

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs):
DELHI

CIRCULAR

It has been observed that frequent requests are being received in the Computer Branch from the Ld. Judicial Officers to explore/develop proper mechanism/software for facilitating the bulk signing of the order sheets using the Digital Signature Keys provided to the Judicial Officers.

It is informed to all that Digi signer Application is being used in all the Delhi District Courts to append the Digital Signature on the Judicial Order/s and Judgment/s. One tool "Bulk Signer" is available in Digi signer which provides the facility to append Digital Signature to/on "N" number of files in a time or in one go.

The process to utilize the facility for digital signature in bulk is uploaded on LAYERS and official website.

In case of any query/difficulty, the concerned Computer Branch may be contacted.

This issues with the prior approval of Ld. Principal District & Sessions Judge (HQs),
Delhi.

DEPT. OF JUDICIAL SERVICES
DELHI
1404
8/5/23

(Signature)
6/5/23

(Pawan Kumar Jain)
Delhi Higher Judicial Services/
Chairman, Centralized Computer Committee
Delhi District Courts, Delhi

Dated 06 MAY 2023

Ref. NO. 16679-878/Comp./THC/2023

Copy forwarded for information and necessary action to:

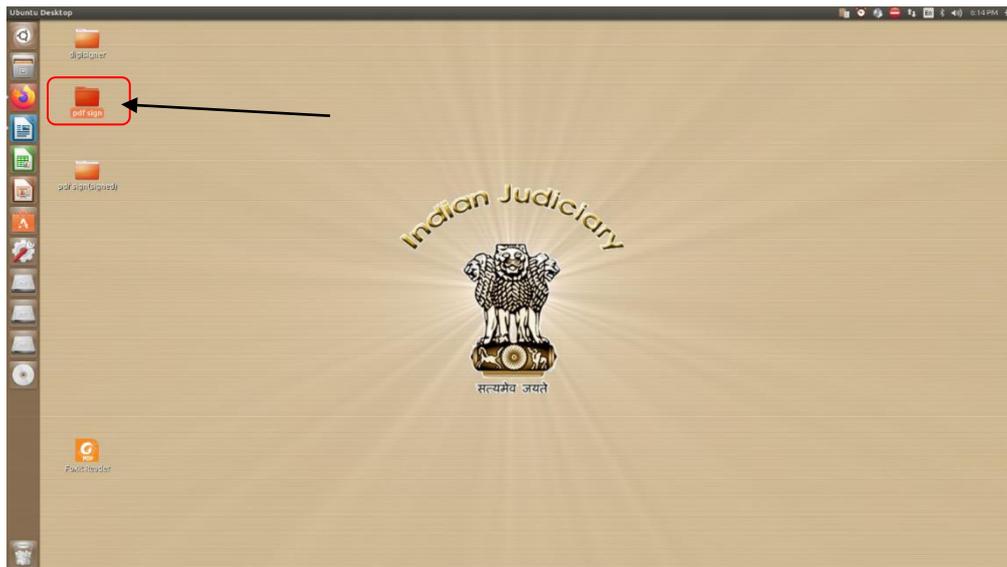
1. Ld. Principal District & Sessions Judge, (District- South/North West/New Delhi/East/South West/South-East/North-East/Shahdara/North and Rouse Avenue Court Complex) with a request to circulate the information/directions to all concerned posted within the respective district/complex.
2. All the Ld. Officers of DHJS & DJS, Central/West District, Tis Hazari Courts, Delhi.
3. PS to Ld. Principal District & Sessions Judge (HQs) Delhi to place before the Ld. Principal District & Sessions Judge (HQs).
4. AOJ/Branch In-Charge, R&I, Tis Hazari Courts, Delhi with
5. Dealing Officials, Website Committee to upload the circular on the official website
6. Dealing Officials, LAYERS.

(Signature)
6/5/23

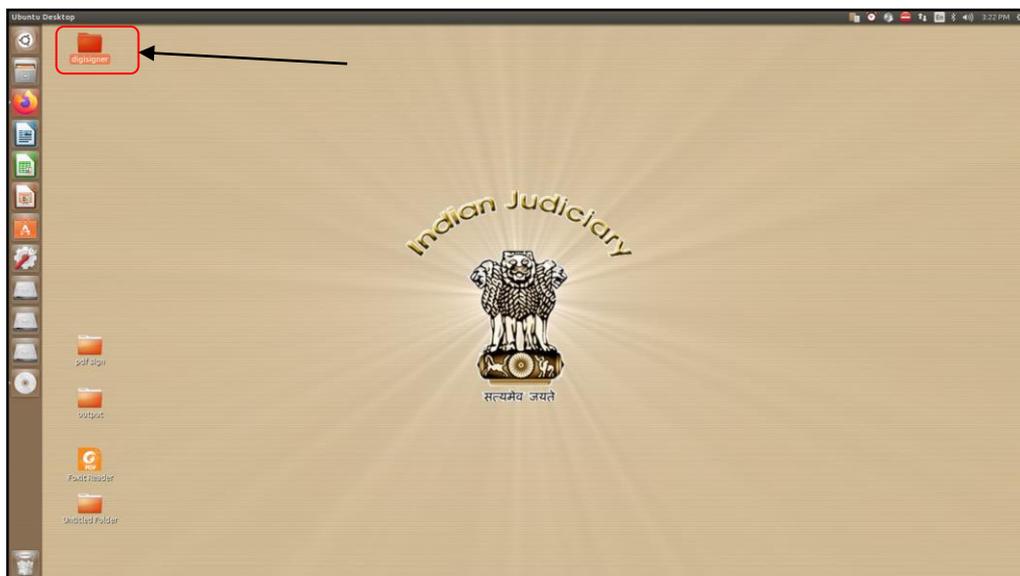
(Pawan Kumar Jain)
Delhi Higher Judicial Services/
Chairman, Centralized Computer Committee
Delhi District Courts, Delhi

ix-DJS
hd. o/c (Computer)

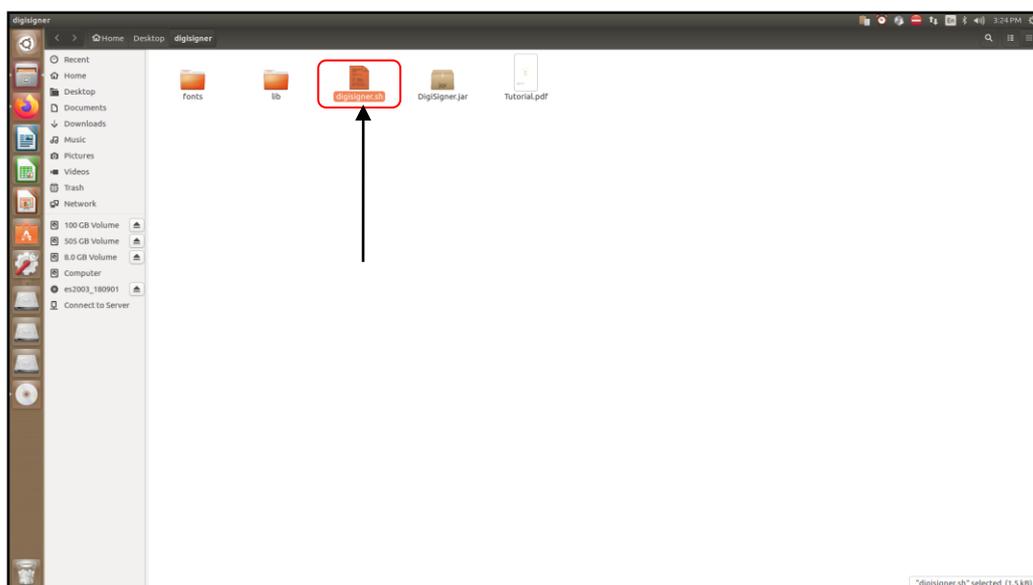
CREATE New folder and PASTE all pdf file requires to be DIGITAL SIGNED in BULK



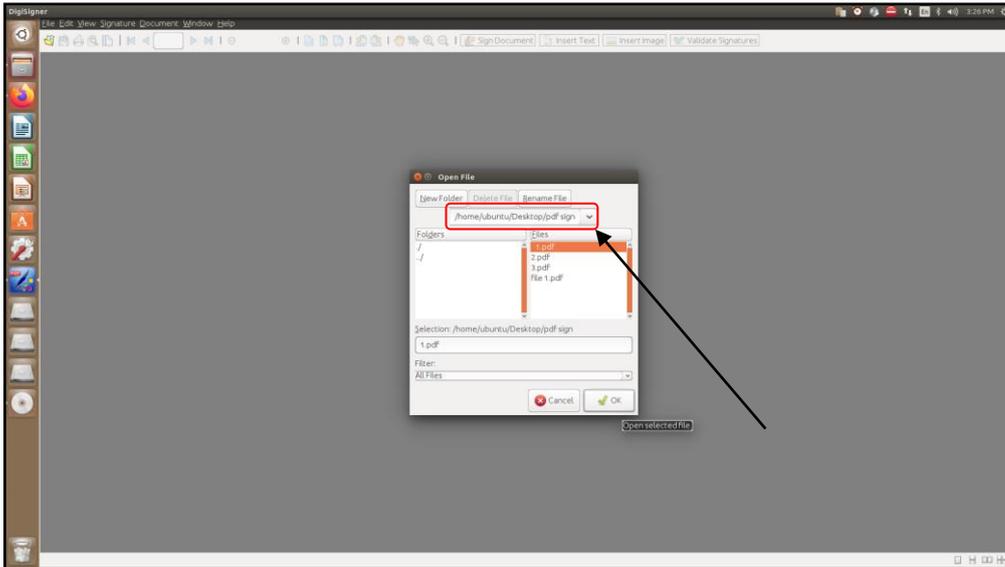
1. OPEN DIGISIGNER FOLDER



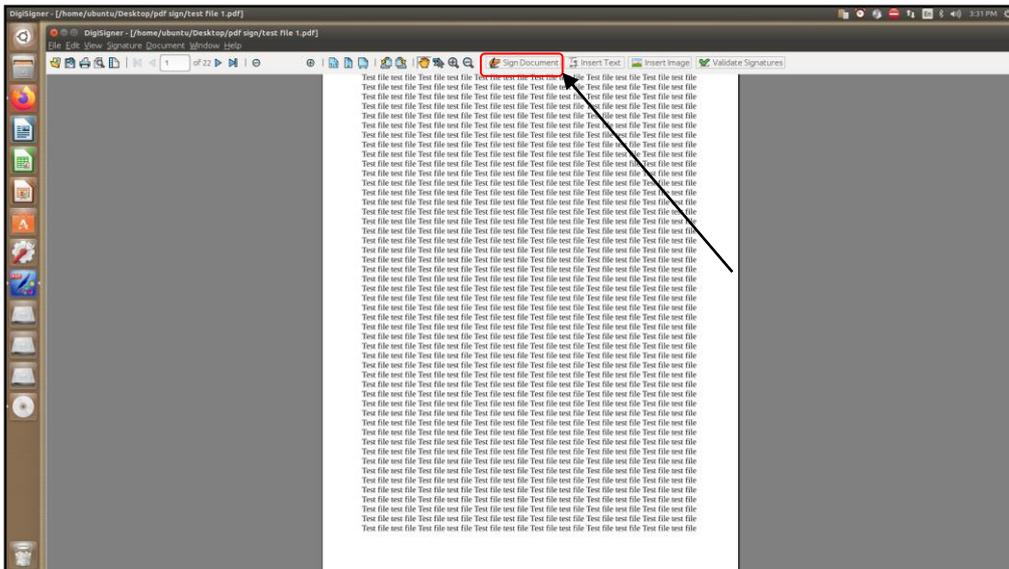
2. OPEN >> [digisigner.sh](#)



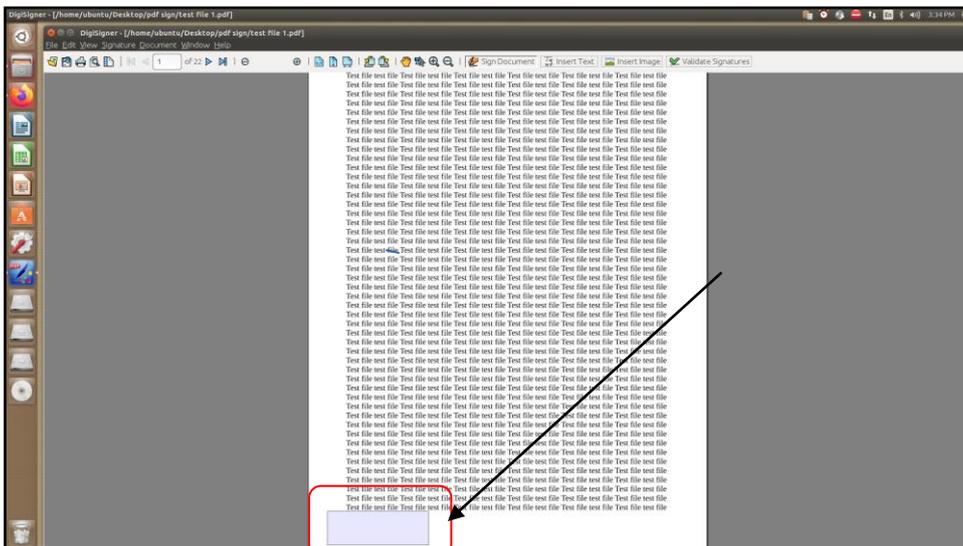
3. FOR OPEN PDF FILE GO TO **FILE>>OPEN>>>FILE>>>**
&
FIND YOUR PDF FILE AS PER YOUR LOCATION:



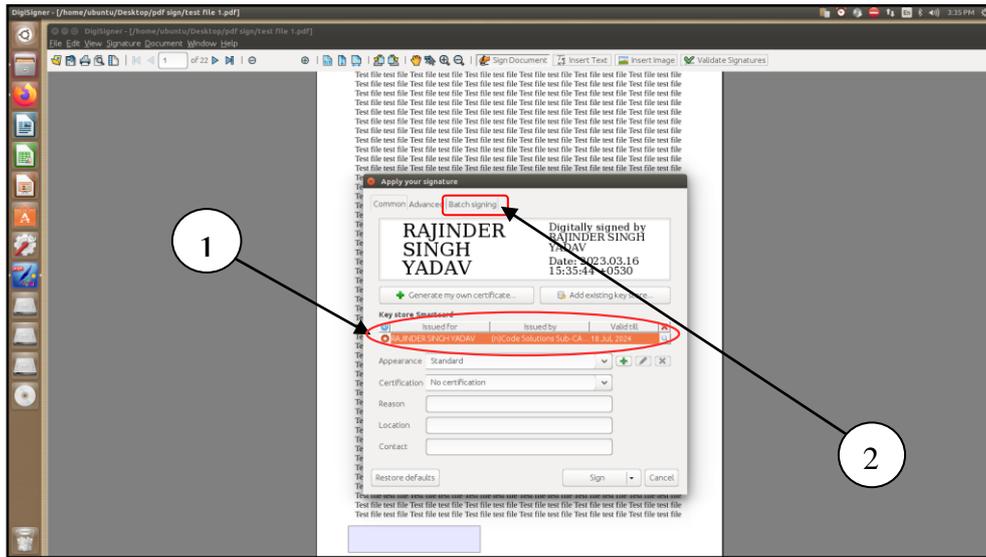
4. CLICK on SIGN DOCUMENT



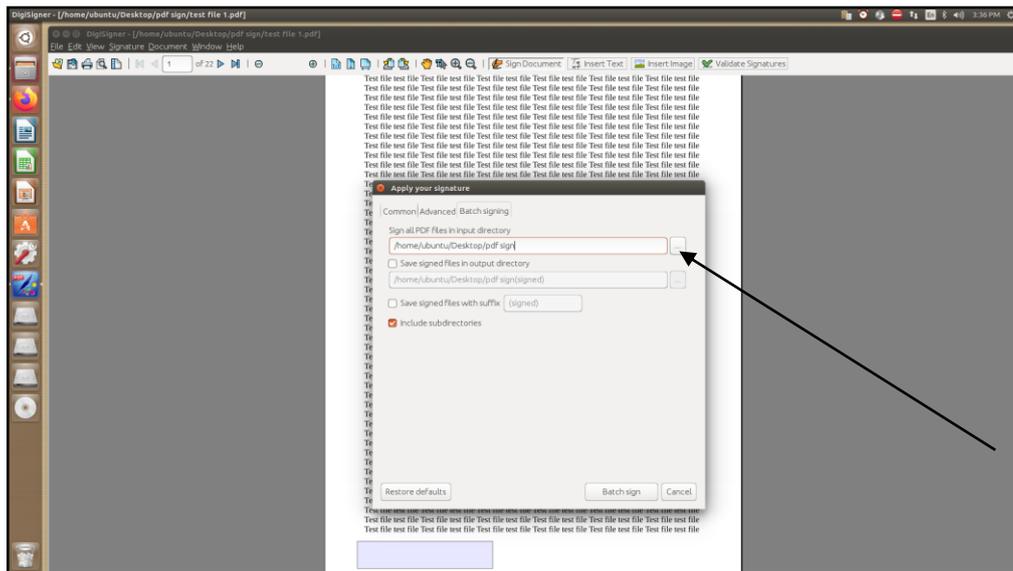
5. DRAG CURSOR IN AREA WHERE YOU WANT TO PLACE YOUR SIGNATURE



6. SELECT Signature visible in KEY STORE & Then CLICK on BATCH SIGNING



7. SELECT FOLDER for BULK DIGITAL SIGN (Folder having files to be signed in bulk)



8. Click on Save Signed files in output directory then Click on Batch Sign

