# OFFICE OF THE CHAIRMAN
# DISTRICT LEGAL SERVICES AUTHORITY
ANJAW, DIBANG VALLEY, LOHIT, LOWER DIBANG VALLEY, NAMSAI DISTRICTS
:: HQ. TEZU, ARUNACHAL PRADESH ::

Office of the District Legal Services Authority Lohit Dist. (AP) Tezu

No. D&SJ/TEZU-ESTT/R.Cell/LADC/ 829 Dated Tezu the 25th February' 2026

**//ADVERTISEMENT//**

Applications from eligible candidates are invited in prescribed format for filling up of following vacant posts under the Legal Aid Defense Counsel Scheme, 2022 (Modified Scheme, 2022) on contractual basis under the jurisdiction of District Legal Services Authority, Anjaw, Dibang Valley, Lohit, Lower Dibang Valley and Namsai Districts :

| Sl. No. | Name of the Post (Contractual) | No. of Post | Monthly Honorarium/Salary | Place of posting |
|---|---|---|---|---|
| 1. | Deputy Chief Legal Aid Defense Counsel | 02 | Rs. 50,000/- | Tezu, Namsai |
| | Assistant Legal Aid Defense Counsel | 01 | Rs. 30,000/- | Roing |
| 2. | Receptionist-cum-Data Entry Operator | 03 | Rs. 15,000/- | Anini, Anjaw, Namsai |

**1. Eligibility Criteria for:**

**A. Deputy Chief Legal Aid Defense Counsel:-**

i) Must be a citizen of India.
ii) Must have a LLB Degree from a recognized college/university under law.
iii) Must have practiced in criminal law for at least 7 years.
iv) Must have handled at least 20 criminal trials in Sessions Courts.
v) Excellent oral and written communication skills.
vi) Excellent understanding of criminal law.
vii) Thorough understanding of ethical duties of a defense counsel.
viii) Knowledge of computer system is preferable.
ix) Must be ready to devote full time to his/her duties in the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment.

**B. Assistant Legal Aid Defense Counsel:-**

x) Must be a citizen of India.
xi) Must have a LLB Degree from a recognized college/university under law.
xii) Must have practiced in criminal law for at least 0-3 years.
xiii) Excellent oral and written communication skills.
xiv) Excellent understanding of criminal law.
xv) Thorough understanding of ethical duties of a defense counsel.
xvi) Knowledge of computer system is preferable.

xvii) Must be ready to devote full time to his/her duties in the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment.

**C. Receptionist-cum-Data Entry Operator:-**

i) Must be a citizen of India.

ii) Must be 18 years old and above but within the upper age limit as prescribed by the Govt. of AP from time to time and in force.

iii) Must be a Graduate from a recognized college/university under law.

iv) Must possess Basic Computer Certificate.

v) Should have a typing speed of 35 WPM.

vi) Basic word processing skills and the ability to operate computer and skills to feed data.

vii) Ability to take dictation and prepare files for presentation in the courts.

viii) File maintenance and processing knowledge.

**2. Selection Procedure for:**

**A. Deputy Chief /Assistant Legal Aid Defense Counsel:-**

i) Walk-in Interview/Viva-voce.

**B. Receptionist-cum-Data Entry Operator:-**

| Paper/Test | Marks |
|---|---|
| Typing Test<br>(A candidate must type 35 WPM to qualify for Computer Skill Test and Viva-voce.) | Qualifying in nature |
| Computer Skill Test | 20 |
| Viva-voce/Interview | 10 |
| **Total** | **30** |

**3. How to Apply:**

i) Applicants have to submit the filled up Application Form (Annexed with the advertisement) along with copies of self-attested documents and 3 passport size (4.5cm x3.5cm) pass photos.

ii) The Details of application fee to be paid are indicated below, which should be paid **in cash while submitting the application form**.

| For APST/ | For Others |
|---|---|
| Rs. 50/- | Rs.100/- |

iii) Applicants can submit the duly filled up application along with documents mentioned above at the office of the District and Sessions Judge, Tezu during office hour. All the original documents are to be produced by the candidates during the interview.

**4. Timeline of Selection Process:-**

| | |
|---|---|
| Form submission starts from | 27.02.2026 |
| Last date of submission of form | 10.03.2026 |

| | |
|---|---|
| Date & Time of Interview for Dy.Chief/Assistant LADC | 14.03.2026 (Tentative) from 9:30 AM onwards |
| Date & Time of Skill Test and Interview for Receptionist-cum-Data Entry Operator | 15.03.2026 (Tentative) from 9:30 AM onwards |
| Venue | District & Sessions Court, Tezu |

**5. Terms & Conditions:-**

i) The appointment will be purely on contractual basis and it does not confer any right to claim for regular appointment in the post.

ii) No TA/DA will be admissible for appearing in the selection process.

iii) The Selection Committee reserves right to cancel the advertisement/alter/modify or change any terms and conditions or selection criteria etc. spelt out in the advertisement.

iv) Unfilled or incomplete application form with no photo or signature or detail bio-data/particular of the candidate would be rejected straightaway.

v) No call letter shall be issued to the candidates for interview. Candidates are required to visit the website www.ghcitanagar.gov.in **OR** https://tezu.dcourts.gov.in from time to time for any latest updates regarding the exam and other correspondence.

vi) The appointment and payment of monthly honorarium of the above posts shall be subject to sanction and release of amount from NALSA/Govt. of India.

vii) All matters/rules which are not specifically provided herein shall be as decided by the Selection Committee.

**Sd/-**
(Tadu Tamang)
Chairman
Distt. Legal Services Authority, Tezu

NO. D&SJ/TEZU-ESTT/R.Cell/LADC/ Dated Tezu the 25th February' 2026

Copy to:

1. The Member Secretary, APSLSA, Itanagar for information and wide circulation of the advertisement.
2. All the Chairperson/Secretary, District Legal Services Authority of Arunachal Pradesh for circulation of the advertisement in their respective Districts.
3. All the President/Secretary, Bar Associations of Arunachal Pradesh for wide circulation of the advertisement among their Bar Members.
4. Notice Board of the Hon'ble Gauhati High Court, Itanagar Permanent Bench, Yupia with a request for uploading the Advertisement in the official website.
5. STO and Notice Board of the District & Sessions Court, Tezu.
6. Notice Board of the CJM-cum-Civil Judge (Sr. Divn.), Roing/Tezu.
7. Notice Board of the JMFC-cum-Civil Judge (Jr. Divn.), Namsai/Hawai/Anini.
8. Office Copy.

(Tadu Tamang)
Chairman
Distt. Legal Services Authority, Tezu

Chairman
District Legal Service Authority
Tezu, Lohit District (AP)

## APPLICATION FORM
## For the Post of Deputy/Assistant Legal Aid Defense Counsel

Affix one passport size pass photo here and staple two with the form

1) Name (in BLOCK LETTERS) :

2) Gender :

3) Father's/Husband's Name :

4) Date of Birth :

5) Bar License No. & Date (enclose copy) :

6) Primary Bench where practicing :

7) Address for Correspondence :

8) Permanent Address :

9) Nationality :

10) Practicing since :
(Enclose Self Declaration Certificate)

11) Educational Qualification (enclose self-attested copies):

| Sl. No. | Exam Name | Year of Passing | College/University | University | Division/Class | Percentage |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |

12) Contact Details (Whatsapp Number) :

13) E-mail ID :

14) List of enclosure :

### DECLARATION

I have read the advertisement carefully before filling up the form. I hereby affirm and state that above mentioned information is true and correct to the best of my knowledge and belief. In case of any wrong information furnished by me, my candidature shall be cancelled.

Place:

Date: **Signature of the candidate**

## APPLICATION FORM
## For the Post of Reception cum Data Entry Operator

Affix one passport size pass photo here and staple two with the form

1) Name (in BLOCK LETTERS) :

2) Gender :

3) Father's/Husband's Name :

4) Date of Birth

5) Age as on last date of submission :

6) Address for Correspondence :

7) Permanent Address :

8) Nationality :

9) Educational Qualification (enclose self-attested copies):

| Sl. No. | Exam Name | Year of Passing | College/University | University | Division/Class | Percentage |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |

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Date: **Signature of the candidate**