

OFFICE OF THE DISTRICT AND SESSIONS JUDGE (SOUTH DISTRICT)
DISTRICT COURT COMPLEX SAKET, NEW DELHI.

C I R C U L A R

It has come to the notice of the undersigned that Court Staff and the Administrative Staff are proceeding on LTC on court working days despite having availed of the Winter Vacation.

It is brought to the notice of all the Judicial Officers posted in South District and the Officer In-Charge(s) not to encourage such conduct by forwarding/sanctioning leaves during court working days particularly for the purpose of availing LTC/Home Town/Holiday Travel. In future such conduct will be viewed seriously.

All the Judicial Officers posted in South District and Officer In-Charge(s) at Saket Courts Complex are requested to bring this circular to the notice of the Officials under their control for strict compliance.

Asha Menon
(Asha Menon) 12-1-18

District & Sessions Judge (South)
District Court Complex Saket,
New Delhi.

3411-1521

No. _____ /AM/D&SJ(South)/LTC/ND/2018 Dated:- 15.01.2018

Copy forwarded for information / necessary action to:-

1. The District & Sessions Judge (Headquarters), Tis Hazari Courts Complex, Delhi.
2. The District & Sessions Judge (South-East), Saket Court Complex, New Delhi.
3. All the Judicial Officers of Delhi Higher Judicial Service & Delhi Judicial Service of South District posted at Saket Courts Complex, New Delhi.
4. The Officer In-Charge(s) of all the Branch(s) at Saket Court Complex.
5. The Drawing & Disbursing Officer (South), Saket Court Complex.
6. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website i.e. www.ecourts.gov.in/south & south-east delhi.
7. Administrative Officers (Judl.)/Branch In-Charges of all Branches/Sections/Cell/Units etc. of South District at Saket Courts Complex, New Delhi.

Asha Menon
(Asha Menon) 12-1-18

District & Sessions Judge (South)
District Court Complex Saket,
New Delhi.