OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE: SOUTH
SAKET COURTS COMPLEX

CIRCULAR

All the Ahlmads, Assistant Ahlmads, Nazirs and Mauza Clerks posted in the court of South District, Saket Court Complex are directed ***"to clear all pending Copying Agency applications submitted/applied upto 31.01.2026 positively by 13.02.2026. Furthermore, an undertaking confirming the clearance of these applications must be submitted to the Branch Incharge, CA Branch by 17.02.2026.***

This circular is issued with the approval of Ld. Principal District & Sessions Judge, South District, Saket Courts Complex, New Delhi.

04.02.26
Officer In-Charge
Copying Agency, South District
Saket Courts Complex, New Delhi

No. 5633-5703 **/CA-South/Circular/2026** **Dated :** 04/2/26

Copy forwarded for information and necessary action to :-

1. All the Ld. Judicial Officers, South District, Saket Courts Complex, New Delhi ***"with request to direct the staff of their respective Court to take up this issue on priority basis."***
2. The Public Information Officer, South District, Saket Courts Complex.
3. PS to the Ld. Principal District & Sessions Judge, South District, Saket Courts Complex.
4. The Branch In-Charge (R&I), South District for uploading the same on LAYERS **as well as to circulate the above and submit compliance report with proof of circulation to the Copying Agency, South District, Saket Courts Complex.**
5. The Branch In-Charge, Computer Branch for necessary uploading on website.
6. The Branch In-charge, Record Room for information and necessary action.
7. Guard file.

04.02.26
Officer In-Charge
Copying Agency, South District
Saket Courts Complex, New Delhi