OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 10 /2021

Dated:- 26th July, 2021

Pursuant to the Transfer & Posting of the Judicial Officers and in partial modification of the earlier orders on the subject, the following Committees for the District Court Complex Saket, New Delhi are hereby reconstituted with immediate effect:-

I. BUILDING MAINTENANCE COMMITTEE (BMC)

1. Ms. Vineeta Goyal, Addl. Sessions Judge (SFTC)(South)	**- Chairperson**
2. Sh. Sumit Dass, Addl. Sessions Judge (South-East)	- Member
3. Sh. Sandeep Garg, Addl. Sessions Judge (SFTC) (South-East)	- Member
4. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
5. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member

SUB-COMMITTEES OF BUILDING MAINTENANCE COMMITTEE

(a.) ENERGY CONSERVATION COMMITTEE

1. Sh. Sumit Dass, Addl. Sessions Judge (South-East)	**- Chairperson**
2. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
3. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member

(b.) HOUSEKEEPING (CLEANLINESS/SANITATION ETC.)

1. Sh. Sumit Dass, Addl. Sessions Judge (South-East)	**- Chairperson**
2. Ms. Niti Phutela, Senior Civil Judge (South)	- Member
3. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
4. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member

(c). RESIDENTIAL COMPLEX (AT SAKET)

1. Sh. R.K. Chauhan, District Judge (Commercial)(South-East)	**- Chairperson**
2. Ms. Hardeep Kaur, PO (MACT) (South-East)	- Member
3. Ms. Priya Mahendra, Addl. Sessions Judge (POCSO)(South)	- Member
4. Ms. Niti Phutela, Senior Civil Judge (South)	- Member
5. Ms. Manika, Addl. Chief Metropolitan Magistrate (South)	- Member
6. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
7. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member

(d.) SEMINAR HALL COMMITTEE

1. Ms. Pooja Talwar, Addl. District Judge (South)	**- Chairperson**
2. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
3. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member

(e.) SPACE ALLOTMENT COMMITTEE:-

1. Sh. Atul Kumar Garg, PO, MACT (South)	**- Chairperson**
2. Sh. Sandeep Garg, Addl. Sessions Judge (SFTC)(South-East)	- Member
3. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member

(f.) VULNERABLE WITNESS DEPOSITION COMPLEX COMMITTEE

1. Ms. Priya Mahendra, Addl. Sessions Judge (POCSO)(South)	**- Chairperson**
2. Ms. Vijeta Singh Rawat, Addl. Sessions Judge (SFTC) (South)	- Member
3. Sh. Sudhir Kumar Sirohi, Addl. Sessions Judge (SFTC)(South-East)	- Member
4. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
5. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member

II. CONDEMNATION BOARD

1. Sh. Sanjeev Kumar Singh, Addl. Sessions Judge (Electricity)(South)	**- Chairperson**
2. Ms. Vrinda Kumar, Addl. Sessions Judge (South)	- Member
3. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member

III. WELLNESS STUDIO & MEDICAL UNIT COMMITTEE

1. Sh. Nikhil Chopra, Addl. District Judge (South)	**- Chairperson**
2. Sh. Sumit Dass, Addl. Sessions Judge (South-East)	- Member
3. Sh. Gagandeep Jindal, Addl. Sr. Civil Judge (South-East)	- Member
4. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
5. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member

IV. DIGITIZATION OF COURT RECORDS COMMITTEE

1. Sh. Anil Kumar, Addl. Sessions Judge (South)	**- Chairperson**
2. Ms. Pooja Talwar, Addl District Judge (South)	- Member
3. Sh. Prashant Sharma, Addl. Sessions Judge (South-East)	- Member
4. Ms. Tanya Bamniyal, Metropolitan Magistrate (South)	- Member

V. DISASTER MANAGEMENT COMMITTEE

1. Ms. Vineeta Goyal, Addl. Sessions Judge (SFTC)(South)	**- Chairperson**
2. Ms. Pooja Talwar, Addl District Judge (South)	- Member
3. Chief Metropolitan Magistrate (South)	-Ex-Officio Member
4. Chief Metropolitan Magistrate (South-East)	-Ex-Officio Member
5. Sh. Saurabh Goyal, Metropolitan Magistrate (Reliever)(South)	- Member

VI. DISTRICT COURT COMPUTER COMMITTEE

1. Sh. Prashant Sharma, Addl. Sessions Judge (South-East)	**- Chairperson**
(Nodal Officer for Central Computer Committee)	
2. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
(Nodal Officer (Computer) for South District	
3. Sh. Animesh Kumar, Metropolitan Magistrate (South-East)	- Member
(Nodal Officer (Computer) for South-East District	
4. Sh. Vivek Kumar Aggarwal, Metropolitan Magistrate (South)	- Member
5. Sh. Saurabh Goyal, Metropolitan Magistrate (Reliever)(South)	- Member

✓ Sh. Pritam Singh, District System Administrator/JJA (South)
✓ Sh. Ravi Verma, System Administrator/JJA (South-East)

VII. ENVIRONMENT (& HORTICULTURE) COMMITTEE

1. Sh. Sumit Dass, Addl. Sessions Judge (South-East)	**- Chairperson**
(Nodal officer for Hon'ble High Court)	
2. Ms. Priya Mahendra, Addl. Sessions Judge (POCSO)(South)	- Member
3. Ms. Manika, Addl. Chief Metropolitan Magistrate (South)	- Member
4. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
5. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member
6. Sh. Ashwani Panwar, Metropolitan Magistrate (South)	- Member
Sh. Raj Kumar Chauhan, District Judge (Commercial)(South-East)	**- Spl. Invitee**

VIII. E-TENDERING COMMITTEE

1. Sh. Prem Kumar Barthwal, District Judge (Commercial)(South)	**- Chairperson**
2. Sh. Sandeep Garg, Addl. Sessions Judge (SFTC) (South-East)	- Member
3. Ms. Charu Gupta, Chief Metropolitan Magistrate (South)	- Member
4. Ms. Manika, Addl. Chief Metropolitan Magistrate, (South)	- Member
5. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member

IX. HOSPITALITY & PROTOCOL COMMITTEE

1. Ms. Vineeta Goyal, Addl. Sessions Judge (SFTC) (South)	**- Chairperson**
2. Ms. Pooja Talwar, Addl. District Judge (South)	- Member
3. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member
4. Ms. Sheetal Chaudhary Pradhan, Administrative Civil Judge (SE)	- Member
5. Ms. Shilpi Singh, Metropolitan Magistrate (Mahila Court)(South-East)	- Member
6. Ms. Nidhi Singh, Metropolitan Magistrate (NI Act)(Digital)(South)	- Member

X. LIBRARY COMMITTEE

1. Sh. Sanjeev Kumar Singh, Addl. Sessions Judge (Electricity) (South)	**- Chairperson**
2. Ms. Anjani Mahajan, Metropolitan Magistrate (Mahila Court)(South)	- Member
3. Ms. Tista Shah, Metropolitan Magistrate (Mahila Court)(South)	- Member
4. Ms. Neha Barupal, Metropolitan Magistrate (NI Act)(South)	- Member

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 09 /2021

Dated:- 26th July , 2021

Pursuant to the Transfer & Posting of the Judicial Officers and in partial modification of the earlier orders on the subject, the following Committees for South District are hereby reconstituted with immediate effect:-

I. ARREARS COMMITTEE

1. Ms. Savita Rao, Judge In-Charge (Mediation)	**- Chairperson**
2. The Principal Judge, Family Court, South District	-Ex-Officio Member
3. Ms. Vrinda Kumari, Addl. Sessions Judge (South)	- Member
4. Ms. Priya Mahendra, Addl. Sessions Judge (POCSO) (South)	- Member
5. Chief Metropolitan Magistrate (South)	-Ex-Officio Member
6. Senior Civil Judge (South)	-Ex-Officio Member

(SUB-COMMITTEES OF ARREARS COMMITTEE

(A) DISTRICT SUB COMMITTEES

1. District & Sessions Judge (South)	**- Chairperson**
2. Judge In-Charge (Mediation), Saket Courts Complex, New Delhi.	-Ex-Officio Member
3. Chairperson, Building Maintenance Committee	-Ex-Officio Member
4. Chairperson, District Court Computer Committee	-Ex-Officio Member
5. Administrative Civil Judge (South)	-Ex-Officio Member
6. Sh. Dharmender Arya, Advocate, Enrollment No.D/709/1986	- Member
7. Sh. Dharmender Kumar, Advcoate Enrollment No. D/314/1992	- Member
8. Chairperson, Arrears Committee	Co-opted -Ex-Officio Member
9. Officer In-Charge (Computer)	Co-opted -Ex-Officio Member

(The Committee shall monitor the performance of the Courts of the South District in achieving a 'Five Plus Zero' Pendency in order to monitor quality, timelines and efficacy of judicial decision-making).

II. BUDGET ESTIMATES COMMITTEE

1. Sh. Vinay Kumar Khanna, District Judge (Commercial)(South)	**- Chairperson**
2. Sh. Prem Kumar Barthwal, District Judge (Commercial)(South)	- Member
3. Sh. Krishna Sah, Asstt. Account Officer (South)	- Member

III. CRIMINAL INJURIES COMPENSATION BOARD

1. District & Sessions Judge (South)	**- Chairperson**
2. District Magistrate/Deputy Commissioner South	-Ex-Officio Member
3. Deputy Commissioner of Police (South)	-Ex-Officio Member
4. Civil Surgeon or the Chief Medical Officer of South District	-Ex-Officio Member
5. Secretary, District Legal Services Authority (South)	-Ex-Officio Member

IV. COMMITTEE FOR CENTRALIZED REGISTRY FOR FILING CHALLANS, CHARGESHEET AND OTHER DOCUMENTS FILED BY THE POLICE

1. Ms. Charu Gupta, Chief Metropolitan Magistrate (South)	**- Chairperson**
2. Ms. Manika, Addl. Chief Metropolitan Magistrate (South)	- Member
3. Ms. Swati Gupta, Metropolitan Magistrate (Mahila Court) (South)	- Member
4. Sh. Vivek Kumar Agarwal, Metropolitan Magistrate (South)	- Member

V. COMMITTEE FOR TRANSMISSION OF FILES RECEIVED FROM THE HON'BLE HIGH COURT TO DISTRICT COURT

1. Sh. Nikhil Chopra, Addl. District Judge (South)	**-Officer In-Charge**
2. Sh. S.P. Arora, Sr. Judicial Assistant/Branch In-Charge (Admn.) (South)	- Nodal Officer
3. Sh. Krishna Sah, Asstt. Accounts Officer (South)	- Nodal Officer

VI. COMMITTEE TO GET RANDOM INSPECTION DONE TO CHECK WHETHER THE PERSONS ACTING AS OATH COMMISSIONERS AT SAKET COURTS ARE DULY AUTHORIZED OR NOT.

1. Ms. Gurmohina Kaur, Addl. District Judge (South)	**- Chairperson**
2. Ms. Charu Gupta, Chief Metropolitan Magistrate (South)	- Member
3. Sh. Rohit Gulia, Administrative Civil Judge (South)	- Member

VII. COMMITTEE FOR SUGGESTIONS FOR IMPLEMENTATION AND FOLLOW UP ACTION WHEREVER REQUIRED IN VIEW OF THE RESOLUTIONS ADOPTED IN THE CHIEF JUSTICE CONFERENCE HELD ON 22nd AND 23rd APRIL, 2016.

1. **Officer In-Charge (Arrears Committee)** -Ex-Officio Chairperson
2. Officer In-Charge (Building Maintenance Committee) -Ex-Officio Member
3. Officer In-Charge (Judl.-I) -Ex-Officio Member
4. Judge In-Charge (Mediation) -Ex-Officio Member
5. Officer In-Charge (Computers) -Ex-Officio Member

VIII. CRECHE COMMITTEE (COMMITTEE FOR ENSURING SMOOTH RUNNING OF CRECHE FACILITY AT LAWYERS' CHAMBERS BLOCK

1. **Sh. Vinay Kumar Khanna, District Judge (Commercial)(South)** - Chairperson
2. Ms. Priya Mahendra, Addl Sessions Judge (POCSO)(South) - Member
3. Ms. Charu Gupta, Chief Metropolitan Magistrate (South) - Member
4. Ms. Manika, Addl. Chief Metropolitan Magistrate (South-East) - Member
5. Sh. Arvind Bansal, Addl. Chief Metropolitan Magistrate (South-East) - Member
6. Sh. Rohit Gulia, Administrative Civil Judge (South) - Member
7. Ms. Harpreet Kaur, Sr. Member Executive (Saket Bar Association) - Member
8. Ms. Tripti Sankhla, Lady Member Executive (Saket Bar Association) - Member
9. Ms. Aarti Batra, Sr. Personal Assistant - Member
   (Presently posted in the Secretariat of the District & Sessions Judge (South-East))

IX. DISTRICT VICTIMS COMPENSATION COMMITTEE

1. **Ms. Priya Mahendra, Addl. Sessions Judge (POCSO)(South)** - Chairperson
2. Sh. R.K. Pandey Chief Public Prosecutor (South) - Member
3. Ms. Nabeela Wali, Secretary, DLSA (South) - Convener

X. HAPPINESS COMMITTEE

1. **Sh. Nikhil Chopra, Addl. District Judge (South)** - Chairperson
2. Ms. Niti Phutela, Sr. Civil Judge (South) - Member
3. Ms. Anjani Mahajan, Metropolitan Magistrate (Mahila Court)(South)
4. Sh. Rohit Gulia, Administrative Civil Judge (South) - Member
5. Sh. Vivek Kumar Agarwal, Metropolitan Magistrate (South) - Member
6. Ms. Kanika Agarwal, Metropolitan Magistrate (NI Act) (Digital)(South) - Member

XI. LAWYERS' CHAMBERS MONITORING COMMITTEE

1. **Sh. Vinay Kumar Khanna, District Judge (Commercial)(South)** - Chairperson
2. Administrative Civil Judge (South-East) Ex-officio Member
3. Administrative Civil Judge (South) Ex-officio Member
4. President, Saket Bar Association Ex-officio Member
5. Secretary, Saket Bar Association Ex-officio Member
6. Executive Engineer (Civil), PWD Ex-officio Member
7. Executive Engineer (Electrical), PWD Ex-officio Member
8. Inspector Court Security, Saket Courts Complex Ex-officio Member
9. Station House Officer, Police Station Saket Ex-officio Member

XII. PURCHASE COMMITTEE

1. **Sh. Vinay Kumar Khanna, District Judge (Commercial)(South)** - Chairperson
2. Ms. Niti Phutela, Sr. Civil Judge (South) - Member
3. Sh. Rohit Gulia, Administrative Civil Judge (South) - Member
4. Sh. Krishna Sah, Asstt. Account Officer (South) - Member
5. Nominee of Finance Deptt. of GNCTD (as per norms) - Member

XIII. SEXUAL HARASSMENT COMMITTEE

1. **Ms. Vrinda Kumari, Addl. Sessions Judge (South)** - Chairperson
2. Ms. Niti Phutela, Senior Civil Judge (South) - Member
3. Ms. Nabeela Wali, Secretary, DLSA (South) - Member
4. Ms. Promila Kapoor, Advocate - Independent Member
5. Ms. Laxmi, Sr. Judicial Assistant, Branch In-Charge (Bail & Filing)(South) - Member
6. Sh. Mahender, Judicial Assistant - Member
   (Vice President, District & Sessions Courts Employees Welfare Association (South)

XIV. STAFF TRAINING

1. **Ms. Priya Mahendra, Addl. Sessions Judge (POCSO) (South)**	- Chairperson
2. Ms. Monika Saroha, Addl. Sessions Judge (South)	- Member
3. Ms. Manika, Addl. Chief Metropolitan Magistrate (South)	- Member

XV. STAFF GRIEVANCE REDRESSAL COMMITTEE:-

1. **The Officer In-Charge, (Administration Branch- I)(South)**	**Ex-officio Member**
2. The Officer In-Charge (Administration Branch- II)(South)	Ex-officio Member
3. The Officer In-Charge (Administration Branch-III) (South)	Ex-officio Member
4. The Officer In-Charge (BMC), Saket Courts	Ex-officio Member
5. The Officer In-Charge (Security Cell), Saket Courts	Ex-officio Member
6. The Officer In-Charge, Officer In-Charge (Record Rooms)(South)	Ex-officio Member
7. The Administrative Civil Judge (South)	Ex-officio Member
8. The Vice President (South District), District & Sessions Courts Employees Welfare Association	Ex-officio Member

(The Senior Most officer amongst them would be the Chairperson of the Committee)

XVI. UNDER TRIAL REVIEW COMMITTEE

1. **District & Sessions Judge (South)**	- Chairperson
2. Superintendent, Central Jail, Tihar	-Ex-Officio Member
3. District Magistrate (South)	-Ex-Officio Member
4. Deputy Commissioner of Police (South)	-Ex-Officio Member
5. Secretary, District Legal Services Authority (South)	-Ex-Officio Member

XVII. VIGILANCE COMMITTEE

1. **Sh. Prem Kumar Barthwal, District Judge (Commercial)(South)**	- Chairperson
2. Sh. Amit Bansal, Addl. Sessions Judge (POCSO) (South)	- Member
3. Ms. Pooja Talwar, Addl. District Judge (South)	- Member

Notes:-

1. All the correspondence with the Hon'ble High Court shall be made only by the District & Sessions Judge (South).
2. All decisions taken by each Committee (not chaired by District & Sessions Judge herself) shall be subject to the approval of the District & Sessions Judge (South).
3. All the official communications to the District & Sessions Judges of other Districts or their Branches be addressed to the concerned Ld. District & Sessions Judge and only by the undersigned.
4. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the District & Sessions Judge (South) by the end of the first week of the following month.
5. Whenever required, the Chairperson of the Committee shall co-ordinate with the Chairperson(s) of other Committee(s), so that there is always a proper cohesion.
6. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer In-charge, through the concerned Branch.

(Poonam A. Bamba)
Principal District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi

No. 11621 - 11717 /Pr. D&SJ(South)/Saket/ND/2021 Dated:- 26/07/2021

Copy to:-

1. The Registrar General, High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (Headquarters), Tis Hazari Courts Complex, Delhi.
3. The Principal District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
4. The Principal Judge (Family Court), South, Saket Court Complex, New Delhi.
5. The Principal Judge (Family Court), South-East, Saket Court Complex, New Delhi.
6. All Officers of Delhi Higher Judicial Service & Delhi Judicial Service of South District posted at Saket Courts Complex, New Delhi and the concerned officials.
7. The Judge Family Court, South-East, Saket Court Complex, New Delhi.

8. All the concerned Officers.
9. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website **i.e. www.ecourts.gov.in/south & south-east delhi**.
10. The Public Relation Officer, Saket Court Complex, New Delhi.
11. Administrative Officers (Judl.)/Branch In-Charges of all Branches/Sections/Cell/Units etc. at Saket Courts Complex, New Delhi.
12. For uploading on LAYERS.
13. For uploading on Centralized Website through LAYERS.
14. Guard File.

(Poonam A. Bamba)
Principal District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi