

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)  
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 11 /2023

Dated:- 01<sup>st</sup> March, 2023

In partial modification of the earlier orders on the subject, the following Committees for the District Court Complex Saket, New Delhi are hereby reconstituted with immediate effect:-

**I. BUILDING MAINTENANCE COMMITTEE (BMC)**

- |   |               |
|---|---------------|
| 1. Sh. Vinay Kumar Khanna, District Judge (Commercial) (South)          | - Chairperson |
| 2. Sh. Rajeev Bansal, District Judge (Commercial Court)(Digital)(South) | - Member      |
| 3. Sh. Lalit Kumar, Judge In-Charge (Mediation Centre) (South)          | - Member      |
| 4. Sh. Munish Markan, Addl. District Judge-02, (South-East)             | - Member      |
| 5. Ms. Neha Priya, Administrative Civil Judge (South)                   | - Member      |
| 6. Sh. Deepak Vats, Administrative Civil Judge (South-East)             | - Member      |

**SUB-COMMITTEE OF BUILDING MAINTENANCE COMMITTEE**

**(a). RESIDENTIAL COMPLEX (AT SAKET)**

- |   |               |
|---|---------------|
| 1. Sh. Ajay Kumar Jain, District Judge (Commercial)(South-East)         | - Chairperson |
| 2. Sh. Rajeev Bansal, District Judge (Commercial Court)(Digital)(South) | - Member      |
| 3. Sh. Pooran Chand, Addl. Sessions Judge (POCSO)(South-East)           | - Member      |
| 4. Sh. Munish Markan, Addl. District Judge, (South-East)                | - Member      |
| 5. Ms. Neha Priya, Administrative Civil Judge (South)                   | - Member      |
| 6. Sh. Deepak Vats, Administrative Civil Judge (South-East)             | - Member      |

**(b). SPACE ALLOTMENT COMMITTEE**

- |   |               |
|---|---------------|
| 1. Sh. Munish Markan, Addl. District Judge, (South-East)    | - Chairperson |
| 2. Sh. Arul Veema, Addl. Sessions Judge (South-East)        | - Member      |
| 3. Ms. Neha Priya, Administrative Civil Judge (South)       | - Member      |
| 4. Sh. Deepak Vats, Administrative Civil Judge (South-East) | - Member      |

**II. CONDEMNATION BOARD**

- |  |               |
|--|---------------|
| 1. Sh. Sanjeev Kumar Singh, Addl. Sessions Judge (South) | - Chairperson |
| 2. Sh. Sunil Gupta, Addl. Sessions Judge (South)         | - Member      |
| 3. Ms. Neha Priya, Administrative Civil Judge (South)    | - Member      |

**III. CRECHE COMMITTEE (COMMITTEE FOR ENSURING SMOOTH RUNNING OF CRECHE FACILITY AT LAWYERS' CHAMBERS BLOCK)**

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|--|---------------|
| 1. Dr. Hardeep Kaur, Addl. District Judge (South)                            | - Chairperson |
| 2. Ms. Sonam Singh, Addl. Chief Metropolitan Magistrate (South-East)         | - Member      |
| 3. Ms. Neha Priya, Administrative Civil Judge (South)                        | - Member      |
| 4. Sh. Ashoka Motnala Bhardwaj, Sr. Member Executive (Saket Bar Association) | - Member      |
| 5. Ms. Anju Tiwar, Lady Member Executive (Saket Bar Association)             | - Member      |
| 6. Ms. Aruna, Junior Judicial Assistant                                      | - Member      |
- (Presently posted in the Secretariat of the Pr. District & Sessions Judge (South))

**IV. DIGITIZATION OF COURT RECORDS COMMITTEE**

- |   |               |
|---|---------------|
| 1. Sh. Rajesh Kr. Singh, District Judge (Commercial)(Digital)(South-East) | - Chairperson |
| 2. Sh. Rajeev Bansal, District Judge (Commercial Court)(Digital)(South)   | - Member      |
| 3. Sh. Jay Tharja, Addl. District Judge (South-East)                      | - Member      |
| 4. Sh. Sukhman Sandhu, Metropolitan Magistrate (South)                    | - Member      |





#### V. DISASTER MANAGEMENT COMMITTEE

- |  |                      |
|--|----------------------|
| 1. Sh. Sanjeev Aggarwal, District Judge (Commercial)(South)            | - Chairperson        |
| 2. Sh. Pooran Chand, Addl. Sessions Judge (POCSO)(South-East)          | - Member             |
| 3. Chief Metropolitan Magistrate (South)                               | - Ex-Officio Member  |
| 4. Chief Metropolitan Magistrate (South-East)                          | - Ex-Officio Member  |
| 5. Sh. Saurabh Goyal, Metropolitan Magistrate (NI Act)(Digital)(South) | - Member             |
| 6. Sh. Vinod Bhardwaj, President (Organisation of Disaster Managers)   | - Member/<br>Advisor |

(Regd. Office: B-23, B-Block, Shiv Enclave, Nangloi Road, Najafgarh, New Delhi-110043)

#### VI. DISTRICT COURT COMPUTER COMMITTEE

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|--|---------------|
| 1. Sh. Jay Thareja, Addl. District Judge (South-East)<br>(Nodal Officer for Central Computer Committee)            | - Chairperson |
| 2. Sh. Sachin Sangwan, Addl. Sessions Judge (FTC)(South-East)  | - Member      |
| 3. Sh. Himanshu Tanwar, Metropolitan Magistrate (South-East)<br>(Nodal Officer (Computer) for South-East District) | - Member      |
| 4. Ms. Neha Sharma, Civil Judge (South)<br>(Nodal Officer (Computer) for South District)                           | - Member      |
| 5. Sh. Saurabh Goyal, Metropolitan Magistrate (NI Act)(Digital)(South)   | - Member      |

Sh. Pritam Singh, District System Administrator/JJA (South)  
Sh. Ravi Verma, System Administrator/JJA (South-East)

#### VII. ENVIRONMENT (& HORTICULTURE) COMMITTEE

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|--|---------------|
| 1. Dr. Hardeep Kaur, Addl. District Judge, (South)<br>(Nodal officer for Hon'ble High Court) | - Chairperson |
| 2. Ms. Surya Malik Grover, Addl. Sessions Judge (SFTC)(South-East)                           | - Member      |
| 3. Ms. Neha Priya, Administrative Civil Judge (South)  | - Member      |
| 4. Sh. Deepak Vats, Administrative Civil Judge (South-East)                                  | - Member      |
| 5. Sh. Ashwani Panwar, Metropolitan Magistrate (South)                                       | - Member      |
| 6. Sh. Bhanu Pratap Singh, Metropolitan Magistrate (NI Act)(South-East)                      | - Member      |

#### VIII. OUT-SOURCED MANPOWER RECRUITMENT AND MANAGEMENT COMMITTEE

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|--|---------------|
| 1. Sh. Prem Kr. Barthwal, District Judge (Commercial)(South)           | - Chairperson |
| 2. Sh. Pooran Chand, Addl. Sessions Judge (POCSO) (South-East)         | - Member      |
| 3. Ms. Shreya Arora Mehta, Addl. Sessions Judge (SFTC)(POCSO), (South) | - Member      |
| 4. Ms. Neha Priya, Administrative Civil Judge (South)                  | - Member      |

#### IX. HOSPITALITY & PROTOCOL COMMITTEE

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|--|---------------|
| 1. Ms. Vrinda Kumari, Addl. Sessions Judge (South)                     | - Chairperson |
| 2. Sh. Sudesh Kumar-II, PO, MACT (South)                               | - Member      |
| 3. Ms. Gurmohina Kaur, Addl. District Judge (South)                    | - Member      |
| 4. Ms. Neha Priya, Administrative Civil Judge (South)                  | - Member      |
| 5. Sh. Deepak Vats, Administrative Civil Judge (South-East)            | - Member      |
| 6. Sh. Snehil Sharma, Metropolitan Magistrate (South-East)             | - Member      |
| 7. Ms. Shilpi Singh, Metropolitan Magistrate (South)                   | - Member      |
| 8. Ms. Nidhi Singh, Metropolitan Magistrate (Mahila Court)(South-East) | - Member      |

#### X. LIBRARY COMMITTEE

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|---|---------------|
| 1. Ms. Gurmohina Kaur, Addl. District Judge (South)       | - Chairperson |
| 2. Ms. Rajat Goyal, Addl. Sr. Civil Judge (South)         | - Member      |
| 3. Ms. Shilpi Singh, Metropolitan Magistrate, (South)     | - Member      |
| 4. Ms. Neha Barupal, Metropolitan Magistrate (South-East) | - Member      |
| 5. Ms. Marilyn Joanna Khakha, MM (NI Act) (South)         | - Member      |



# I. SAKET STUDY CIRCLE

1. Ms. Gurmolina Kaur, Addl. District Judge (South)
  2. Ms. Neha Priya, Administrative Civil Judge (South)
  3. Ms. Chhavi Bansal, Metropolitan Magistrate (NI Act)(Digital), (South)
  4. Ms. Aayushi Saxena, Metropolitan Magistrate (NA Act) (South)
  5. Ms. Neha Sharma, Civil Judge (South)
  6. Sh. Saurabh Coyal, MM(NI Act), Digital Court (South)
- Nodal Officer  
- Member  
- Member  
- Member  
- Member  
- Member

## XII. SECURITY COMMITTEE

1. Sh. Lalit Kumar, Judge In-Charge (Mediation Centre) (South)
  2. Sh. Arul Varma, Addl. Sessions Judge, Spec. Judge (NDPS) (South-East)
  3. Sh. Sachin Singwan, Addl. Sessions Judge (FTC)(South-East)
  4. Sh. Chanderjit Singh, Addl. District Judge (South)
  5. Ms. Neha Priya, Administrative Civil Judge (South)
  6. Sh. Deepak Vats, Administrative Civil Judge (South-East)
  7. Sh. Sukhman Sandhu, Metropolitan Magistrate (South)
- Chairperson  
- Member  
- Member  
- Member  
- Member  
- Member  
- Member

## XIII. WELLNESS STUDIO & MEDICAL UNIT COMMITTEE


1. Sh. Lalit Kumar, Judge In-Charge (Mediation Centre) (South)
  2. Sh. Pooran Chand, Addl. Sessions Judge (POCSO)(South-East)
  3. Sh. Jay Tharaja, Addl. District Judge (South-East)
  4. Ms. Neetu Nagar, Civil Judge (South)
  5. Administrative Civil Judge (South)
  6. Administrative Civil Judge (South-East)
- Chairperson  
- Member  
- Member  
- Member  
- Member  
- Member

## XIV. ZERO GARBAGE CAMPAIGN COMMITTEE

1. Sh. Lalit Kumar, Addl. District Judge (South-East)
  2. Ms. Gurmolina Kaur, Addl. District Judge (South)
  3. Ms. Deepti Devesh, Sr. Civil Judge (South-East)
  4. Administrative Civil Judge (South)
  5. Administrative Civil Judge (South-East)
  6. Sh. Rakesh Kumar, Caretaker (to assist and comply the directions of the Committee as and when directed)
- Chairperson  
- Member  
- Member  
- Ex-officio  
- Ex-officio

### Notes:-

1. All the correspondence with the Hon'ble High Court shall be made only by the Pr. District & Sessions Judge (South).
2. All decisions taken by each Committee (not chaired by District & Sessions Judge herself) shall be subject to the approval of the Pr. District & Sessions Judge (South).
3. All the official communications to the Pr. District & Sessions Judges of other Districts or their Branches be addressed to the concerned Ld. Pr. District & Sessions Judge and only by the undersigned.
4. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the Pr. District & Sessions Judge (South) by the end of the first week of the following month.
5. Whenever required, the Chairperson of the Committee shall co-ordinate with the Chairperson(s) of other Committee(s), so that there is always a proper cohesion.
6. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer In-charge, through the concerned Branch.

  
(Narottam Kaushal)

Principal District & Sessions Judge (South)  
District Courts Complex, Saket, New Delhi

## Copy to:-

1. The Principal District & Sessions Judge (Hqs), Tis Hazari Courts Complex, Delhi.
2. The Principal District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
3. The Principal Judge (Family Court), South, Saket Court Complex, New Delhi.
4. The Principal Judge (Family Court), South-East, Saket Court Complex, New Delhi.
5. All Officers of Delhi Higher Judicial Service & Delhi Judicial Service posted at Saket Courts Complex, New Delhi and the concerned officials.
6. The Judge(s), Family Court, South & South-East, Saket Court Complex, New Delhi.
7. All the concerned Officers.
8. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website i.e. [www.ecourts.gov.in/south & south-east delhi](http://www.ecourts.gov.in/south & south-east delhi)
9. The Public Relation Officer, Saket Court Complex, New Delhi.
10. Administrative Officers (Judl.)/Branch In-Charges of all Branches/Sections/Cell/Units etc. at Saket Courts Complex, New Delhi.
11. For uploading on LAYERS.
12. For uploading on Centralized Website through LAYERS.
13. Guard File.



(Narottam Kaur)

Principal District & Sessions Judge (South-East)  
District Courts Complex, Saket, New Delhi