



OFFICE OF THE DISTRICT & SESSIONS JUDGE, MAYURBHANJ, BARIPADA.

NOTICE

Dated, Baripada this the 20th day of February, 2025.

PROGRAMME FOR COMPUTER PRACTICAL TEST, SHORTHAND, TYPEWRITING TEST & VIVA-VOCE FOR THE POST OF JUNIOR CLERK-CUM-COPYIST AND GRADE-III STENOGRAPHER

Date of Examination- 09.03.2025

Time	Subject	Examination for the post	Examination Centre
9.30 A.M. onwards	Computer Practical Test	Junior Clerk-cum-Copyist.	District Court Complex, Baripada
10.00 A.M.	Shorthand & Typewriting Test (through Computer System)	Grade-III Stenographer	District Court Complex, Baripada
12.00 NOON	Computer Practical Test	Grade-III Stenographer	District Court Complex, Baripada
1.30 P.M. onwards	Document Verification & Viva-voce	Grade-III Stenographer	District Court Complex, Baripada
2.30 P.M. onwards	Document Verification & Viva voce	Junior Clerk-cum-Copyist	District Court Complex, Baripada

N.B.:

- The candidate must bring his/her original Admit Card to attend Shorthand & Typewriting Test/ Computer Science (Practical) Test/Viva-voce Test along with the Admit Card issued during the Written Test held on 15.12.2024.
- The candidate required to must bring Voter ID/ Aadhar/ Driving Licence in support of identity proof and also **Original Certificates & Marksheets etc.** in support of his/ her Educational, Technical & Skill and other Qualifications for verification.
- Candidates are to reach at the Examination Centre before one hour of the scheduled time of examination. They will not be allowed to enter the Examination Centre after the commencement of the examination.
- Candidates are not permitted to leave the Examination Hall before the final bell of the sitting.
- Mobile Phone and any other electronic devices are not allowed in the Examination Hall.
- The candidates qualifying in the Shorthand & Type Writing Test will appear in the **Computer Science (Practical) Test on the same day and after qualifying in computer science (practical)Test will appear in the Viva-voce on the same day.**
- The candidates qualifying in Computer Practical Test for the post of Junior Clerk-cum-Copyist will appear in Viva voce Test on the same day.
- Causing disturbances & adopting malpractice in any form, will entail disqualification.

Sd/-
Registrar,
Civil Courts, Baripada.