

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 29/2024

Dated:- 02nd April, 2024

Pursuant to the Transfer & Posting of the Judicial Officer and in partial modification of the earlier orders on the subject, the following Officer(s) In-Charge is appointed to look after and supervise the work of the Branch indicated against his names, with Administrative Officer (Judl.)/Branch In-Charge deputed to assist him, with immediate effect.

<u>S.No.</u>	<u>Branch</u>	<u>Connected/Attached/ Branches/Sections/ Cells/ Units etc.</u>	<u>Officer In-Charge</u>	<u>Administrative Officer (Judicial)</u>	<u>Branch In-Charge</u>
1	Record Room (Sessions)	(i) Record Room (Civil) (ii) Record Room (Criminal)	Ms. Neha, Addl. Sessions Judge (SFTC)(South)	—	Sh. Surender Singh Sr. Judicial Asstt. (Sessions) Sh. Surender Singh Sr. Judicial Asstt. (Criminal) Sh. Surender Singh, Sr. Judicial Asstt. (Civil)
2	Receipt and Issuing Branch (R&I)	—	Sh. Gaurav Gupta, Addl. Sessions Judge/Special Judge (NDPS)(South)	—	Sh. Devender Rana Judicial Assistant

Notes:-

1. All the correspondence with the Hon'ble High Court shall be made only by the undersigned.
2. Rest of the directions shall be remained as mentioned in the Order No.99 dated 20.12.2023.

12779 - 12879

No. _____/Pr. D&SJ(South)/Saket/ND/2024

Copy to:-

1. The Principal District & Sessions Judge (Headquarters), Tis Hazari Courts Complex, Delhi.
2. The Principal District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
3. All Officers of Delhi Higher Judicial Service & Delhi Judicial Service posted at Saket Courts Complex, New Delhi.
4. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website i.e. www.ecourts.gov.in/south & [south-east delhi](http://www.ecourts.gov.in/south-east).
5. The Public Relation Officer, Saket Court Complex, New Delhi.
6. The Administrative Officer(s) (Judl.)/Branch In-Charges of all Branches/Sections/Cell/Units etc. at Saket Courts Complex, New Delhi.
7. For uploading on LAYERS.
8. For uploading on Centralized Website through LAYERS.
9. Guard File.

(Madhu Jain)
Principal District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi
Dated:- 02/04/2024

(Madhu Jain)
Principal District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi