

**OFFICE OF THE DISTRICT JUDGE, BANKURA  
ENGLISH DEPARTMENT**

**ORDER**

ORDER NO : 70

DATED: 18/03/2024

In compliance of the Judicial Department G.O. No 5140-J dated 20/07/2009, clarified vide Finance Department Memo No 5490-F(P) dated 24/10/2016, departmental promotion are to be given to process serving Establishment under the Judgeship of Bankura in the ratio 4:1 of combined strength of Process Server and Seal Bailiff.

In view of promotion to the post of Lower Division Clerk from the post of Seal Bailiff/Process Server in the Judgeship of Bankura vide Order No 56 dated 02/03/2024, 04 (four) post of Seal Bailiffs are lying vacant. Out of which 03 (three) posts of Seal Bailiffs (33% or 1/3 of total 09 posts of Seal Bailiffs) are to be kept for direct recruitment in terms of the West Bengal District Court (Constitution of Service, Recruitment, Appointment, Probation and Discipline of Employees) Rules, 2015, in short. Court Rules 2015 issued by the Judicial Department to the Govt. of West Bengal vide letter No 97(9)-JL-JD/L/16M-57/2017 dated 20/07/2021 and in compliance with this office letter No 3501-A/XII-1 dated 18/12/2023.

Hence, remaining 01 vacant post of Seal Bailiff is required to be filled up by regular promotion from the post of Process Server in the Judgeship of Bankura on seniority-cum-merit basis as per gradation list duly followed existing Govt. Rules/Policies in this regard. Last promotion to the post of Seal Bailiff was given to Sri Abhisek Nag w.e.f. 06/05/2020 as UR Candidate duly maintaining 50 point roster at Sl. No 10 vide this office order No 43 dated 16/02/2020.

Accordingly, Service Books, APR, willingness of employees and confidential reports of concerned Head of Office have already been called for in respect of five process servers i.e. Sri Mithun Dhara, Sri Bapan Mondal, Sri Sanjoy Das, Sk Firozuddin and Biswajit Bera vide this office letter No 423(5)/XII-1 dated 06/02/2024. After carefully scrutiny of all the above documents, the undersigned is pleased to award promotion to the **post of Seal Bailiff in the revised pay level 6 (Rs. 22700-58500) under wbs ropa rule 2019 after maintaining the promotion policy of 50 point roster** as per details given below :-

| Sl. No. | Name of the employee  | 50 Point Roster Sl.   | Date of effect | Against whom post is filled up | Date of    |            |
|---------|-----------------------|-----------------------|----------------|--------------------------------|------------|------------|
|         |                       |                       |                |                                | Retirement | Promotion  |
| 1.      | Sri Mithun Dhara (SC) | 11 <sup>th</sup> (SC) | 02/03/2024     | Sri Abhisek Nag                |            | 02/03/2024 |

An undertaking to this effect shall be obtained from the beneficiary concerned by the Accounts Departments of the respective Court stating that overdrawn amount, if any, due to cancellation and/or change of date of promotion to the post of Seal Bailiff occurred during fixation of pay in the future, will be recovered from the incumbent concerned forthwith. Incumbent concerned may draw his arrears from his retrospective date of effect.

Respective Heads of Office is to ensure that necessary steps are taken for fixation of pay of the incumbents concerned, who have been offered the benefit of promotion according to this order after observing all sorts of formalities as required.

This promotion order is made subject to the outcome of any pending writ petition and any pending review petition and other relevant orders of the Hon'ble High Court, if any.

*Inform all concerned.  
Accountant to note.*

*District Judge's Office, Bankura*


Dated, Bankura, the 18th day of March 2024.

Sd/ Manojyoti Bhattacharyya  
**District Judge, Bankura**

Memo No. 965(12)/XII-1  
**Office of the District Judge, Bankura**  
**Dated, Bankura, the 18th day of March 2024**

Copy forwarded for information and taking necessary action to the :-

- (1) Registrar General, Appellate Side, High Court, Calcutta
- (2) Principal Secretary to the Govt. of West Bengal, Judicial Department, Writers' Buildings, Kol-700001
- (3) Principal Accountant General (A&E), WB, Treasury Building, 2, Govt. Place (West), Kol-700001
- (4) Civil Judge (Junior Division) and J/C of Nazareth, Bishnupur.
- (5) Civil Judge (Junior Division) and J/C of Nazareth, 1<sup>st</sup> Court, Khatra.
- (6) Judge-in-charge of Accounts, Bankura Sadar.
- (7) Judge-in-Charge of Nazareth Department, District Judge's Court, Bankura
- (8) Treasury Officer, Bankura.
- (9) System Assistant, District Judge's Court, Bankura for uploading the same in the District Court website for wide publication.
- (10-12) All Notice Boards of the Judgeship of Bankura (Sadar)/Bishnupur/Khatra.

  
**District Judge, Bankura**  
**District Judge**  
**Bankura**