OFFICE OF THE DISTRICT & SESSIONS JUDGE (SOUTH)
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 49/2019

Dated:- 12th September, 2019

In partial modification of the earlier orders on the subject, the following Committees for South District are hereby reconstituted with immediate effect:-

I. ARREARS COMMITTEE

1. Sh. Nikhil Chopra, Addl. District Judge (South)	**- Chairperson**
2. The Principal Judge, Family Court, South District	-Ex-Officio Member
3. Ms. Vineeta Goyal, Addl. District Judge (South)	- Member
4. Ms. Priya Mahendra, Addl. District Judge (South)	- Member
5. Chief Metropolitan Magistrate (South)	-Ex-Officio Member
6. Senior Civil Judge (South)	-Ex-Officio Member

(SUB-COMMITTEES OF ARREARS COMMITTEE

(A) DISTRICT SUB COMMITTEES

1. District & Sessions Judge (South)	**- Chairperson**
2. Judge In-Charge (Mediation), Saket Courts Complex, New Delhi.	-Ex-Officio Member
3. Chairperson, Building Maintenance Committee	-Ex-Officio Member
4. Chairperson, District Court Computer Committee	-Ex-Officio Member
5. Administrative Civil Judge (South)	-Ex-Officio Member
6. Sh. Dharmender Arya, Advocate, Enrollment No.D/709/1986	- Member
7. Sh. Dharmender Kumar, Advcoate Enrollment No. D/314/1992	- Member
8. Chairperson, Arrears Committee	Co-opted -Ex-Officio Member
9. Officer In-Charge (Computer)	Co-opted -Ex-Officio Member

(The Committee shall monitor the performance of the Courts of the South District in achieving a 'Five Plus Zero' Pendency in order to monitor quality, timelines and efficacy of judicial decision-making).

II. BUDGET ESTIMATES COMMITTEE

1. Ms. Sunena Sharma, Addl. Sessions Judge (South)	**- Chairperson**
2. Sh. Munish Markan, Addl. District Judge (South)	- Member
3. Sh. Krishna Sah, Asstt. Account Officer (South)	- Member

III. CRIMINAL INJURIES COMPENSATION BOARD

1. District & Sessions Judge (South)	**- Chairperson**
2. District Magistrate/Deputy Commissioner South	-Ex-Officio Member
3. Deputy Commissioner of Police (South)	-Ex-Officio Member
4. Civil Surgeon or the Chief Medical Officer of South District	-Ex-Officio Member
5. Secretary, District Legal Services Authority (South)	-Ex-Officio Member

IV. COMMITTEE FOR CENTRALIZED REGISTRY FOR FILING CHALLANS, CHARGESHEET AND OTHER DOCUMENTS FILED BY THE POLICE

1. Sh. Ajay Singh Shekhawat, Chief Metropolitan Magistrate (South)	**- Chairperson**
2. Sh. Harjyot Singh Bhalla, Addl. Chief Metropolitan Magistrate (South)	- Member
3. Sh. Anuj Kumar Singh, Metropolitan Magistrate (South)	- Member
4. Ms. Swati Gupta, Metropolitan Magistrate (Mahila Court) (South)	- Member

V. COMMITTEE FOR TRANSMISSION OF FILES RECEIVED FROM THE HON'BLE HIGH COURT TO DISTRICT COURT

1. Sh. Nikhil Chopra, Addl. District Judge (South)	**-Officer In-Charge**
2. Sh. S.P. Arora, Sr. Judicial Assistant/Branch In-Charge (Admn.) (South)	- Nodal Officer
3. Sh. Krishna Sah, Asstt. Accounts Officer (South)	- Nodal Officer

VI. COMMITTEE TO GET RANDOM INSPECTION DONE TO CHECK WHETHER THE PERSONS ACTING AS OATH COMMISSIONERS AT SAKET COURTS ARE DULY AUTHORIZED OR NOT.

1. Ms. Vineeta Goyal, Addl. District Judge (South)	**- Chairperson**
2. Sh. Ajay Singh Shekhawat, Chief Metropolitan Magistrate (South)	- Member
3. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

VII. COMMITTEE FOR SUGGESTIONS FOR IMPLEMENTATION AND FOLLOW UP ACTION WHEREVER REQUIRED IN VIEW OF THE RESOLUTIONS ADOPTED IN THE CHIEF JUSTICE CONFERENCE HELD ON 22nd AND 23rd APRIL, 2016.

1. **Officer In-Charge (Arrears Committee)** -**Ex-Officio Chairperson**
2. Officer In-Charge (Building Maintenance Committee) -Ex-Officio Member
3. Officer In-Charge (Judl.-I) -Ex-Officio Member
4. Judge In-Charge (Mediation) -Ex-Officio Member
5. Officer In-Charge (Computers) -Ex-Officio Member

VIII. CRECHE COMMITTEE (COMMITTEE FOR ENSURING SMOOTH RUNNING OF CRECHE FACILITY AT LAWYERS' CHAMBERS BLOCK

1. Ms. Vineeta Goyal, Addl. District Judge (South) - Chairperson
2. Ms. Monika Saroha, Sr. Civil Judge (South-East) - Member
3. Ms. Vijeta Singh Rawat, Metropolitan Magistrate (South) - Member
4. Sh. Sachin Sangwan, Administrative Civil Judge (South) - Member
5. Ms. Harpreet Kaur, Sr. Member Executive (Saket Bar Association) - Member
6. Ms. Tripti Sankhla, Lady Member Executive (Saket Bar Association) - Member
7. Ms. Aarti Batra, Sr. Personal Assistant - Member
   (Presently posted in the Secretariat of the District & Sessions Judge (South-East))
8. Ms. Aruna, Junior Judicial Assistant - Member
   (Presently posted in the Secretariat of the undersigned)

IX. DISTRICT VICTIMS COMPENSATION COMMITTEE

1. **Sh. Harish Dudani Addl. Sessions Judge (SFTC)(South)** - **Chairperson**
2. Sh. R.K. Pandey Chief Public Prosecutor (South) - Member
3. Ms. Shreya Arora Mehta, Secretary, DLSA (South) - Convener

X. HAPPINESS COMMITTEE

1. **Sh. Munish Markan, Addl. District Judge (South)** - **Chairperson**
2. Ms. Tyagita Singh, Sr. Civil Judge (South) - Member
3. Sh. Sachin Sangwan, Administrative Civil Judge (South) - Member
4. Ms. Shilpi Singh, Metropolitan Magistrate (NI Act) (South) - Member

XI. LAWYERS' CHAMBERS MONITORING COMMITTEE

1. **Sh. Sanjiv Jain, Judge, Family Court (South-East)** - **Chairperson**
2. Administrative Civil Judge (South-East) Ex-officio Member
3. Administrative Civil Judge (South) Ex-officio Member
4. President, Saket Bar Association Ex-officio Member
5. Secretary, Saket Bar Association Ex-officio Member
6. Executive Engineer (Civil), PWD Ex-officio Member
7. Executive Engineer (Electrical), PWD Ex-officio Member
8. Inspector Court Security, Saket Courts Complex Ex-officio Member
9. Station House Officer, Police Station Saket Ex-officio Member

XII. PURCHASE COMMITTEE

1. **Sh. Munish Markan, Addl. District Judge (South)** - **Chairperson**
2. Sh. Ajay Singh Shekhawat, Chief Metropolitan Magistrate (South) - Member
3. Sh. Sachin Sangwan, Administrative Civil Judge (South) - Member
4. Sh. Krishna Sah, Asstt. Account Officer (South) - Member
5. Nominee of Finance Deptt. of GNCTD (as per norms) - Member

XIII. SEXUAL HARASSMENT COMMITTEE

1. **Ms. Sunena Sharma, Addl. Sessions Judge (South)** - **Chairperson**
2. Sh. Saurabh Kulshreshtha, Addl. Sessions Judge (South) - Member
3. Ms. Tyagita Singh, Senior Civil Judge (South) - Member
4. Ms. Shreya Arora Mehta, Secretary, DLSA (South) - Member
5. Ms. Anju Talukdar - Independent Member
6. Ms. Laxmi, Sr. Judicial Assistant, Branch In-Charge (Bail & Filing) - Member
7. Sh. Mahender, Judicial Assistant - Member
   (Vice President, District & Sessions Courts Employees Welfare Association (South)

XIV. STAFF TRAINING

1. Sh. Munish Markan, Addl. District Judge (South)	**- Chairperson**
2. Ms. Priya Mahendra, Addl. District Judge (South)	- Member
3. Ms. Neha Priya, Metropolitan Magistrate (South)	- Member

XV. STAFF GRIEVANCE REDRESSAL COMMITTEE:-

1. The Officer In-Charge, (Administration Branch- I)(South)	**Ex-officio Member**
2. The Officer In-Charge (Administration Branch- II)(South)	Ex-officio Member
3. The Officer In-Charge (Administration Branch-III) (South)	Ex-officio Member
4. The Officer In-Charge (BMC), Saket Courts	Ex-officio Member
5. The Officer In-Charge (Security Cell), Saket Courts	Ex-officio Member
6. The Officer In-Charge, Officer In-Charge (Record Rooms)(South)	Ex-officio Member
7. The Administrative Civil Judge (South)	Ex-officio Member
8. The Vice President (South District), District & Sessions Courts Employees Welfare Association	Ex-officio Member

(The Senior Most officer amongst them would be the Chairperson of the Committee)

XVI. UNDER TRIAL REVIEW COMMITTEE

1. District & Sessions Judge (South)	**- Chairperson**
2. Superintendent, Central Jail, Tihar	-Ex-Officio Member
3. Deputy Commissioner (South)	-Ex-Officio Member
4. Deputy Commissioner of Police (South)	-Ex-Officio Member
5. Secretary, District Legal Services Authority (South)	-Ex-Officio Member

XVII. VIGILANCE COMMITTEE

1. Sh. Rajesh Kumar Singh, Special Judge (NDPS) (South)	**- Chairperson**
2. Sh. Sameer Bajpai, PO, MACT (South)	- Member
3. Ms. Jyoti Kler, Addl. District Judge (South)	- Member

Notes:-

1. All the correspondence with the Hon'ble High Court shall be made only by the District & Sessions Judge (South).
2. All decisions taken by each Committee (not chaired by District & Sessions Judge herself) shall be subject to the approval of the District & Sessions Judge (South).
3. All the official communications to the District & Sessions Judges of other Districts or their Branches be addressed to the concerned Ld. District & Sessions Judge and only by the undersigned.
4. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the District & Sessions Judge (South) by the end of the first week of the following month.
5. Whenever required, the Chairperson of the Committee shall co-ordinate with the Chairperson(s) of other Committee(s), so that there is always a proper cohesion.
6. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer In-charge, through the concerned Branch.

(Poonam A. Bamba)
District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi

No. 18412-18520/AM/D&SJ(South)/Saket/ND/19 **Dated:-** 13-09-19

Copy to:-

1. The Registrar General, High Court of Delhi, New Delhi.
2. The District & Sessions Judge (Headquarters), Tis Hazari Courts Complex, Delhi.
3. The District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
4. The Principal Judge (Family Court), South, Saket Court Complex, New Delhi.
5. The Principal Judge (Family Court), South-East, Saket Court Complex, New Delhi.
6. All Officers of Delhi Higher Judicial Service & Delhi Judicial Service of South District posted at Saket Courts Complex, New Delhi and the concerned officials.
7. The Judge Family Court, South-East, Saket Court Complex, New Delhi.

8. All the concerned Officers.
9. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website **i.e. www.ecourts.gov.in/south & south-east delhi.**
10. The Public Relation Officer, Saket Court Complex, New Delhi.
11. Administrative Officers (Judl.)/Branch In-Charges of all Branches/Sections/Cell/Units etc. at Saket Courts Complex, New Delhi.
12. For uploading on LAYERS.
13. For uploading on Centralized Website through LAYERS.
14. Guard File.

(Poonam A. Bamba)
District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi

OFFICE OF THE DISTRICT & SESSIONS JUDGE (SOUTH)
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 435 /2019

Dated:- 11th September, 2019

In partial modification of the earlier orders on the subject, the following Committees for the District Court Complex Saket, New Delhi are hereby reconstituted with immediate effect:-

I. BUILDING MAINTENANCE COMMITTEE (BMC)

1. Sh. Harish Dudani Addl. Sessions Judge (SFTC)(South)	**- Chairperson**
2. Ms. Vineeta Goyal, Addl. District Judge (South)	- Member
3. Sh. Rajesh Kumar Singh, Special Judge (NDPS) (South)	- Member
4. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
5. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member
Sh. Sanjiv Jain, Addl. Judge (Family Court) (South-East)	**- Spl. Invitee**

SUB-COMMITTEES OF BUILDING MAINTENANCE COMMITTEE

(a.) ENERGY CONSERVATION COMMITTEE

1. **Sh. Sandeep Yadav, Addl. Sessions Judge (South-East)**	**- Chairperson**
2. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
3. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

(b.) HOUSEKEEPING (CLEANLINESS/SANITATION ETC.)

1. Sh. Sameer Bajpai, PO (MACT)(South)	**- Chairperson**
2. Ms. Monika Saroha, Senior Civil Judge (South-East)	- Member
3. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
4. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

(c). RESIDENTIAL COMPLEX (AT SAKET)

1. Sh. Rajesh Kumar Singh, Special Judge (NDPS) (South)	**- Chairperson**
2. Ms. Surya Malik Grover, Addl. District Judge (South-East)	- Member
3. Sh. Harjyot Singh Bhalla, Addl. Chief Metropolitan Magistrate (South)	- Member
4. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
5. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

(d.) SEMINAR HALL COMMITTEE

1. **Ms. Vineeta Goyal, Addl. District Judge (South)**	**- Chairperson**
2. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
3. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

(e.) SPACE ALLOTMENT COMMITTEE:-

1. Sh. Sanjiv Jain, Addl. Judge (Family Court) (South-East)	**- Chairperson**
2. Sh. Munish Markan, Addl. District Judge (South)	- Member
3. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

(f.) VULNERABLE WITNESS DEPOSITION COMPLEX COMMITTEE

1. Ms. Renu Bhatnagar, Addl. Sessions Judge (SFTC)(South-East)	**- Chairperson**
2. Sh. Saurabh Kulshreshtha, Addl. Sessions Judge (South)	- Member
3. Sh. Gaurav Rao, Addl. Sessions Judge (South-East)	- Member
4. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
5. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

II. CONDEMNATION BOARD

1. Sh. Sanjeev Kumar Singh, Addl. Sessions Judge (Electricity)(South)	**- Chairperson**
2. Sh. Sameer Bajpai, PO (MACT)(South)	- Member
3. Sh. Sudhanshu Kaushik, Addl. Sessions Judge (South-East)	- Member

III. DE-STRESS ROOM & MEDICAL UNIT COMMITTEE

1. Sh. Vinay Kumar Khanna, Judge In-Charge, Mediation Centre (Saket)	- Chairperson
2. Sh. Sameer Bajpai, PO (MACT)(South)	- Member
3. Ms. Tyagita Singh, Senior Civil Judge (South)	- Member
4. Sh Harjyot Singh Bhalla, Addl. Chief Metropolitan Magistrate (South)	- Member
5. Sh Sachin Sangwan, Administrative Civil Judge (South)	- Member

IV. DIGITIZATION OF COURT RECORDS COMMITTEE

1. Sh. Sandeep Yadav, Addl. Sessions Judge (South-East)	**- Chairperson**
2. Sh. Munish Markan, Addl. District Judge (South)	- Member
3. Sh. Sudhanshu Kaushik, Addl. Sessions Judge (South-East)	- Member
4. Ms. Jyoti Kler, Addl. District Judge (South)	- Member

V. DISASTER MANAGEMENT COMMITTEE

1. Ms. Vineeta Goyal, Addl. District Judge (South)	**- Chairperson**
2. Sh. Sanjeev Kumar Singh, Addl. Sessions Judge (Electricity) (South)	- Member
3. Sh. Munish Markan, Addl. District Judge (South)	- Member
4. Chief Metropolitan Magistrate (South)	-Ex-Officio Member
5. Chief Metropolitan Magistrate (South-East)	-Ex-Officio Member

VI. DISTRICT COURT COMPUTER COMMITTEE

1. Sh. Sandeep Yadav, Addl. Sessions Judge (South-East)	**- Chairperson**
(Nodal Officer for Central Computer Committee)	
2. Sh. Sudhanshu Kaushik, Addl. Sessions Judge (South-East)	- Member
3. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
(Nodal Officer (Computer) for South-East District	
4. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member
(Nodal Officer (Computer) for South District	
5. Sh. Vivek Kumar Aggarwal, Civil Judge (South)	- Member
6. Sh. Pritam Singh, District System Administrator/JJA (South)	- Member

VII. ENVIRONMENT (& HORTICULTURE) COMMITTEE

1. Sh. Sameer Bajpai, PO (MACT)(South)	**- Chairperson**
(Nodal officer for Hon'ble High Court)	
2. Ms. Hardeep Kaur, PO, MACT (South-East)	- Member
3. Ms. Vijeta Singh Rawat, Metropolitan Magistrate (South)	- Member
4. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
5. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

VIII. E-TENDERING COMMITTEE

1. Sh. Harish Dudani Addl. Sessions Judge (SFTC)(South)	**- Chairperson**
2. Ms. Vineeta Goyal, Addl. District Judge (South)	- Member
3. Sh. Sanjeev Kumar Singh, Addl. Sessions Judge (Electricity) (South)	- Member
4. Sh. Harjyot Singh Bhalla, Addl. Chief Metropolitan Magistrate, (South)	- Member
5. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

IX. HOSPITALITY & PROTOCOL COMMITTEE

1. Ms. Vineeta Goyal, Addl. District Judge (South)	**- Chairperson**
2. Ms. Monika Saroha, Senior Civil Judge (South-East)	- Member
3. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
4. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member
5. Ms. Shilpi Singh, Metropolitan Magistrate (South)	- Member

X. LIBRARY COMMITTEE

1. Sh. Nikhil Chopra, Addl. Sessions Judge (South)	- Chairperson
2. Ms. Mona T. Kerketta, Addl. Sr. Civil Judge (South)	- Member
3. Sh. Jay Thareja, JSCC-cum-ASCJ (South-East)	- Member
4. Ms. Anjani Mahajan, Metropolitan Magistrate (Mahila Court)(South)	- Member

XI. SAKET STUDY CIRCLE

1. Ms. Priya Mahindra, Addl. District Judge (South)	**- Nodal Officer**
2. Ms. Saloni Singh, Metropolitan Magistrate, (South)	- Member
3. Sh. Anubhav Jain, Metropolitan Magistrate (South-East)	- Member
4. Ms Tanya Bamniyal, Metropolitan Magistrate (South)	- Member

XII. SECURITY COMMITTEE

1. Sh. Sanjiv Jain, Addl. Judge (Family Court) (South-East)	**- Chairperson**
2. Sh. Munish Markan, Addl. District Judge (South)	- Member
3. Sh. Sudhir Kumar Sirohi, Administrative Civil Judge (South-East)	- Member
4. Sh. Sachin Sangwan, Administrative Civil Judge (South)	- Member

Notes:-

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5. Whenever required, the Chairperson of the Committee shall co-ordinate with the Chairperson(s) of other Committee(s), so that there is always a proper cohesion.
6. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer In-charge, through the concerned Branch.

(Poonam A. Bamba)
District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi

No. 19521-19667 /AM/D&SJ(South)/Saket/ND/2019 **Dated:-** 17/09/19

Copy to:-

1. The Registrar General, High Court of Delhi, New Delhi.
2. The District & Sessions Judge (Headquarters), Tis Hazari Courts Complex, Delhi.
3. The District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
4. The Principal Judge (Family Court), South, Saket Court Complex, New Delhi.
5. The Principal Judge (Family Court), South-East, Saket Court Complex, New Delhi.
6. All Officers of Delhi Higher Judicial Service & Delhi Judicial Service posted at Saket Courts Complex, New Delhi and the concerned officials.
7. The Judge Family Court, South-East, Saket Court Complex, New Delhi.
8. All the concerned Officers.
9. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website **i.e. www.ecourts.gov.in/south & south-east delhi.**
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(Poonam A. Bamba)
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