

**PROCEDURE TO FILE AN ONLINE COMPLAINT BEFORE THE INTERNAL COMPLAINT COMMITTEE FOR SEXUAL HARASSMENT OF WOMEN AT WORKPLACE OF CIVIL COURTS, RAMGARH**

Complaint regarding Sexual Harassment against women can be made online through sending email of the Internal Complaint Committee, Civil Courts, Ramgarh i.e. **[posh.civilcourtramgarh@gmail.com](mailto:posh.civilcourtramgarh@gmail.com)**. The details of the Internal Complaint Committee along with the name of the members, their contact number and email Ids are as follows:

S.No.	Name and Designation of the Members	Designation in the ICC	Contact Number	Email ID
1.	Smt. Vidyawati Kumari, Judicial Magistrate-cum- Addl. Civil Judge (Jr. Divn.)-I, Ramgarh	Presiding Officer	7858994576	<a href="mailto:vidyawatikumari.jm@gmail.com">vidyawatikumari.jm@gmail.com</a>
2.	Smt. Anulica Kumar, Judicial Magistrate-cum- Addl. Civil Judge (Jr. Divn.)-II, Ramgarh	Member	6206385488	<a href="mailto:anulicakumar@gmail.com">anulicakumar@gmail.com</a>
3.	Smt. Seema Rekha Kachhap, Assistant, Civil Courts, Ramgarh	Member	7004656669	<a href="mailto:kachhapseema1@gmail.com">kachhapseema1@gmail.com</a>
S	Smt. Puja President SRIJAN FOUNDATION (Registered NGO of Jharkhand), Ramgarh	Member	9431141046	<a href="mailto:pooja31d@gmail.com">pooja31d@gmail.com</a>

Further, the PoSH Act stipulates that any aggrieved woman can make written or online complaint of sexual harassment at workplace before ICC or LCC within a period of three months from the date of incident and in case of a series of incidents within a period of three months from the date of last incident. As per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013, in case the aggrieved woman is unable to make a complaint on account of her physical incapacity, a complaint may be filed inter alia by her relative or friend or her co-worker or an officer of the National Commission for Woman or State Women's Commission or any person who has the knowledge of the incident, with the written consent of the aggrieved woman.