

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (S)
DISTRICT COURT COMPLEX SAKET, NEW DELHI

CIRCULAR

Pursuant to the direction of the Office Order No. 157/RG/DHC/2021 dated 19.03.2021, the following guidelines are being issued for strict adherence to all concerns :-

"Wear Mask, Follow norms of Physical Distancing & Maintaining the Hand Hygiene" are mitigating/ preventive measure to combat the spread of Covid19, the same shall be adhered to in this Court Complex at all the times. In continuation of the aforesaid, the following guidelines are necessarily to be adhered to :-

- (a) Wearing face mask at all the times is mandatory for all concerned;
- (b) All concerned are required to be undergone through thermal scanning at the entry points of this Court Complex;
- (c) All concerned are required to Sanitize their hands through the Contact-less Sanitizing Machines installed at the various entry points of this Court Complex including the Lawyers Block & Utility Block;
- (d) Strict compliance of the norms of the physical distancing within the Court Complex;
- (e) Maximum four persons are permitted to use the lift at a time at Saket Court Complex;
- (f) Spitting is strictly prohibited in this Court complex;
- (g) Loitering and over crowding in Court Complex as well as the Lawyers Block shall be avoided;
- (h) To follow the strict guidelines/ protocol issued by the Hon'ble High Court, Govt NCT of Delhi and Govt of India or any other instructions connected therewith;
- (i) The office is endeavoring the deep cleaning with the approved disinfectant in entire Court Complex including the Lawyers' Block & Utility Block, for any query, they may contact Caretaking Branch, Room No.204, Admin Block, Saket Court Complex, Saket, New Delhi.

The above guidelines be strictly followed in this Court Complex. This issues with the approval of Ld. Pr. District & Sessions Judges (S).

(Sumit Dass)

ASJ-04 (SE)/ Officer In-Charge (CTB)

Saket Court Complex, Saket, New Delhi

No. 6662 / CTB/2021 Dated, New Delhi 06/04/2021

Copy forwarded for information and necessary action to :-

1. All the Ld. Judicial Officers, South & South East Districts, Saket Courts New Delhi with the request to ensure that the their staffs follows the guidelines of this Circular in letter and spirit.
2. Ld. Principal Judge Family Courts, South & South East, Saket Court Complex, Saket, New Delhi with the request to ensure that the their staffs follow the guidelines of this Circular in letter and spirit.
3. Ld. Secretary, Delhi State Legal Service Authority, South & South East Districts, Saket Court Complex, Saket, New Delhi, with the request to ensure that the their staffs follows the guidelines of this Circular in letter and spirit.
4. PS to Ld. District & Sessions Judge (S), Saket Court Complex, New Delhi.
5. PS to Ld. District & Sessions Judge (SE), Saket Court Complex, New Delhi.
6. AAOs cum DDOs/ Branch Incharges of South & South East with direction to ensure that the staffs posted in respective branches follow the guidelines of this circular in letter and spirit.
7. President/ Secretary/ Election Commission, SBA Election / Executive Committee of SBA, Lawyers Block, Saket District Court Complex, Saket, New Delhi with request to take all necessary measure to promote Covid19 appropriate behavior including strict enforcement of wearing of face mask in appropriate manner, to keep the hand hygiene and strict adherence of the norms of physical distancing in Lawyers Block.
8. Office file.

ASJ-04 (SE)/ Officer In-Charge (CTB)

Saket Court Complex, Saket, New Delhi