OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,
SOUTH DISTRICT, SAKET COURT COMPLEX,NEW DELHI

CIRCULAR

In view of the sudden surge in COVID-19 cases, all the Branch In-charges posted in South District are directed to ensure that officials working under their control report on duty on rotational basis only w.e.f. 26.04.2021 to 15.05.2021, so as to ensure that their footfall reduces to one third.

Further, those staff members who are not required to report for duty on any given day, shall not leave the station under any circumstances (without getting prior sanction) and they shall always be available on call and would be deemed on duty. In case of urgency, the concerned Officers In-charge or Branch In-charge may call upon the officials to report back for duty immediately.

All the Branch In-charges are directed to prepare a roster of the staff posted in their Branches and submit the same to the Administrative Branch, South positively by 26.04.2021. ***Further, the Reader and Branch In-Charges are directed to ensure strict compliance of COVID-19 guidelines by the officials posted in the Courts and Branches respectively.***

Note: All the staff posted in the Courts shall attend to their duties as per the directions of their Presiding Officers to ensure the Smooth functioning of the Courts.

This issues with the approval of the Ld. Principal District & Sessions Judge (South).

(Atul Kumar Garg)
Officer In-Charge (ADMN.I&II)
PO-MACT, South District
Saket Court Complex
New Delhi

No. Admn. 1/South/Saket/2021/7728-7812 New Delhi, Dated: 25.4.2021

Copy forwarded for information and necessary action to:

1. The Registrar General, Hon'ble High Court of Delhi.
2. Ld Principal District & Sessions Judge (HQ), Tis Hazari Courts, New Delhi.
3. All the Judicial Officers, South District. Saket Courts, New Delhi.
4. P.S. to the Ld. Principal District & Sessions Judge, South District, Saket Courts, New Delhi.
5. P.S. to the Ld. Principal District & Sessions Judge, South East District, Saket Courts. New Delhi.

6. All the Branch In-charges, South District, Saket Courts, New Delhi to ensure necessary compliance.
7. The Care Taker, Care Taking Branch South District, Saket Courts, New Delhi.
8. R&I Branch, Saket Courts, New Delhi for uploading on LAYERS.

Sd/-

(Branch In-charge)
Administration Branch-l&II,
South, Saket Court Complex
New Delhi