



Office of the District Legal Services Authority, Bankura
ADR Building, Bankura District Court Compound, Bankura.
Ph. & FAX No. 03242-254 593 E-mail- dlsabankura@gmail.com

No. **62/DLSA**

Dated : **18-06-2025**

NOTICE

District Legal Services Authority, Bankura hereby invites Offline Applications for empanelment of Advocates as per the National Legal Services Authority (Free and Component Legal Services) Regulations, 2010 for the period of next three (3) years. The panel shall be prepared under sub-regulation (2) of regulation 8 for the period of three years and it shall be reviewed and updated periodically by the Ld. Chairman, keeping in view the performance of the panel lawyers.

Please Note that the existing scales of honorarium payable for various types of professional services rendered to legal-aid claimants are likely to be suitably and upwardly revised by the Authority concerned.

Details of the various Panels and number of vacancies :

Sl. No.	Panel		Nature of work
1	Civil Panel-I	Group A	Empanelled Advocates will be required to represent legal aid beneficiaries of DLSA-Bankura before the Court of Ld.District Judge, Bankura and the Ld. Additional District Judge Courts of Bankura including Family Court, Bankura.
2	Civil Panel-II	Group B	Empanelled Advocates will be required to represent legal aid beneficiaries of DLSA-Bankura before the Court of Ld.Civil Judge (Sr. / Jr. Div.), Bankura and the Ld.Additional Civil Judge (Sr. / Jr. Div.) Courts of Bankura.
3	Criminal Panel-I	Group A	Empanelled Advocates will be required to represent legal aid beneficiaries of DLSA-Bankura before the Court of Ld.Sessions Judge, Bankura and the Ld.Additional Sessions Judge Courts of Bankura including JJB, Bankura.
4	Criminal Panel-II	Group B	Empanelled Advocates will be required to represent legal aid beneficiaries of DLSA-Bankura before the Court of Ld. Magistrate Courts of Bankura including JJB, Bankura.

Please also note that as per the Regulation, there may be representation of the Scheduled Castes, the Scheduled Tribes, women and differently-abled lawyers in the panel.

Application procedure for empanelment as panel lawyers.

1. The Advocates are advised to read the instructions contained in the advertisement carefully to ensure that they are eligible for empanelment in the Panel of Legal-Aid Lawyers of the District Legal Services Authority, Bankura in terms of qualification and other specified terms and conditions.
 2. Applications shall be filed and submitted offline (physically) from **19/06/2025 to 18/07/2025** in the Office of the District Legal Services Authority, Bankura.
 3. An Advocate shall submit only one application and he/she will be considered for empanelment to one panel only as per his / her eligibility. All applications of the Advocate applying for more than one Panel will be rejected.
 4. The Advocate must make the application in the format prescribed by the District Legal Services Authority, Bankura only. No other format will be entertained. Prescribed format is attached in a separate sheet. Candidates are advised to print out the Application Format from the District Court website www.bankura.ecourts.com.
 5. Incomplete applications would be rejected.
 6. Depending upon the number of applications received, the Monitoring & Mentoring Committee of the District Legal Services Authority, Bankura reserves the right to shortlist the Advocates to be called for interview.
 7. Please mention all your details correctly, as no request for subsequent modification / alteration shall be entertained.
 8. Offline (physical) applications with attached self attested documents are to be submitted from **19/06/2025 to 18/07/2025 between 10-00 A.M. to 05-00 P.M.** on weekdays (except holidays).
- No applications shall be entertained for whatsoever reason after lapse / expiry of the above mentioned dates.

Eligibility Criteria of legal practitioner for empanelment as panel lawyers.

1. The willing Advocate who possesses the following eligibility and experience can apply for empanelment with District Legal Services Authority, Bankura :

Sl. No.	Panel	Category	Eligibility
1	Civil Panel-I	Group A	An Advocate must have more than ten (10) years experience at bar as on 31.05.2025.
2	Civil Panel-II	Group B	An Advocate must have more than three (3) years of experience at bar as on 31.05.2025.
3	Criminal Panel-I	Group A	An Advocate must have more than ten (10) years experience at bar as on 31.05.2025.
4	Criminal Panel-II	Group B	An Advocate must have more than three (3) years of experience at bar as on 31.05.2025.

2. The Advocates applying for Civil Panel-I, Civil Panel-II, Criminal Panel-I, Criminal Panel-II, must submit with her/his application – self-attested copies of enrolment certificate, five copies of judgements [civil or criminal or both] that records the applicant's appearance as lead counsel for any of the parties, as well as the arguments that were advanced by her/him, and five copies of cross-examination conducted by the applicant. Appellate judgements and contested sessions judgements will be given additional weightage at the time of selection ;
[Vide point no. (d) of Letter No.1129/SLSA-143/2000 dated 06/05/2025 of SLSA, WB]
3. Willing legal practitioners eligible for empanelment in Group A [more than ten years of practice] and specializing in the civil laws must submit contested judgement in probate matter or PP Appeal or LA matter or matrimonial cases or guardianship matter, in addition to appellate judgements recording her/his arguments;
[Vide point no. (e) of Letter No.1129/SLSA-143/2000 dated 06/05/2025 of SLSA, WB]
4. In addition to the above, any applicant with not less than seven years' of practice must submit IT Return of three years immediately preceding the current year.
[Vide point no. (f) of Letter No.1129/SLSA-143/2000 dated 06/05/2025 of SLSA, WB]
5. In order to qualify in Group B of the panel, an applicant's average annual income calculated on the basis of her/his (three) IT Returns must not be less than Rs.5,00,000/-. In case of empanelment in Group A, the average annual income must not be less than Rs. 8,50,000/-
[Vide point no. (g) of Letter No.1129/SLSA-143/2000 dated 06/05/2025 of SLSA, WB]
6. Persons adjudged guilty under the Criminal Law, Contempt of Courts Act or under the Advocates Act should not apply. Any application made by the aforesaid category of persons shall be rejected.
7. If it is found that an Advocate does not fulfil any of the eligibility conditions, his or her candidature shall not be considered.
8. The Advocates who are on any panel of the District Legal Services Authority, Bankura and who are willing to continue on the same panel or other panel, also need to apply afresh.

Selection procedure of panel lawyers.

1. No Advocate shall be called for interview unless he / she fulfils the eligibility criteria.
2. Merely fulfilling the eligibility criteria will not confer any right on an Advocate to be called for interview or selection.
3. Depending upon the number of applications received, Monitoring & Mentoring Committee of District Legal Services Authority, Bankura reserves the right to shortlist the Advocates to be called for interview.
4. The decision of the Monitoring & Mentoring Committee of the District Legal Services Authority, Bankura regarding shortlisting of the Advocates for interview shall be final.
5. A list of shortlisted Advocates with the date, time and venue of interview will be displayed on the Notice Board of the District Legal Services Authority, Bankura and shall also be uploaded on the

District Court website i.e. www.bankura.dcourts.com. Shortlisted Advocates will be informed through e-mail / telephone about the date, time and venue of interview.

6. The Advocates shall bring original documents at the time of interview.
7. The final selection shall be made by the Chairman in the light of any relevant input that may be called for and provided by the Government Pleader and/or any serving judicial officer of the concerned district/sub-division regarding the professional conduct of the provisionally chosen candidate. Corroborated adverse reports in this regard shall be considered as a disintitling feature even in the case of an otherwise suitable candidate;

[Vide point no. (h) of Letter No.1129/SLSA-143/2000 dated 06/05/2025 of SLSA, WB]

8. It is clarified that nothing in the relevant Clauses set out hereto before shall derogate from the authority of the Chairman, to suo moto empanel any legal practitioner found to be of exceptional professional competence.

[Vide point no. (j) of Letter No.1129/SLSA-143/2000 dated 06/05/2025 of SLSA, WB]

9. The list of empanelled Advocates will be uploaded on the District Court website i.e. www.bankura.ecourts.com and also displayed on the notice board of the District Legal Services Authority, Bankura after the same has been duly approved by the Hon'ble Executive Chairman, State Legal Services Authority, West Bengal.

Terms & Conditions for empanelled lawyers

1. The new panel shall be for a period of three years commencing from the date of appointment, subject to review of performance / work done by each Advocate appointed.
2. Panel Advocates will be paid honorarium as per approved Fee Schedule of State Legal Services Authority, West Bengal.
3. The District Legal Services Authority, Bankura will issue Appointment Letter / Order to the Panel Advocates and after receiving the same, it shall be the duty of the panel Advocates to contact the Legal Aid Beneficiary, do his duty and persue the matter.
4. It shall be mandatory for panel Advocates to attend the Orientation, capacity building programmes and refresher courses organized by the District Legal Services Authority, Bankura besides taking active part in legal awareness camps organized from time to time. The empanelled Advocates would also be deputed for Front Office duties viz. interaction with Legal Aid applicants for the purpose of pre-litigation counselling.
5. In order to ensure that there is effective check on the legal aid and services being rendered, the Advocates on the panel must regularly upload / update the status of the cases after each date of hearing on the NALSA portal (LSMS Portal). Failure to upload / update the status of cases will be a ground for removal of the name of the Advocate concerned from the panel.
6. Empanelled Advocates should be willing to visit the jails, if required, and it is mandatory for them to attend video conferencing sessions from Jail in respect of cases assigned to them.

7. In appropriate cases, District Legal Services Authority, Bankura reserves the right to allocate cases to its empanelled Advocates irrespective of the category / panel assigned to them.
8. The District Legal Services Authority, Bankura shall be at liberty for withdrawing any case from a Panel Lawyer during any stage of the proceedings.
9. If a panel lawyer is desirous of withdrawing from a case he / she shall state the reason thereof to the Secretary, District Legal Services Authority, Bankura in an application filed by him to this effect.
10. A panel lawyer shall not ask for or receive any fee, remuneration or any valuable consideration in any manner, from the person to whom he has rendered legal services under these regulations.
11. If the panel lawyer engaged is not performing satisfactorily or has acted contrary to the object and spirit of the Legal Services Authority Act and the existing regulations of the NALSA, the District Legal Services Authority, Bankura as well as the Monitoring & Mentoring Committee, Bankura shall take appropriate steps including withdrawal of the case from such lawyer and his removal from the panel.
12. The panel lawyers shall undergo training periodically as per modules prepared by the National Legal Services Authority and the State Legal Services Authority, West Bengal.
13. The participation in the training programme shall be a relevant consideration for the retention or continuation of the panel lawyers.
14. In case of contravention by an empanelled Advocate of any provision of relevant Statutes, Codes, Acts, Rules & Regulations, including those pertaining to the State Legal Services Authority, West Bengal and the District Legal Services Authority, Bankura, appropriate action shall be initiated qua the empanelled Advocate.

Lapse / Expiry of the existing panel of the lawyers.

The existing panel of the Ld. Legal-Aid Lawyers will automatically lapse as soon as names of the Ld. Advocates shortlisted by the District Legal Services Authority, Bankura are approved by the Hon'ble Executive Chairman, State Legal Services Authority, West Bengal.

Sd/-

(Mohammad Arif Nawab)

Secretary
District Legal Services Authority
Bankura

Sd/-

(Mir Rashid Ali)

Chairman
District Legal Services Authority
Bankura

OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY –BANKURA

No. 872(24) / 0131-19/24 Date: 18-06-2025

Copy forwarded for information with a request to arrange for wide publicity to :

- 1) The Ld.District Judge, Bankura.
- 2-6) The Ld.Addl. District Judge 1st / 2nd / 3rd / 4th / FTC Bankura.
- 7) The Ld.Addl. District Judge, Family Court, Bankura.
- 8) The Ld. President, District Consumer Disputes Redressal Commission, Bankura.
- 9-10) Civil Judge (Sr. Div.) / Addl. Court, Bankura.
- 11) The Chief Judicial Magistrate, Bankura.
- 12-14) Civil Judge (Jr. Div.) 1st / 2nd / Addl. Court, Bankura.
- 15-19) Judicial Magistrate 3rd / 4th / 5th / 6th / 7th Court, Bankura.
- 20) The Principal Magistrate, JJB, Bankura.
- 21) The President, District Advocates' Bar Association, Bankura.
- 22) The Secretary, District Advocates' Bar Association, Bankura.
- 23) Nazir Khana of the Civil Judge's Court, Bankura.
- 24) The Nodal Officer, District Judges' Court, Bankura with a request to take necessary action for uploading this Notification in the website of the District Judges' Court, Bankura.


(Mohammad Arif Nawab)
Secretary
District Legal Services Authority
Bankura

Application No :
(office use only)

APPLICATION FOR ENGAGEMENT AS A PANEL LAWYER

(See : Regulation-8 of National Legal Services Authority(Free & Competent Legal Services)Regulation, 2010)

Application for empanelment of

(to be filled by the candidate

(Please ✓ in the concerned Box /only one Box to be ticked)

Civil Panel-I ☐

Civil Panel-II ☐

Criminal Panel-I ☐

Criminal Panel-II ☐

Affix Photo

1. Applicant's Name : _____
[To be filed by capital letter only]

2. Father's / Husband's name : _____

3. Full Address for Correspondence :
Vill:- _____ G.P/Ward No.: _____
Block/ Municipality : _____ P.S.: _____
Sub-Division: _____ P.O.: _____
PIN: _____ Ph. No: _____
Whatsapp No. : _____ E-mail : _____

4. Date of Birth : _____

5. Age (as on 31-05-2025) : _____

6. Gender : _____

7. Nationality : _____

8. Sub Category ✓ : UR ☐ SC ☐ ST ☐ Differently abled ☐

(Please Put a tick)

** Supporting documents to be attached other than UR category.

9. Educational Qualification :

Course	Name of Board / University	Year of Passing	Pass % (Aggregate)
Graduation			
Professional Degree (L.L.B)			
Post Graduation (L.L.M) [if any]			
Other (if any)			

10. Date of Enrollment as an Advocate : _____

11. Enrollment Number with Year : _____

(Attached Supporting Documents)

12. Practice Experience (Duration of actual practice for which applied) : _____

[Attach an experience certificate issued by the District Bar Association, Bankura]

a) Specify whether empanelled on the existing Panel of the District Legal Services Authority:

Yes ☐

No ☐

13. Specify Names of PSU / Government Department dealt with, if any : _____

14. Whether any disciplinary case / complaint was against the applicant with any Bar Council / Other Department/ DLSA Bankura :

Yes ☐

No ☐

15. List of the documents to be attached :-

- a) Self Attested copy of Degree of Law.
- b) Self Attested copy of Enrollment Certificate.
- c) Self Attested copy of Experience Certificate issued by the District Bar Association, Bankura.
- d) Self attested copies of all the documents, where applicable as mentioned in the Notification page no.02 & 03 under eligibility criteria of legal practitioner for empanelment as Panel Lawyer as per Point No. 02, 03 and 04.

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false / incorrect at any stage, my candidature is liable to be cancelled. I have read the advertisement and understood the instruction as well as terms and conditions of the empanelment and I agree to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking empanelment. I have not submitted any other application for empanelment, besides the present one.

Place :

Date :

(Signature of the Advocate)