WEB SITE

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, BANKURA

Memo No :- 317

Dated : 16/03/2026

TENDER NOTICE

Sealed quotations are hereby invited from all willing suppliers for supplying items as mentioned below as per terms and conditions appearing herein below on or before 23/03/2026 addressed to the Ld. Chief Judicial Magistrate, Bankura super scribing "Quotation vide Notification No. 317 dated. 16/ 03/2026".

DETAILS OF ITEMS

Sl. No	Name of the items	A/U	Quantity Required
1.	Xerox Paper (Legal)	Ream	35 approx (Quantity may increased or decreased as per fund available)
2.	Xerox Paper (A4)	Ream	40 approx (Quantity may increased or decreased as per fund available)
3.	Judgment Paper	Ream	45 approx (Quantity may increased or decreased as per fund available)
4.	Thread Ball	Bundle	40 approx (Quantity may increased or decreased as per fund available)
5.	Pencil	piece	2
6.	Eraser	Packet.	2
7.	Wall Clock	Piece.	1
8.	Mosquito Oil	Piece.	10 approx (Quantity may increased or decreased as per fund available)
9.	Fevigum (Small)	Piece.	10
10.	Duster	Piece.	8
11.	Plastic Mug	Piece	6 approx(Quantity may increased or decreased as per fund available)

12.	Hand Wash (Dettol)	Piece.	10 approx (Quantity may increased or decreased as per fund available)
13.	Hand Towel	Piece	10 approx (Quantity may increased or decreased as per fund available)
14.	Plastic Jug	Piece	10 approx (Quantity may increased or decreased as per fund available)
15.	Four fold file (Eagle)	Piece.	10 approx (Quantity may increased or decreased as per fund available)
16	Use & Throw Pen (Black, Blue & Red)	Piece	120 approx (Quantity may increased or decreased as per fund available)
17.	Candle	Packet.	2
18.	Table Cloth (5'x4')	Piece.	5 approx (Quantity may increased or decreased as per fund available)

TERMS AND CONDITIONS

1. Quotations should be submitted by hand at the Receiving Section of the Chief Judicial Magistrate, Bankura. or by post/courier service within stipulated time 11.00 A.M. to 4.00 P.M. on any working day and should properly signed and stamped.

2. This judgeship will not take any responsibility for delay, loss or non-receipt of quotations by post/courier service.

3. The sealed quotations will be opened on 23/ 03/2026 at 4:00 P.M. hrs in presence of parties.

4. Rates should be quoted taking into account the description make, type, specification and quantity of the articles for which quotation have been invited.

5. Rates quoted should be inclusive of all applicable charges, taxes, duties, levies etc.

6. Conditional quotations will not be considered.

7. Willing suppliers submitting their quotations should specify the address of its registered office and contact number for the purpose of quick communication in the event of urgency.

8. Willing suppliers submitting their quotations should also furnish valid PAN issued by the IT Deptt. Govt of India and valid 15 digit GSTIN under GST Act 2017.

9. Canvassing on the part of a supplier submitting quotation will render its quotation liable to be rejected.

10. This Judgeship may award the contract to the supplier whose quotation is determined to be substantially responsive and who has quoted the lowest evaluated price. However, this Judgeship is not bound to accept the lowest quotation and reserves the right to accept, change/modify or reject any and /or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.

11. Willing suppliers submitting quotations should know that the articles supplied may have to be, if necessary, delivered and /or installed to the different office/sections/departments of this Judgeship as per instruction of this Judgeship without charging any extra cost.

Krishnanjana Ray

CHIEF JUDICIAL MAGISTRATE,
BANKURA
Chief Judicial Magistrate
Bankura
16/03/26.