OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE: SOUTH
SAKET COURTS COMPLEX

CIRCULAR

All the Ld. Judicial Officers & Ld. Officer In-charge, Record Room (Sessions, Civil & Criminal), South District are requested to direct their Ahlmad, Assistant Ahlmad, Nazir & concerned Officials posted in Record Rooms to clear all pending Copying Agency applications and obtain ***"Clearance Certificate"*** from the Branch In-charge, Copying Agency before proceeding on winter vacation.

Non-compliance of the order will be viewed seriously and discplinary action will be taken without any further notice.

18/12/25

(Gurvinder Pal Singh)
Principal Distict & Sessions Judge(South)
Saket Courts Complex, New Delhi

No. 57504-57572**/CA-South/Circular/2025** **Dated :** 18-12-25

Copy forwarded for information and necessary action to :-

1. All the Ld. Judicial Officers, South District, Saket Courts Complex, New Delhi
2. The Public Information Officer, South District, Saket Courts Complex.
3. PS to the undersigned.
4. The Branch In-Charge (R&I), South District for uploading the same on layers.
5. The Branch In-Charge, Computer Branch for necessary uploading on website.
6. The Branch In-charge, Record Room for information and necessary action.
7. Guard file.

Principal Distict & Sessions Judge(South)
Saket Courts Complex, New Delhi