OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
SOUTH DISTRICT, SAKET COURT COMPLEX, NEW DELHI

MODIFIED LINK ROSTER FOR METROPOLITAN MAGISTRATES (SOUTH)

In modification of Link roster No. 105/MLR/CMM/SD/Saket/ND/2021 dated 19.04.2021 the following arrangements of Link Magistrate for Metropolitan Areas of South District are made as under :

S. No.	Name of the MM's	Room No.	Link	Name of the MM's	Room No.
1.	Ms. Anjani Mahajan, MM-04, Mahila Court (South)	06	⟷	Ms. Aayushi Saxena, MM, NI Act -01 (South)	611
2.	Ms. Swati Gupta, MM Mahila Court -03, (South)	202	⟷	Ms. Abhilasha Singh, MM, NI Act -02 (South)	612
3.	Ms. Saema Jamil, MM, Mahila Court-01, (South)	208	⟷	Ms. Neha Barupal, MM-03, NI Act (South)	207
4.	Ms. Anuradha Prasad, MM, Mahila Court-02, (South)	209	⟷	Ms. Sonika, MM, NI Act-05 (South)	305
5.	Sh. Ashwani Panwar, MM-01, (South)	214	⟷	Sh. Vivek Kumar Agarwal, MM-04, (South)	211
6.	Ms. Tanya Bamniyal, MM-02 (South)	213	⟷	Sh. Sukhman Sandhu, MM-03 (South)	212

(FOR DIGITAL COURT, 138 NI ACT)

S. No.	Name of the MM's	Room No.	Link	Name of the MM's	Room No.
1.	Ms. Neha Priya MM-01, NI Act, Digital Court,	----	⟷	Ms. Nidhi Singh, MM-02, NI Act, Digital Court,	----
2.	Ms. Chhavi Bansal, MM-03, NI Act, Digital Court,	----	⟷	Sh. Abhitesh Kumar, MM-04, NI Act, Digital Court,	----
3.	Ms. Kanika Agarwal, MM-05, NI Act, Digital Court,	----	⟷	Sh. Aridaman Singh Cheema, MM-06, NI Act, Digital Court,	----

1. (A) (i) In the absence or non availability or being on leave or busy with the administrative work, the work of the court of the **undersigned**, shall be looked after by Sh. Saurabh Goyal, Ld. MM (Reliever) and in the absence of Sh. Saurabh Goyal, Ld. MM (Reliever) the same shall be looked after by Ms. Anjani Mahajan, Ld. MM-04, (Mahila Court) and in the absence of all of the above by the same shall be looked after by Duty MM of the day.

(B) (i) In the absence or non availability or being on leave from **1st to 10st day of the month**, the work of the court of the **ACMM (South),** shall be looked after by Ms. Swati Gupta, MM-03, Mahila Court, South. In the absence of Ms. Swati Gupta, MM-03, Mahila Court, South the same shall be looked after by Ms. Anjani Mahajan, Ld. MM – 04, Mahila Court, South and in the absence of all of the above by the same shall be looked after by Duty MM of the day.

(ii) In the absence or non availability or being on leave from **11th to 20th day of the month**, the work of the court of the **ACMM (South),** shall be looked after by Ms. Anjani Mahajan, Ld. MM-04, Mahila Court, South In the absence of Ms. Anjani Mahajan, Ld. MM-04, Mahila Court, South the same shall be looked after by Ms. Swati Gupta, MM-03, Mahila Court, South and in the absence of all of the above by the same shall be looked after by Duty MM of the day.

(iii) In the absence or non availability or being on leave from **21st to 31st day of the month**, the work of the court of the **ACMM (South)**, shall be looked after by Ms. Swati Gupta, MM-03, Mahila Court, South. In the absence of Ms. Swati Gupta, MM-03, Mahila Court, South the same shall be looked after by Ms. Anjani Mahajan, Ld. MM-04, Mahila Court, South and in the absence of all of the above by the same shall be looked after by Duty MM of the day.

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2. The Administrative work of undersigned along with the transfer petitions shall, in absence of the undersigned will be dealt by ACMM (South) and in absence of ACMM (South), by Ms. Anjani Mahajan, MM-04, Mahila Court-01 (South) and in absence of all of above, by Duty MM of the day.

3. In the absence or non-availability or being on leave of Ms. Swati Gupta, Ld. MM-04, NI Act (South), her/his part of work shall be looked after by Ms. Abhilasha Singh, MM, NI Act -02 (South) and in the absence of Ms. Abhilasha Singh, MM, NI Act -02 (South), the work shall be looked after by her Link Magistrate whose name is mentioned immediately next below to her name and so on, so forth, for such purpose.

4. (A) Whenever any MM is on leave or busy in remand proceedings in hospital etc. or is not available due to any reason his/her work shall be looked after by Link Magistrates shown against his/her name in the opposite column. In case, both the said MMs are on leave or not available for the similar reasons, the MM whose name is mentioned immediately below the name of MM concerned shall work as next link MM and shall look after the work of the court of the MM whose name finds mentioned above his name. In case even the next link MM mentioned immediately below the name of the concerned MM is on leave or similarly not available , the MM whose name finds mention immediately below thereafter shall work as the next link MM for such duration and so on & so forth. The two MMs mentioned in first horizontal line shall be deemed to be MMs placed immediately below the two MMs mentioned in the last horizontal line in the roster for above purposes.

(B) In case more than three MM's are on leave and the work of more than two courts is required to be done by any Magistrate, then it should be brought to the notice of the undersigned immediately who may assign the work to any other MM/pass appropriate orders.

5. (A) All the applications for conducting inquest proceedings pertaining to South District shall be henceforth put up before the undersigned by the IO's directly and the formal marking of the same shall be done by the undersigned.

(B) Upon the application being made over by name, the MM in question shall ordinarily be himself responsible for disposal of the application, except for special reasons, which shall be recorded, in which event the application shall be directed to be put up for necessary directions before the undersigned.

6. (A) The Link MM besides fixing dates will also do other misc. work including recording of evidence of the court on leave, except passing final judgments, depending purely on the availability of time and volume of work fixed in their courts.

(B) The link MM shall first come to the court of MM on leave, personally deal with the matter listed, dispose of misc. applications and then start the work of his/her own court.

(C) In order to avoid delay in regulating the court work, the Ld. ACMM/ MM's shall issue instructions making it the responsibility of their respective reader/ahlmads/stenos (in that order) to intimate in writing to the office of the undersigned by 10.15 A.M. positively on the date when presiding officer happens to be on leave or absent, with application not having come in advance.

(D) In any case, the Link Magistrate shall commence work in the concerned court when presiding officer is on leave by 10.30 a.m. In case where a particular officer is expected to work as Link Magistrate in more than one court on a given day, he shall suitably instruct the reader of such other court to inform the litigants and members of the bar about the time when the Link Magistrate would be coming to such other court. (Refer circular No. 5958-6040/CMM dated 19.07.1999).

7. (A) Application for Statements U/s 164 Cr. P.C. / **TIP** of case property henceforth shall be made over by the MMs having jurisdiction over the area to which it pertains to the respective MM (Reliever) Magistrate as per link roster issued in that regard. However, the plea bargaining application shall be made over by the MMs having jurisdiction over the area to which it pertains to their regular link Magistrate as per the link roaster.

(B) If the 1st Link MM is on leave or absent on account of having gone for some official duty, such application shall be made by the area MM to the next link MM as per link roster.

(C) If the area MM is one leave or absent for above said reasons, his/her link MM or in case of absence even of latter, his/her next MM **shall deal with the application of Plea bargaining in the same manner deeming it to have been made over to him formally in terms of direction**. Similarly, the application for recording of statement of Section 164 of Cr.P.C, 1973 & TIP of case property shall be made over by them to the concerned MM (Reliever) on duty on such particular day.

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(D) Upon the application being made over by name in terms of above direction or receipt of such application by the link MM or next link MM (as the case may be) in situations mentioned in direction above, the MM in question shall ordinarily be himself responsible for disposal of the application, except for special reasons, which may be recorded, in which event the application shall be directed to be put up for necessary directions before the CMM undersigned.

(E) The link MM of Juvenile Justice Board for the purpose of recording TIP of accused persons, TIP of case property and recording of statement U/s 164 Cr. P.C., pertaining to South District, shall be Sh. Sukhman Sandhu, MM-03 (South) which applications shall be formally marked by undersigned to him.

8. For the removal of doubts, it is hereby clarified that in case an MM is working as Duty MM on a particular day, he/she shall be exempted from working as a link MM i.e. he/she shall not be required to either hold court proceedings in absence of his/her link judge or record statements u/s 164 Cr. P. C. or carry out accused/case property TIP proceedings on the said date unless specifically directed by the undersigned.

(CHARU GUPTA)
Chief Metropolitan Magistrate
Saket Court Complex, South, New Delhi /31.05.2021

No. 126/CMM/MLR/SD/Saket/ND/2021 **New Delhi, Dated: - 31.05.2021**

Copy forwarded for information/necessary action to:-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
   (Through : The District & Sessions Judge, South, Saket Courts Complex, New Delhi)
2. The District & Sessions Judge (Headquarters),/West, Tis Hazari Courts, Delhi.
3. The District & Sessions Judge, South District, Saket Court Complex, New Delhi.
4. The District & Sessions Judge,South-East District, Saket Court Complex, New Delhi.
5. The District & Sessions Judges, Patiala House Court/North,North West (Rohini Courts)/Dwarka Courts/East, North East, Shahdara (KKD Courts) Delhi/New Delhi.
6. The Secretary, DLSA, South District, Saket Court Complex, New Delhi.
7. The C.M.Ms, all Districts Tis Hazari Courts (Central/West), Patiala House Courts, Rohini Court (North/North-West), Dwarka Court, KKD Court (East/North-East/Shahadra) in Delhi/New Delhi.
8. The Concerned M.M.s, Saket Court Complex, New Delhi.
9. The Chief Prosecutor, South District, New Delhi.
10. The D.G. Prison, Tihar Jail, New Delhi.
11. The D.C.P., South District, New Delhi.
12. The In-charge, Website Committee, Central District, Delhi with request for updation of the same on the official website of *Delhi District Courts* and *Saket Court Complex* as well.
13. The In-charge, Video-Conference Room, Saket Court Complex, New Delhi.
14. The In-charge Judicial Branch-I & II, South District, Saket Court Complex.
15. The In-charge, Administration Branch-I, II & III , Saket Court Complex, New Delhi.
16. The Controlling Officer, Pool-Car, South District, Saket Court Complex, New Delhi.
17. The In-charge, Care Taking Branch, South District, Saket Court Complex, New Delhi.
18. The In-charge, Lock-up, Saket Court, Complex, New Delhi.
19. The Hony Secretary, S.D.B.A., Saket Courts, New Delhi.
20. The Cashier, Saket Court Complex, New Delhi.
21. The In-charge, Facilitation Centre/PRO/APRO, Saket Courts Complex, New Delhi.
22. Reader to CMM, South District, Saket Court, New Delhi.
23. Office file.
24. Notice Board.
25. R&I South, For Uploading on LAYERS.

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(CHARU GUPTA)
Chief Metropolitan Magistrate
Saket Court Complex, South, New Delhi

Dated : 31.05.2021