ Nodal Officer/Chairman & Members |
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| 14 | Officer-in-charge Library & Stationery | Sri Dinesh Kumar Gautam, Addl. District Judge/F.T.C. |
| 15 | Nodal Officer (Computer) | Smt. Anju Kanaujia , Addl. District Judge |
| 16 | District Court Computer Committee for:- Digitization of Court Records, Monitoring of updating, feeding & forwarding of Cases on CiS server. | 1. Smt. Anju Kanaujia, Addl. District Judge, (Member) 2. Smt. Pradipti Singh, Spl. C.J.M., (Member) 3. Smt. Deeksha Shree, A.C.J.M. (Member) 4. Smt. Akanksha Bajpai, A.C.J.M. (Member) 5. Smt. Shikha Chaudhari, Civil Judge Jr. Div. (Member) (In the light of Hon'ble High Court's letter no. 1294/ XIII- CPC/ e-Courts/ Allahabad Dated 21.07.2020) |
| 17 | Officer-in-charge, Copying Section, Inspection & Search | Sri Ram Pratap Singh Rana, Special Judge E.C. Act |
| 18 | "Finance Committee" for GPF, ACP, Bonus, E.L. Payment of Employees, Auction matters and Medical Reimbursement of Officers and Officials of Class III & Class IV (Serving & retired) and Other Financial related matters of employees and Judicial Officers. | 1. Dr. Dinesh Chandra Shukla, Addl. District Judge (Chairman) 2. Sri Manoj Kumar Misra-II, Addl. District Judge, (Member) 3. Sri Nirbhay Prakash, Addl. District Judge, (Member) |
| 19 | Protocol, Summon Cell, Security of Entire Court Premises and Residences of Judicial Officers | 1. Sri Shashi Kumar, Chief Judicial Magistrate, (Officer Incharge) 2. Smt. Pradipti Singh, Special Chief Judicial Magistrate (Asst. Officer Incharge) |
| 20 | Amin, Commissioners and Notaries | Smt. Chetna Singh, Civil Judge (S.D.). |
| 21 | (i)Monitoring of disposal of petty offences cases and Civil cases (ii)Committee for monitoring the cases relating to disposal of Arbitration cases and Negotiable Instrument Act Cases (iii)"Old Cases and Action Plan Committee" (in pursuance of Hon'ble High Court letter No. 11242/AdminE-2 dated 16.09.2017 for reduction of pendency of more than 5 years old cases to zero) | 1. Smt. Seema Singh, Addl. District Judge (Chairman) 2. Sri Shashi Kumar, Chief Judicial Magistrate (Member) 3. Smt. Diksha Shree, A.C.J.M. (Member) 4. Sri Brijendra Kumar Tripathi, Civil Judge Sr. Div. (Member) 5. Smt. Akanksha Bajpai, A.C.J.M. (Member) |
| 22 | Infrastructure sub-committee:- | 1. Dr. Dinesh Chandra Shukla, Addl. District Judge (Chairman) 2. Sri Nirbhay Prakash, Addl. District Judge (Member) 3. Smt. Diksha Shree, Addl. Chief Judicial Magistrate, (Member) 4. Susri Shikha Chaudhary, Civil Judge Jr. Division 5. Sushri Anju Singh, Court Manager, |
| 23 | "Gradation and Promotion Committee" for Class III employees (including stenographers) and class IV employees and to confirm the unconfirmed employees of subordinate courts who have completed the period of probation. | 1. Dr. Dinesh Chandra Shukla, Addl. District Judge, (Chairman) 2. Sri Manoj Kumar Misra-II, Addl. District Judge, (Member) 3. Sri Nirbhay Prakash, Addl. District Judge, (Member) |
| 24 | "Complaint Committee" to deal with the complaints made by the female employees regarding Sexual Harassment of women at work place- | 1. Km. Anita-I, Addl. District Judge, (Chairperson) 2. Smt. Diksha Shree, Addl. Chief Judicial Magistrate, (Member) 3. Sushri Akansha Bajpai, Addl. Civil Judge (SD) (Member) 4. Sushri Anju Singh, Court Manager (Member) |
| 25 | District Court Security Committee:- | 1. Sri Shashi Kumar, Chief Judicial Magistrate, (Chairman) 2. Smt. Pradipti Singh, Special Chief Judicial Magistrate, (Member) 3. Sri Nepal Singh, Judicial Magistrate, (Member) (In compliance of Hon'ble Court's order dated 02- 01-2020 passed in Public Interest Litigation(PIL) No. 2436 of 2019-In Re Suo Moto "Relating to security and Protection in all Court Campus, in the State of U.P) |

| S. No. | Name of the Committee | Officer-in-Charge/ Nodal Officer/Chairman & Members |
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| 26 | Committee for Distribution of Oath Commissioner Coupons among members of District Bar Association Allahabad | 1. Dr. Dinesh Chandra Shukla, Addl. District Judge. 2. Km Anita - I, Addl. District Judge 3. Smt. Chetna Singh, Civil Judge (S.D.) |
| 27 | Officer Incharge Statements | 1. Sri Siddharth Kumar Wagav, Addl. District Judge. |
| 28 | Committee for Magh Mela Camp | 1. Secretary(D.L.S.A.) (Chairman) 2. Sri Shashi Kumar, Chief Judicial Magistrate (Member) 3. Smt. Pradipti Singh, Special Chief Judicial Magistrate (Member) |
| 29 | "Purchase Committee" through GeM Portal and Otherwise | 1. Dr. Laxmi Kant Rathaur, Addl. District Judge (Chairman) 2. Dr. Dinesh Chandra Shukla, Addl. District Judge (Member) 3. Sri Nirbhay Prakash, Addl. District Judge (Member) 4. Sri Manoj Kumar Misra II, Addl. District Judge (Member) 5. Sri Dinesh Kumar Gautam, Addl. District Judge/F.T.C. (Member) <i>Sri Raghvendra Rajpoot, System Officer & Sri Amit Sonkar Central Nazir will assist the aforesaid committee regarding purchase from GeM Portal</i> |
| 30 | Committee for the inspection of Inmates Home (In Compliance of Hon'ble Court Letter No. 13438 Dated: 12.09.2018 Vide Order dated; 05.09.2018 in PIL No. 4112 of 2018 Shelter Home in Deoria Vs State of U.P. | 1. Km. Anita - I, Addl. District Judge. 2. Secretary(D.L.S.A.) (Member) 3. Sri Sandeep Singh - II, Addl. Civil Judge Jr. Div.(Member) |
| 31 | Compliance Committee | 1. Smt. Anju Kanaujia, A.D.J./ Nodal Officer Computer (Chairman) 2. Sri Shashi Kumar, Chief Judicial Magistrate (Member) 3. Sri Raghvendra Rajpoot, System Officer (Member) |
| 32 | Accessibility Committee | 1. Sri Aniruddha Kumar Tiwari, Addl. District Judge.(Chairman) 2. Sri Purushottam Awasthi, ACJM (Member) 3. Sri Dinesh Chand Advocate at District Court Prayagraj (Member) 4. Susri Anju Singh, Court Manager (Member) 5. Sri Avanees Srivastava DSA(Member) |
| 33 | Committee for Appointment/Re-Appointment/Renewal of Paralegal Volunteers | 1. Dr. Laxmi Kant Rathaur, Addl. District Judge.(Chairman) 2. Sri Ravi Kant-II, Addl. District Judge (Member) 3. Secretary D.L.S.A. (Member) |
| 34 | Committee for Mentoring & Monitoring the legal aid work of Legal Aid Defence Counsel office | 1. Sri Ratnesh Kumar Srivastava, Addl. District Judge. (Chairman) 2. Sri Ravi Kant-II, Addl. District Judge (Member) 3. Secretary D.L.S.A. (Member) |
| 35 | Committee for payment of honorarium / remuneration to technical volunteers and Legal Aid Defence Counsel | 1. Sri Ratnesh Kumar Srivastava, Addl. District Judge. (Chairman) 2. Sri Ravi Kant-II, Addl. District Judge (Member) 3. Secretary D.L.S.A. (Member) |
| 36 | Committee for Weeding Work | 1. Sri Aniruddha Kumar Tiwari, Addl. District Judge.(Chairman) 2. Sri Ratnesh Kumar Srivastava, Addl. District Judge. (Member) |

Note:- In absence of Officer Incharge/Nodal Officer of the concerned committee, the Incharge officer of their Court shall be Incharge /Nodal Officer/Chairman

Dated : 18/04/2024

(Santosh Rai)
District Judge
Prayagraj