



**OFFICE OF THE CHAIRMAN
DISTRICT LEGAL SERVICES AUTHORITY**

DIBANG VALLEY, LOHIT, LOWER DIBANG VALLEY, NAMSAI DISTRICTS
:: HQ. TEZU, ARUNACHAL PRADESH ::

NO. DLSA(L)/Rectt-LADCS/2023 / 588

Dated Tezu, the 22nd February 2024

ADVERTISEMENT

On the approval of the Member Secretary, Arunachal Pradesh State Legal Services Authority, Itanagar vide letter No. APSLSA-17/2013/2424 dated 1st February 2024, applications from eligible candidates are invited in prescribed format for filling up of following vacant posts under the Legal Aid Defense Counsel Scheme, 2022 (Modified Scheme, 2022) on contractual basis:

Sl. No.	Name of the Post (Contractual)	No. of Post	Monthly Honorarium/Salary	Place of posting
1.	Chief Legal Aid Defense Counsel	01	Rs. 65,000/-	Tezu
2.	Office Assistant-cum-Clerk (Typist)	01	Rs. 13,500/-	Roing

1. Eligibility Criteria for:

A. Chief Legal Aid Defense Counsel:-

- Must be a citizen of India.
- Must have a LLB Degree from a recognized college/university under law.
- Must have practiced in criminal law for at least 10 years.
- Must have handled at least 30 criminal trials in Sessions Courts.
- Excellent oral and written communication skills.
- Excellent understanding of criminal law.
- Thorough understanding of ethical duties of a defense counsel.
- Ability to work effectively and efficiently with others with capability to lead.
- Knowledge of computer system is preferable.
- Quality to lead the team with capacity to manage the office.
- Must be ready to devote full time to his/her duties in the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment.

B. Office Assistant-cum-Clerk (Typist):-

- Must be a citizen of India.
- Must be 18 years old and above but within the upper age limit as prescribed by the Govt. of AP from time to time and in force.
- Must be a Graduate from a recognized college/university under law.
- Must possess Basic Computer Certificate.
- Should have a typing speed of 35 WPM.
- Basic word processing skills and the ability to operate computer and skills to feed data.

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- vii) Ability to take dictation and prepare files for presentation in the courts.
viii) File maintenance and processing knowledge.

2. Selection Procedure for:

A. Chief Legal Aid Defense Counsel:-

- i) Walk-in Interview/Viva-voce.

B. Office Assistant-cum-Clerk (Typist):-

Paper/Test	Marks
Typing Test (A candidate must type 35 WPM to qualify for Computer Skill Test, Essay/Letter Writing and Viva-voce.)	Qualifying in nature
Computer Skill Test	20
Essay/Letter Writing	15
Viva-voce/Interview	10
Total	45

3. How to Apply:

- i) Applicants have to submit the filled up Application Form (Annexed with the advertisement) along with copies of self-attested documents and 3 passport size (4.5cm x3.5cm) pass photos.
- ii) Applicants can submit the duly filled up application along with documents mentioned above at the office of the District and Sessions Judge, Tezu during office hours or through e-mail at recruitmentdnsjtezu@gmail.com. They shall submit the form through only one mode.
- iii) All the original documents are to be produced by the candidates during the interview.

4. Timeline of Selection Process:-

Form submission starts from	23.02.2024
Last date of submission of form	12.03.2024
Date & Time of Interview for Chief LADC	15.03.2024 (Friday) 10 AM onwards
Date & Time of Skill Test, Essay/Letter Writing and Interview for Office Assistant-cum-Clerk (Typist)	15.03.2024 to 16.03.2024 (Saturday) 10 AM onwards depending upon the number of candidates.
Venue	District & Sessions Court, Tezu



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5. Terms & Conditions:-

- i) The appointment will be purely on contractual basis and it does not confer any right to claim for regular appointment in the post.
- ii) No TA/DA will be admissible for appearing in the selection process.
- iii) The Selection Committee reserves right to cancel the advertisement/alter/modify or change any terms and conditions or selection criteria etc. spelt out in the advertisement.
- iv) Unfilled or incomplete application form with no photo or signature or detail biodata/particular of the candidate would be rejected straightaway.
- v) No call letter shall be issued to the candidates for interview.
- vi) The appointment and payment of monthly honorarium of the above posts shall be subject to sanction and release of amount from NALSA/Govt. of India.
- vii) All matters/rules which are not specifically provided herein shall be as decided by the Selection Committee.

Sd/-

(Tage Halley)
Chairman

Distt. Legal Services Authority, Tezu

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Copy to:

1. The District & Sessions Judge, Yupia/Pasighat/Bomdila/Ziro/Aalo/Khonsa for circulation of the advertisement among the practicing lawyers under their respective jurisdiction.
2. The Member Secretary, APSLSA, Itanagar for information and wide circulation of the advertisement.
3. The Additional District & Sessions Judge, Basar for circulation of the advertisement among the practicing lawyers under his jurisdiction.
4. All the Chairperson/Secretary, District Legal Services Authority of Arunachal Pradesh for circulation of the advertisement in their respective Districts.
5. All the President/Secretary, Bar Associations of Arunachal Pradesh for wide circulation of the advertisement among their Bar Members.
6. Notice Board of the Hon'ble Gauhati High Court, Itanagar Permanent Bench, Yupia.
7. Notice Board of the District & Sessions Court, Tezu.
8. Notice Board of the CJM-cum-Civil Judge (Sr. Divn.), Roing/Tezu.
9. Notice Board of the JMFC-cum-Civil Judge(Jr. Divn.), Namsai/Hawai/Anini.
10. Office Copy.



(Tage Halley)
Chairman

Distt. Legal Services Authority, Tezu

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Tezu, Lohit District (AP)**

APPLICATION FORM
For the Post of Chief Legal Aid Defense Counsel

Affix one
passport size
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here and
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with the form

- 1) Name (in BLOCK LETTERS) :
- 2) Gender :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
- 5) Bar License No. & Date (enclose copy) :
- 6) Primary Bench where practicing :
- 7) Address for Correspondence :
- 8) Permanent Address :
- 9) Nationality :
- 10) Practicing since :
(Enclose Self Declaration Certificate)

11) Educational Qualification (enclose self-attested copies):

Sl. No.	Exam Name	Year of Passing	College/University	University	Division/Class	Percentage

- 12) Contact Details (Whatsapp Number) :
- 13) E-mail ID :
- 14) Mode of form submission (Select one) : Offline e-mail
- 15) List of enclosure :

DECLARATION

I have read the advertisement carefully before filling up the form. I hereby affirm and state that above mentioned information is true and correct to the best of my knowledge and belief. In case of any wrong information furnished by me, my candidature shall be cancelled.

Place:

Date:


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District Legal Service Authority
Tezu, Lohit District (AP)

Signature of the candidate

APPLICATION FORM
For the Post of Office Assistant-cum-Clerk (Typist)

Affix one
passport size
pass photo
here and
staple two
with the form

- 1) Name (in BLOCK LETTERS) :
- 2) Gender :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
- 5) Age as on last date of submission :
- 6) Address for Correspondence :
- 7) Permanent Address :
- 8) Nationality :

9) Educational Qualification (enclose self-attested copies):

Sl. No.	Exam Name	Year of Passing	College/University	University	Division/Class	Percentage

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Signature of the candidate