SCHEDULE I

Rules and Regulations during Video Conference.

1. All participants shall wear sober attire consistent with the dignity of the proceedings. Advocates shall be appropriately dressed in professional attire prescribed under the Advocates Act, 1961. Police officials shall appear in the uniform prescribed for police officials under the relevant statute or orders. The decision of the Presiding Judge or officer as to the dress code will be final.
2. Proceedings shall be conducted at the appointed date and time. Punctuality shall be scrupulously observed.
3. The Case will be called out and appearances shall be recorded on the direction of the Court.
4. Every participant shall adhere to the courtesies and protocol that are followed in a physical Court. Judges will be addressed as "Madam/Sir" or "Your Honor". Officers will be addressed by their designation such as "Bench Officer/Court Master". Advocates will be addresses as "Learned Counsel/Senior Counsel."
5. Advocates, Required Persons, Parties in person and other participants shall keep their microphones muted till such time as they are called upon to make submissions.
6. Remote Users shall ensure that their devices are free from malware.
7. Remote Users and the Coordinator at the Remote point shall ensure that the Remote Point is situated in a quite location, is properly secured and has sufficient internet coverage. Any unwarranted disturbance caused during video conferencing may if the Presiding Judge so directs render the proceedings non-est.

8. All participants' cell phones shall remain switched off or in air-plane mode during the proceedings.
9. All participants should endeavor to look into the camera, remain attentive and not engage in any other activity during the course of the proceedings.
10. All participants must join the video conference (VC) via computer or laptop. Participation via mobile phone or tablet is not permitted.