

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SOUTH AND  
SOUTH EAST DISTRICT, SAKET COURT COMPLEX: NEW DELHI  
CIRCULAR**

**Sub:- Training Programme regarding mandatory filing of "Next date of hearing and purpose" at the time of allocation of case.**

In compliance of the direction contained in W.P 11479/2022, Mohal lal Sharma vs Principal Distt. & sessions judge (HQ), necessary modification has been made in CIS Server to send SMS of "first date of hearing" in every fresh case either filed electronically or physically to the advocates/litigants/parties on their registered mobile number.

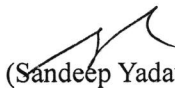
Therefore, a mandatory virtual training programme regarding above caption subject has been organised for filing branch and Ahlmad/Asst Ahlmad posted in South and South-East District, Saket Court Complex.

All the Ld. Judicial officers of South and South East district are requested to direct their concerned staff to attend the virtual training programme as per the following schedule:-

Sr. No.	Official	Date	Timing	Mode of training
1.	Concerned Staff posted in Filing Branch, South and South East District.	12.01.2024	4.00 PM to 4.30 PM	Online through CISCO webex.
2.	Ahlmad/Asst Ahlmad posted in all the courts of South and South District.			

Cisco webex link for attending the abovesaid virtual training programme shall be shared via email on official emails IDs.


This issues with the prior approval of Ld. Principal district & Sessions Judge, South District and Ld. Principal district & Sessions Judge, South-East District.

  
(Sandeep Yadav)  
Officer In-charge (Computer)  
District Judge (Commercial Court)-03  
Saket Court Complex, New Delhi

Nb. 1389-1529 /Cir./Computer/F.20/SD/Saket/23 Dated, New Delhi the 12/01/2024

**Copy forwarded for information and necessary action to :-**

1. PS to Ld. Principal District & Sessions Judge, South District, Saket Court, New Delhi
2. PS to Ld. Principal District & Sessions Judge, South East District, Saket Court, New Delhi.
3. All the Ld. Judicial Officers of South District and South-East District, Saket Court, New Delhi.
4. Branch Incharge, Filing Counter of South and South-East District, Saket Court.
5. Branch Incharge R&I Branch, South and South-East District to uploading on LAYERS.
6. Branch Incharge, Computer to upload the circular on the website of south and southeast.

  
Officer In-charge (Computers)  
District Judge (Commercial Court)-03  
Saket Court Complex, New Delhi