Government of West Bengal
Department of Health & Family Welfare
Office of the Principal
B.S. Medical College, Bankura- 722102

JUDGE'S OFFICE
BANKURA
File No. 6/IV/10
Cell No.
No. 6798 Date. 09/12/25

DISTRICT JUDGE
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No.- BSMC/ Prin/Recruitment/4652 Dated: 03rd December, 2025

N O T I F I C A T I O N

In reference to the Head of the Department of Microbiology, BSMC, Bankura Memo No.259/micro/24, dated-20/12/2024 & office Diary No.9819, dated- 20/12/2024 and as per e-mail including enclosures received from NOHPPCZ, dated-28/11/2024 for recruitment / engagement of contractual staff for the positions of 1 (One) 'Laboratory Technician' and 1 (One) 'Data Entry Operator' for working at 'Sentinel Surveillance Site' at Department of Microbiology, BSMC&H, Bankura under the Centre for One Health, National One Health Program for Prevention and Control of Zoonoses (NOHPPCZ), National Centre for Disease Control (NCDC), Directorate General of Health Services, Ministry of Health and Family Welfare, New Delhi-110054 AND as per approved Term of Reference (ToR) & Operational Guidelines of NOHPPCZ following the partial engagement policy taken form Vide File No-HFW-28020(14/3/2019ADMIN SEC-Dept. of H&FW/120 Dated 19.05.2022 of the Special Secretary of Department of H&FW and Project Director, W.B Sate AIDS Prevention & Control Society, H&FW, Govt of WB and vide Memo No.HFW-27011-/15/2018/12374A(21), dated-03.03.2020 of the Executive Director, WB SH & FW Samity, Swasthya Bhavan, Kolkata-700091.

Applications as per attached proforma are invited from the eligible candidates for the above mentioned posts. All the candidates must have sufficient experience in the respective fields as well as working in the Government or Private setup to execute the purpose effectively.

The candidates must submit filled up application and self attested photocopies of testimonials in an envelope superscript with "the name of the post" in favour of "**Principal, Bankura Sammilani Medical College & Hospital, Bankura, PO- Kenduadihi, Pin-722102**" by post/ by hand within the stipulated time period.

Sl No	Name of the post	No of Post	Qualification	Age as on 01.01.2025	Remuneration per month in Rupees	Mode of selection	Job Responsibilities and Duties
1	Laboratory Technician	1	**Minimum Qualification** Graduate in Medical Laboratory Technology from a recognized University/Institute/Hospital OR Diploma in Medical Laboratory Technology (MLT) with the course of at least 2 years duration from a recognized University. OR Diploma/Certificate in Medical Laboratory Technology (MLT) with the course of at least one year Duration from a recognized University. **Desirable Experience** 1 year experience for those of working in medical laboratory with diploma in MLT (2 year course) from recognized Central Government/State Government hospital/Institute/Autonomous/Private Institute. * 2 years' experience in working in medical laboratory for those with diploma in MLT (1 year course) from a recognized Central Government/Delhi Government hospital/Institute/Autonomous/Private Institute. 1 year experience in a medical laboratory for Graduate in Science from a recognized Central Government/Delhi Government hospital/Institute/Autonomous/Private Institute.	Maximum Age limit 40 Years	Rs.30000/-per month (consolidate)	Selection will be made on the basis of Examination and interview	**Job Responsibilities and Duties** 1. Identification of eligible patients for inclusion in the sentinel surveillance in collaboration with treating physician. 2. History taking of eligible patients - After the patient's chart will be flagged for study inclusion, the laboratory technician will work with the designated clinicians to ensure proper enrolment of each eligible patient i.e. taking clinical, demographic and epidemiological details as per project's guidelines. 3. Ensure case enrolment- laboratory technician will work with the designated clinicians to ensure proper enrolment of each eligible patient. 4. Specimen collection and lab diagnosis- Appropriate Clinical samples as per protocol and the defined algorithm to be collected under supervision of treating physician. 5. Testing of clinical samples: Routine testing of clinical samples for various zoonotic diseases as per the standard operating procedures in practice at the health facility. 6. Assist in organizing training programmes under the programme.

03.12.2025.
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District Judge
BANKURA

			Candidates with work experience in "Quality assured Laboratory" shall be preferred.				7. Assist in the organization of technical meetings under the programme. 8. Assist in compilation of monthly reviews and periodic reports and plans under the project. 9. To participate in SLZC and DLZC along with Nodal Officer and assist in facilitation of the same. 10. Assist in completion of any other work assigned by Programme Division, DZDP, NCDC, New Delhi.
2	Data Entry Operator	1	**Essential Qualifications/Requirements:** Graduate with 1-year Diploma course in computer application with one year experience in the related field.	Maximum age limit 40 Years	Rs.20,000/-per month (consolidate)	Selection will be made on the basis of marks obtained in academic qualification and interview	**Job Responsibilities and Duties:** 1. Data entry on IDSP/IHIP and other electronic database on real time basis that is preloaded on a designated project laptop/computer. 2. To analyze demographic, clinical and laboratory data captured by the project in terms of frequencies and proportions. 3. Provide assistance for data collection, compilation, reporting and analysis and other local action pertaining to the project. 4. Assist in organizing training programmes. 5. Assist in the organization of technical meetings. 6. Assist in compilation of monthly reviews and periodic reports and plans under the project. 7. To assist in completion of any other work assigned by Programme Division, DZDP, NCDC, New Delhi. 8. To identify clustering of cases or any other important findings from the laboratory data under the supervision of Nodal Officer and its timely dissemination of the same to State and District Surveillance Officer and Entomologist - Health Department, State and District Animal Husbandry Department and other relevant stakeholders.

03.12.2025.

General Information and Instructions for Candidate -

i. BMLT/DMLT/CMLT for Laboratory Technician & Graduate with 1-year Diploma course in computer application with one year experience in the related field for Data Entry Operator from any Government recognized institute/University.

ii. Age – As recorded in Madhyamik or equivalent certificate will only be acceptable.

iii. The Candidate should have the ability to read, write and speak in Bengali (not required in the case of Nepali speaking candidates of the three Hills sub-division of Darjeeling District viz. Darjeeling sadar, Kalimpong & Kurseong).

iv. Candidates must fulfil the essential qualification by the closing date.

v. Should any statement made in prescribed application format (attached) found to be false within the knowledge of the candidates- one's candidature will liable to be cancelled, and even if appointed to a post on the results of this interview one's will liable to be terminated.

vi. Wilful suppression of any material fact will also be similarly dealt with. Candidates should take particular note that entries in their application submitted to committee must be made correctly against all the items which will be treated as final and no alteration and addition in this regard will be entertained after submission of the application to the selection committee at the time of interview.

vii. Application not duly filled in or found incomplete or defective in any respect will be liable to rejection.

viii. A candidate claiming to be S.C./S.T./O.B.C. must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the West Bengal SCs and STs (Identification) Act, 1994 and SCs /STs Welfare Department order No. 261-TW/EC/MR-103/94 dated 06.04.1995 read with B.C.W. Deptt. Order No. 6320-BCH/MR-84/10 dated24.09.2010

ix. No claim for being a member of the SC, ST and BC or a Person with Disability will be entertained after submission of the application.

x. The Selection committee of this institute may require such further proof of particulars from the candidates as it may consider necessary and may make enquiries regarding eligibility.

xi. The attested photocopy of each of the following must be attached to the application proforma:-

A. i) Age proof certificate (Madhyamik or equivalent examination Certificate), ii) S.C./ S.T./ O.B.C.- A./ O.B.C- B/ P.H. / Meritorious Sports person certificate (in case of such candidate), iii) Mark sheet of Madhyamik or equivalent, iv) Mark sheet of Higher Secondary or equivalent, v) Higher Secondary Certificate, vi) All mark sheets (Semester/Year wise) Bachelor Degree and Master Degree (as per Post Criteria) vii) Other qualification certificate and mark sheet as per requirement for the mentioned post, viii) Experience certificate (Experience certificate must consist of Name of the Post, Employee's Name, Date of joining (DOJ) and Date of Leaving (DOL) otherwise experience certificate will be treated as invalid, (ix) Photocopy of Voter Card/Aadhaar card/other address proof. x) Self attested recent 2 copies passport size photo to be pasted one in application form other copy passport size photograph at the time of interview xi) Self attested photocopy of all required documents as per post criteria.

The above documents must be produced in original at the time of verification on the day of interview. The application must be submitted with all attachments mention {(xi) under subhead A (i)} on the day of interview.

03.12.2025.

B. Besides, Original Certificates relating to citizenship (by registration), age, qualifications, caste (SC/ST/BC), Physical disability (40% and above) will have to be submitted when the Selection committee of this hospital at the time of interview. If any candidate fails to furnish any certificate or any other relevant document or information relating to his/her candidature within the time specified by the Selection committee, his/her claim for allotment may be passed over without further reference to him/her. A candidate should note that his/her application & Interview will be deemed provisional subject to determination of his/her eligibility in all respects.

xii) Such contractual service may be continued with the approval of the Project Authority, NOHPPCZ), National Centre for Disease Control (NCDC), Directorate General of Health Services, Ministry of Health and Family Welfare, New Delhi-110054 and If the Project will not continue , the contractual service will be automatically terminated.

xiii) The reservation policy of the Government of West Bengal will be followed.

xiv) After scrutinizing the application, initially application will be shortlisted on the basis of Academic qualification & experience if the submitted application more than 20 and shortlisted candidates will be called for Written Examination & Interview.

xvii) The Decision of selection committee of this institution will be final & the committee reserve right to cancel any application without any further communication to the candidate at any stage of recruitment.

xviii) The candidature of applicant will summarily be rejected, If any means of canvassing or forgery at any stage of selection process is proved (even after the selection process).

xix) Commencement of submission of application on 08.12.2025 (**from 11.00 AM)**

xx) **Closing date of submission of application on** 23.12.2025 (**up to 1.00 PM)**

xxi) For any postal delay, Institution will not be held responsible.

xxii) No TA/DA will be paid to the candidates for the selection test/interview.

Date & time for Written Examination & Interview	To be Notified Later on.
Venue	**Office of the Principal , Bankura Sammilani Medical College, Bankura**

The date, time and venue may be changed, if necessary

03.12.2025.

Principal
Bankura Sammilani Medical College, Bankura

No.- BSMC/ Prin/Recruitment/4652(22) Dated: 03rd December, 2025

Copy forwarded for information & necessary action to the:-

1. Director, Centre for One Health, National One Health Program for Prevention and Control of Zoonoses (**NOHPPCZ**), National Centre for Disease Control (**NCDC**), Directorate General of Health Services, Ministry of Health and Family Welfare, New Delhi-110054.
2. Director of Medical Education, Government of West Bengal, Department of Health & FW, Swasthya Bhavan, GN-29, Sector-V, Salt Lake City, Kolkata- 700091.
3. Director of Health Services, Government of West Bengal, Department of Health & FW, Swasthya Bhavan, GN-29, Sector-V, Salt Lake City, Kolkata- 700091.
4. Mission Director, NHM & Executive Director, West Bengal State Health & Family Welfare Samiti, Swasthya Bhavan, 3rd Floor, Wing-B, GN-29, Sector-V, Salt Lake, Kolkata- 700091.
5. Sabhadhipati, Bankura Zilla Parishad , Bankura.
6. District Judge, Bankura.
7. District Magistrate, Bankura.
8. Chairman, Bankura Municipality.
9. Medical Superintendent-Cum-Vice Principal, BSMC, Bankura.
10. HOD, Microbiology / Community Medicine, BSMC, Bankura.
11. State HR Cell, Swasthya Sathi Building, Department of Health & FW, Government of West Bengal, Swasthya Bhawan, Salt Lake City, Sector-V, Kolkata- 700 091.
12. District information & Cultural officer, Bankura.
13. Chief Medical Officer of Health, Bankura.
14. The Dy. Secretary & Nodal Officer, Department of Health & FW, Government of West Bengal, Swasthya Bhawan, Salt Lake City, Sector-V, Kolkata- 700 091.
15. Nodal Officer, **Sentinel Surveillance Site** at the Department of Microbiology of BSMC&H, Bankura **under** NOHPPCZ.
16. Deputy Superintendent (NM), BSMC&H, Bankura.
17. In-charge of IT-cell, Department of Health & Family Welfare, Government of West Bengal, GN-29, Salt Lake City, Kolkata-700091. For publication in the departmental website.
18. Managing Director, Karrot Graphics, 71A, SP Mukherjee Road, Kol-26 for uploading the same in the institutional website (www.bsmedicalcollege.org.in)
19. Accounts Officer / Accounts Officer, BSMC / BSMC&H, Bankura.
20. Mr. Rajkumar Pati, Assistant Superintendent (NM), BSMC&H, Bankura.
21. Head Clerk, BSMC, Bankura / Head Clerk, BSMCH, Bankura - with the request to display the notice in their respective Notice board for wide circulation.
22. Office Notice Board, BSMC / BSMC&H, Bankura.

03.12.2025

Principal
Bankura Sammilani Medical College, Bankura

APPLICATION FORMAT FOR RECRUITMENT OF DIFFERENT CATEGORIES OF STAFF UNDER CENTRE FOR ONE HEALTH, NATIONAL ONE HEALTH PROGRAM FOR PREVENTION AND CONTROL OF ZOONOSES (NOHPPCZ) AT BANKURA SAMMILANI MC&H, BANKURA

N.B. **Candidate should fill in the application form in his/her own handwriting**
INCOMPLETE APPLICATION WITH ANY DEFECT IN ANY RESPECT WILL BE SUMMARILY REJECTED

Affix Recent Passport size Photograph, duly signed across by the candidate

Post Applied for : .....
(In capital letter)

1. Full Name) : .....
(In capital letter)

2. Father's Name: .....
(In capital letter)

3. Permanent Address: .....
(In capital letter)
.....

4. Address for Correspondence / Present Address: .....
.....

5. Date of Birth* : ....., 6. Sex : ....., 7. Caste*: **General/ SC/ ST/ OBC/ PH**

8. E-mail id :
(in capital letter)

9. Telephone No. : ....., 10. Mobile No. : .....
(with Std Code)

11. Educational Qualification & others*:- (attach extra sheets if necessary)
(Attested/self attested copy must be submitted with the application)

Sl. No.	Educational Qualification	Year of passing	Name of University/ Board/ Council etc	Total Marks (Excluding Optional)	Marks Obtained (Excluding Optional)	Percentage/ CGPA	Internship for the Period, if any

12. Experience*: (attach extra sheets if necessary)
(Attested/Self attested copy must be submitted with the application)

Name of the Post/ Designation	Office/ Institution, where employed	Nature of Organization (Govt./Pvt)	Temporary/ Contractual /Permanent	Date of joining	Date of leaving	Cause of leaving

3.12.2025

* Attach ***self-attested photocopies of relevant documents along with Aadhaar Card/ Voter Card/ Passport***

DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any untrue/ false/ incorrect information or I do not satisfy the eligibility criteria. my candidature/appointment will be cancelled/ terminated, without assigning any reasons thereof. I have read the contents of the General information/instruction for the candidate and shall abide by the rules, regulations and procedures for appointment to the post applied for.

Date :

Place :

(Full Signature of Applicant)